



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**Ramthakur College, Agartala**

- Name of the Head of the institution **Sri Nabendu Sengupta**
- Designation **Principal-in-Charge / Associate Professor**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no.
- Mobile No: **7005655479**
- Registered e-mail **ramthakur.college@rediffmail.com**
- Alternate e-mail **iqacrctc@gmail.com**
- Address **Ramthakur College, Badharghat, Agartala**
- City/Town **Agartala**
- State/UT **Tripura**
- Pin Code **799003**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Tripura University (A Central University)**
- Name of the IQAC Coordinator **Dr. Suvadip Paul**
- Phone No.
- Alternate phone No.
- Mobile **9862124412**
- IQAC e-mail address **iqacrctc@gmail.com**
- Alternate e-mail address **ramthakur.college@rediffmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <https://www.ramthakurcollege.nic.in/AQAR/aqar21-22.pdf>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [https://www.ramthakurcollege.nic.in/DATA/Academic%20Calendar-2022-23%20\(College-08\)-2.pdf](https://www.ramthakurcollege.nic.in/DATA/Academic%20Calendar-2022-23%20(College-08)-2.pdf)

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>B</b>	<b>2.31</b>	<b>2021</b>	<b>15/02/2021</b>	<b>14/02/2026</b>
<b>Cycle 1</b>	<b>B</b>	<b>2.27</b>	<b>2016</b>	<b>08/01/2011</b>	<b>07/01/2016</b>

**6. Date of Establishment of IQAC** **15/06/2011**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Analysis of final examination Result (2021 odd)

Covid booster dose vaccination program

Workshop on Course Outcome

Two Days Orientation Programme on Quality Enhancement of Higher Education

Students and teachers feedback collected

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Two Days Orientation Programme on Quality Enhancement of Higher Education	Two Days Orientation Programme on Quality Enhancement of Higher Education was organised on 06-01-2023 and 07-01-2023
Covid booster dose vaccination	Covid booster dose vaccination was organised on 21-10-2022
Workshop on Course Outcome	Workshop on Course Outcome was organised on 28-12-2022 and 29-12-2022
Analysis of final examination Result (2021 odd) and Felicitation Programme for toppers	Analysis of the final examination result was done and toppers were felicitated.
Encourage faculty members for Research Projects	Research Projects are granted in favour of the faculty members
Encourage faculty members for FDP / Publications	Few faculty members have participated in FDP and there are a number of publications by the faculty members

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	Ramthakur College, Agartala
• Name of the Head of the institution	Sri Nabendu Sengupta
• Designation	Principal-in-Charge / Associate Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile No:	7005655479
• Registered e-mail	ramthakur.college@rediffmail.com
• Alternate e-mail	iqacrtc@gmail.com
• Address	Ramthakur College, Badharghat, Agartala
• City/Town	Agartala
• State/UT	Tripura
• Pin Code	799003
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• Type of Institution	Co-education
• Location	Urban
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• Name of the Affiliating University	Tripura University (A Central University)

• Name of the IQAC Coordinator	Dr. Suvadip Paul				
• Phone No.					
• Alternate phone No.					
• Mobile	9862124412				
• IQAC e-mail address	iqacrtc@gmail.com				
• Alternate e-mail address	ramthakur.college@rediffmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.ramthakurcollege.nic.in/AQAR/agar21-22.pdf">https://www.ramthakurcollege.nic.in/AQAR/agar21-22.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.ramthakurcollege.nic.in/DATA/Academic%20Calendar-2022-23%20(College-08)-2.pdf">https://www.ramthakurcollege.nic.in/DATA/Academic%20Calendar-2022-23%20(College-08)-2.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.31	2021	15/02/2021	14/02/2022
Cycle 1	B	2.27	2016	08/01/2016	07/01/2021
<b>6.Date of Establishment of IQAC</b>			15/06/2011		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Analysis of final examination Result (2021 odd)		
Covid booster dose vaccination program		
Workshop on Course Outcome		
Two Days Orientation Programme on Quality Enhancement of Higher Education		
Students and teachers feedback collected		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

