



No.F.7(103)RTC/EstI/IQAC/2014

Date – 02/7/2016



Action Taken Report on 1st Meeting held on 02-7-2015:

Sl.	Resolutions Taken	Action Taken Report
1.	<p>A Plan of action for the year (2015-16) is chalked out towards quality enhancement of the College.</p> <p>(a) to provide internet connection to all Departments, library and college administration.</p> <p>(b) digitisation of infrastructure.</p> <p>(c) to conduct more institutional, state and national level seminars/ workshops/ training programmes/ symposium.</p> <p>(d) to boost research activities among the faculty and encourage them to submit major and minor research project proposals to various funding agencies.</p> <p>(e) to provide spacious departmental room to the Departments of Commerce and Hindi, Pali, Philosophy, Political Science and Sanskrit.</p> <p>(f) to conduct environmental audit.</p> <p>(g) to conduct internal green audit.</p> <p>(h) to conduct students feedback on teaching-learning, quality-related institutional processes.</p> <p>(i) to upgrade College Website.</p>	<p>(a) Provided (from the RUSA fund).</p> <p>(b) Library automation through barcoding and OPAC using e-granthalaya has been initiated.</p> <p>(c) Conducted 5 (five) seminars/ workshops across the departments.</p> <p>(d)</p> <p>(e) Provided spacious departmental room to the Departments of Hindi, Pali, Philosophy.</p> <p>(f) Conducted Air Quality, Water Quality, and Noise level monitoring by TPCB, Agartala. They examined that water quality is good with respect to the prescribed standard.</p> <p>(g) Conducted by the Department of Botany of the College.</p> <p>(h) Conducted.</p> <p>(i) Continuous process.</p>
2.	<p>It was decided that the previous AQARs – (2013-14) and (2014-15) will be prepared and sent to NAAC together with the AQAR (2015-16). For this, old records will be collected from</p>	<p>Started, yet not completed the reports.</p>

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	the Departments, Cells, Units, College Office and Library of the College.	
3.	It was resolved that students feedback from the Batches 2013-14, 2014-15 and 2015-16 will be taken from students of the College during their form fill-up of final examination.	Collected.
4.	It was decided that the following 4 members will prepare Students Feedback format: 1. Sri Debajit Chakraborty, Associate Prof., Economics (Coordinator, IQAC) 2. Md. Mojahid Rahaman, Associate Prof., History (Member, IQAC) 3. Sri Gautam Das, Assistant Prof., Mathematics (Member, IQAC) 4. Dr. Ruma Saha, Assistant Prof., Economics (Member, IQAC)	Prepared.
Action Taken Report on 2nd Meeting held on 15-7-2015:		
5.	A format consisting of 21 questions under the criteria (a) teaching-learning process, (b) evaluation process, (c) library services and (d) administration friendly & hygienic services practiced/provided were adopted by the College. It was also resolved that this format is to be supplied to the students during their form fill-up session.	Approved. Circulated, feedback collected and analysed.

sd/-
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