

Government of Tripura
Ramthakur College
Agartala, Tripura

No.F. 7(103)RTC/Estt/IQAC/2014

Dated – 12-09-2018

Minutes of 1st meeting of the Internal Quality Assurance Cell (IQAC), 2018-19 held on 11-09-2018 at 2:00 p.m. in the Chamber of the Principal, Ramthakur College.

Members Present

- | | |
|---|-------------------|
| 1. Dr. Md. Mojahid Rahaman, Principal-in-Charge | Chairperson, IQAC |
| 2. Dr. Ruma Saha, Associate Prof., Economics | Coordinator, IQAC |
| 3. Sri Dipak Bardhan, Associate Prof., Commerce | Member, IQAC |
| 4. Dr. Sanjoy Das, Associate Prof., Commerce | Member, IQAC |
| 5. Dr. Ivy Choudhury, Associate Prof., English | Member, IQAC |
| 6. Sri Gautam Das, Assistant Prof., Mathematics & D.D.O., Ramthakur College | Member, IQAC |
| 7. Sri Saumendu Sengupta, Assistant Prof., Physics | |
| 8. Dr. Arijit Das, Assistant Prof., Chemistry | Member, IQAC |
| 9. Dr. Chandan Das, Member, Alumni Association & Post Graduate Teacher, Pali, Ramthakur College | Member, IQAC |

Dr. Md. Mojahid Rahaman (Principal-in-Charge), Chairperson, IQAC welcomed the members present in the meeting. He asked about the status of the Annual Quality Assurance Reports (AQARs).

Thereafter, the Coordinator of IQAC informed the members that Ramthakur College was accredited for Cycle-1 by NAAC on 8th Jan', 2011. The validity period of NAAC accreditation was from 8-1-2011 to 7-1-2016. Only hard copies of the 1st AQAR for the year 2011-12 was sent on 4-4-2012, the 2nd AQAR for the year (2012-13) was sent on 14-5-2013 under the Chairmanship of the Honourable Principal Dr. Juthika Bhattacharjee as per the NAAC guidelines. After that, AQARs has not been sent.

Under the Chairmanship of the next Honourable Principal Dr. Debabrata Goswami, IQAC members has almost prepared the AQARs for the years 2013-14, 2014-15 and 2015-16 in the previous format as per the NAAC guidelines in Dec' 2017. The Reports were incomplete due to lack of UGC fund utilisation records. At present, the AQARs for the years 2013-14, 2014-15 and 2015-16 has been finalised and shall be uploaded in the near future. The Coordinator also

informed that these Reports are required to upload in the institutional website in a dedicated link as per guidelines of the NAAC.

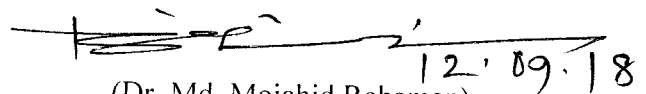
Based on elaborate discussion, following decisions were taken:

1. AQARs for the years 2013-14, 2014-15 and 2015-16 are to be uploaded by September 2018.
2. The IQAC portal in the institutional website needs to be re-setting. There should be following dedicated links under the IQAC:
 - (i) AQAR
 - (ii) IQAC Meetings
 - (iii) Action Taken Reports of IQAC
 - (iv) IQAC Committee
 - (v) Functions
 - (vi) Students' Feedback
 - (vii) Others
3. The Department of Computer Science will take the initiative regarding the uploading in the institutional website with relevant inclusion.

The meeting ended with a vote of thanks to the Chair.

Ruma Saha
12-9-2018

(Dr. Ruma Saha)
Coordinator, IQAC
Ramthakur College
Agartala, Tripura


12.09.18

(Dr. Md. Mojahid Rahaman)
Chairperson, IQAC
Ramthakur College
Agartala, Tripura

Copy for kind information to:

1. PA to the Principal/ Principal-in-Charge, Ramthakur College.