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Encourage faculty members for FDP / Publications	Few faculty members have participated in FDP and there are a number of publications by the faculty members
<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022-23	01/10/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
Ramthakur College shall focus on overall quality development of students. The college strongly promote and favour	



interdisciplinary courses. As the college is affiliated to Tripura Central University, we follow the course structure designed by the university. Here students of Economics honours can study Mathematics as an elective subject. Teachers of the department of Mathematics take classes of the students of Commerce for the courses Business Mathematics and Business Statistics. Teachers of the department of Information Technology take classes of the students of Physical Science for the courses C-Programming and Basic Programming. NEP-2020 will be adopted very soon and we will have more scope to introduce multidisciplinary courses. The University has made it compulsory to study Foundation Courses in their regular curriculum irrespective of their stream. Important days like International Yoga Day, International Women's Day, Environment Day, Road Awareness Programmes are to be celebrated and observed bringing together all the disciplines of the college.

#### **16.Academic bank of credits (ABC):**

As this college is affiliated to Tripura University (A Central University), it follows the guidelines laid down by the University. We will adopt the NEP proposal to provide flexible Education and take measures to initiate the process of ABC (Academic Bank of Credits). ABC ID is already assigned to each individual students of the college.

#### **17.Skill development:**

Our motto is to create a center of excellence by training and empowering our young minds. Our College takes efforts for the skill development of the students. Our College works for skill development through various webinars/seminars/workshops and by organizing various competitions. With the view to enhancing employability skills, Soft Study Courses like Entrepreneurship Development, Human Resource Development and Studies, Journalism, Data Analysis, E-Communication, E-Marketing are included in the curriculum. We have already taken initiative to start a batch under Skill India Mission (Sector Name: Beauty & Wellness, Job Role: Yoga Instructor (B&W)). Pledges, Celebration of National Days like Independence Day, Yoga Day, Constitution Day, AIDS Day, Human Rights Day, Republic Day are celebrated to develop a spirit of citizenship and human values.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Ramthakur College has in its curriculum the language subjects like Bengali, Hindi, Pali Sanskrit and Kokborok. International

Mother Language is celebrated in the college on 21st February every year with great zeal. Kokrorok Day is celebrated every year on 19th January. Different programmes are organised to observe the birth anniversary of Rabindranath Tagore and other famous Indian personalities. The institute's goal is to integrate culture and language with education, with a particular emphasis on local culture and food habits. Students are educated on outcome-based programs that focus on developing valuable skills and instilling important values.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Ramthakur College provides various programs, and for each program, the Programme Outcome, Course Outcome, and Programme Specific Outcome are clearly defined. In addition to traditional classroom teaching, the college offers tutorial classes and a mentor-mentee system that prioritize outcome-based education. To ensure that students are aware of the course-specific outcomes, the college conducts workshop, classroom discussions, expert lectures, and practical sessions.

#### **20.Distance education/online education:**

At present we don't run any programme in distance mode, but it was there and in near future we are looking forward to resume it again. During the pandemic, online classes were regularly conducted. Teachers took online classes as necessary to enhance the students' learning experience.

## **Extended Profile**

### **1.Programme**

1.1 158

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### **2.Student**

2.1 5155

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

1117

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

1397

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

46

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2

54

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>158</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>5155</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1117</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>1397</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>46</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	54
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	2299000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	61
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

#### Academics at Ramthakur College

Ramthakur College is affiliated with Tripura University and follows its curriculum. The college offers both three-year degree programs and three-year honors programs. Their mission is to foster intellectual excellence through a commitment to academics.

#### Curriculum and Instruction

To ensure students receive a well-rounded education, faculty actively participate in creating the college's academic calendar, which aligns with Tripura University's curriculum. Each department creates its own action plans and teaching methods. Extra classes and tutorials are provided to support students' learning.

