Internal Quality Assurance Cell
Ramthakur College, Agartala
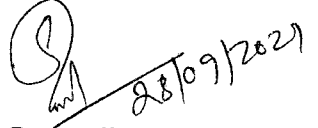
Notice

Date: 28/09/2021

A Meeting of IQAC, Ramthakur College, Agartala will be held on 30/09/2021 at 2.30 pm in the IQAC Room.

All the honorable members of IQAC are requested to remain present in the meeting.
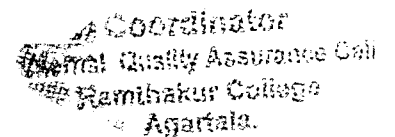
Agenda:
1. Progress of the work of AQAR.
2. Discussion on the resolutions taken in the previous meeting.
3. Miscellaneous.

Sri Dipak Bardhan
Chairperson, IQAC
Ramthakur College
Agartala, Tripura West

Dr. Suvadip Paul
Coordinator, IQAC
Ramthakur College
Agartala, Tripura West

Coordinator
Internal Quality Assurance Cell
Ramthakur College
Agartala.

Other Members of IQAC

1. Smt Papri Das Sengupta, Associate Professor
2. Dr. Ruma Saha, Associate Professor
3. Dr. Surajit Sen, Assistant Professor
4. Dr. Arjun Gope, Assistant Professor
5. Dr. Jewel Hossain, Assistant Professor
6. Dr. Anant Kumar, Assistant Professor
7. Smt Susmita Das, Assistant Professor
8. Dr. Abhijit Nath, Post Graduate Teacher
9. Dr Anamika Das, Post Graduate Teacher

No.F.7(103)/RTC/Estt/IQAC/2014/   Date: 30/09/2021

Resolutions of the IQAC meeting on 30/09/2021.

1. Each department will start the mentor-mentee process from this academic session. Department will maintain proper documentation in this regard and will submit it to IQAC from time to time. Depending on the student's load, the department may restrict the process to 1st semester only for this academic session.

2. An induction programme will be organised for 1st semester students.

3. Departments will submit the list of projects done by 6th semester students in the academic session 2020-21 to IQAC.

4. Feedback of teachers, parents and alumni will be taken by IQAC.

5. Department will offer extra classes for slow and advanced learners. Proper documents in this regard need to be submitted to IQAC from time to time.

6. Departments will launch youtube channels to upload lectures and activities. Google classroom (or any other Learning Management System (LMS)) will be used by the departments to provide study materials for the students. Each department will create an email for departmental work. Use of personal email will be avoided for departmental work. IQAC will help departments to create email and will provide technical support to launch youtube channels/google classroom. Room N-6 can be used by the departments for preparation of video study materials.

7. The Faculty of Science will take initiative for a National Seminar in this academic session.

8. Each department will organise at least one National Seminar within June-2023.

9. IQAC will organise Skill Development Programmes for faculty members.

10. Initiative will be taken for full automation of the library.

11. Room N-6 will be upgraded to include more facilities.

12. Work of AQAR for 2019-20 and 2020-21 will be completed in **FULL** according to the following time frame.

Criteria 1: Curricular Aspects – Dr. Suvadip Paul: 07/10/2021.

Criteria 2: Teaching, learning and Evaluation - Dr. Surajit Sen: 20/10/2021.

Criteria 3: Research, Innovation and Extension – Dr. Ruma Saha: 16/10/2021.

Criteria 4: Infrastructure and Learning Resources – Smt Papri Das Sengupta: 20/10/2021
                                                                  Dr. Anant Kumar

Criteria 5: Student support and Progression – Dr. Jewel Hossain: 16/10/2021.

Criteria 6: Governance, Leadership & Management – Dr. Arjun Gope, Dr. Abhijit Nath: 20/10/2021.

Criteria 7: Institutional values and Best practices- Smt Susmita Das, Dr. Anamika Das: 20/10/2021.

(Dr. Suvadip Paul)
Coordinator, IQAC
Ramthakur College
Agartala, Tripura