A variety of engaging teaching methods are used, including lectures, assigned readings, presentations, quizzes, debates, group discussions, and paper presentations. The college also organizes educational tours, field trips, and interdisciplinary competitions, providing opportunities for students and faculty to present their work.

#### Assessment and Improvement

Regular assessments are conducted throughout the semester according to the academic calendar. Departments hold meetings to review the syllabus and student progress. Faculty actively encourage students to participate in competitions beyond the college campus.

#### Student Engagement

To promote student talent, departments sponsor departmental wall magazines where students can showcase their work. The college also regularly collects student feedback to continuously improve the curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

#### Assessment at Ramthakur College

The college adheres to a detailed academic calendar to ensure regular assessment throughout the semesters. This calendar outlines key dates, including exam start dates, internal exam schedules, and term-end exam dates.

#### Internal Assessments:

- **Distribution:** Teachers distribute the syllabus aligned with the academic calendar, allowing them to plan their curriculum effectively.
- **Frequency:** The college conducts sessional exams before university exams to assess student progress.

- Semester Schedule:

- Summer Semesters (2nd, 4th, 6th): First sessional in March, second sessional with practicals for science students in April.
- Regular Semesters (1st, 3rd, 5th): First sessional in September, second sessional with practicals for science students in November.
- Assessment Methods: The college employs diverse assessment methods to gauge student comprehension beyond written exams. These methods include quizzes, group discussions, oral presentations (viva voce), written paper presentations, and assignments.
- Feedback and Improvement: Following evaluations, teachers provide students with feedback on their performance. Re-examinations might be offered in certain cases to enhance student understanding.

#### University Exams:

The university conducts final exams:

- June: 2nd and 4th semesters.
- December: 1st, 3rd, and 5th semesters.

#### Final Year Projects:

Final year students complete a project worth 100 marks, with 20% allocated for a paper presentation and 80% for project development. Departmental teachers guide students in selecting project topics from the syllabus.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG**

A. All of the above

**programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

20

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total**



**number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Broadening Horizons: Foundation Courses at Ramthakur College**

The university curriculum requires all students to take foundation courses across various semesters and disciplines. These courses aim to equip students with a well-rounded knowledge base beyond their chosen field of study.

**Course Offerings:**

- **Environmental Awareness:** Students delve into ecology, natural resources, conservation efforts, and the impact of human activity on the environment. They explore concepts like biodiversity management and social issues related to the environment.
- **Human Rights and Social Justice:** This course explores fundamental human rights concepts, classifications of rights, and humanitarian law. Students learn about the human rights movement in India and the role of the national human rights commission. Gender Studies examines theoretical perspectives on women's rights, representation in decision-making, and the role of women in society.
- **Science, Technology, and Society:** Courses like Society and Technology and Philosophy equip students with a deeper understanding of ethical theories and the impact of technology on society. They also explore various ethical frameworks, including Indian and Western traditions.

**Overall Impact:**

By participating in these foundation courses, students gain a broader perspective. They develop a scientific approach to thinking, strengthen their moral values, and become responsible and ethical citizens prepared to contribute meaningfully to society.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

1584

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ramthakurcollege.ac.in/sites/default/files/IQAC%20Event/Students%20Teachers%20Feedback%202022-23%20with%20report.pdf">https://ramthakurcollege.ac.in/sites/default/files/IQAC%20Event/Students%20Teachers%20Feedback%202022-23%20with%20report.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

2555

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

913

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Supporting Diverse Learners at Ramthakur College**

Ramthakur College takes a multi-faceted approach to address the varied learning styles of its students. The college implements a systematic process to identify both students who may need additional support and those who excel.

**Identifying Student Needs:**

- **Slow Learners:** Students with previous semester backlogs in a specific course are categorized as slow learners in that subject.
- **Advanced Learners:** Students who achieve a Semester Grade Point Average (SGPA) exceeding 7 in a particular course are recognized as advanced learners in that subject.
- **Ongoing Assessment:** Throughout the semester, classroom instruction, interactive sessions, and tests allow teachers to continuously assess student needs.

**Tailored Support:**

- **Slow Learners:**
  - **Additional Support:** These students receive extra attention through supplementary tutorial classes, interactive sessions, and ICT-enabled classes to enhance their understanding.
  - **Communication Channels:** WhatsApp groups are utilized by teachers to facilitate communication and address any questions or doubts slow learners may have.
- **Advanced Learners:**
  - **Motivation and Challenge:** Advanced learners are consistently encouraged and given opportunities to reach their full potential.
  - **Mentorship Opportunities:** They are empowered to support their peers, particularly slow learners, by assisting them with their studies under faculty supervision.
  - **Enrichment Activities:** Advanced learners are provided with supplementary reading materials and encouraged to actively participate in group discussions and presentations, fostering deeper engagement with the subject matter.

By implementing these strategies, Ramthakur College ensures all students receive the support they need to thrive academically.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
5155	46

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

### Ramthakur College: Fostering Active Learning

Ramthakur College prioritizes a student-centered learning environment, focusing on individual growth and diverse learning styles. Faculty utilize a variety of engaging methods beyond traditional lectures.

#### Enhancing Humanities Education:

- **Language Lab:** The college provides a well-equipped language lab to refine communication skills, particularly beneficial for humanities students.
- **Interactive Activities:** Departments like Bengali and Hindi organize theme-based quizzes to promote active learning.
- **Creative Expression:** English and Bengali departments publish student-led wall magazines, fostering creative expression.
- **Short Film Production and Theatre Workshops:** Integrating short film production and theatre workshops into the curriculum sparks student interest and deepens their understanding of the subjects.

#### Engaging Science Students:

- **Hands-on Learning:** Science departments prioritize hands-on training in advanced tools and techniques.
- **Vocational Skills:** The curriculum incorporates vocational subjects like organic farming, apiculture, and gardening, equipping students with practical skills.
- **Environmental and Agricultural Focus:** Departments like Botany, Zoology, and Chemistry conduct case studies on environmental and agricultural issues, fostering critical thinking.
- **Internships and On-the-Job Training:** The college actively encourages and facilitates student participation in on-the-job training programs at institutions like Fishery College and College of Agriculture.

#### Cooperative Learning and Active Participation:

- **Peer Learning:** The college employs a cooperative learning system where students are divided into small groups and encouraged to teach their peers, strengthening their own understanding through the process ("to teach is to learn

twice").

- **Interactive Learning:** Student presentations, experiment demonstrations, and industrial visits further contribute to a dynamic and interactive learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

### The College: A Tech-Savvy Learning Hub

Immerse yourself in a dynamic learning environment. The College offers a modern campus equipped with campus-wide Wi-Fi and reliable internet access for both faculty and students.

Empowering your research journey. The College Library seamlessly blends print and digital resources. It boasts a partially automated system for efficient management and is a member of NLIST (INFLIBNET), providing access to a vast online collection. Stay connected with the library through their interactive WhatsApp group and informative Facebook page. Never miss a deadline with email overdue reminders, and attend library orientation sessions to navigate resources with ease.

Enhancing the classroom experience. Many classrooms are equipped with overhead projectors to facilitate e-learning. The College also has a portable projector for film and documentary screenings.

Technology for all. Departments are provided with laptops, and advanced software like Mathematica 9.0 and SPSS 14.0 is available for various programs. The College actively promotes the use of open-source software for projects and assignments, fostering a culture of technological innovation in education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://ramthakurcollege.ac.in/sites/default/files/IQAC%20Event/ict%20room.pdf">https://ramthakurcollege.ac.in/sites/default/files/IQAC%20Event/ict%20room.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year



23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

318

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

### Boosting Achievement: The College's Internal Assessment System

The college prioritizes a robust internal assessment system as a key driver of academic success. This system is woven into the teaching and learning process, aligning with university guidelines.

#### Assessing Your Skills:

- **Writing:** Assignments test your ability to communicate effectively in writing.
- **Presentation:** Seminars allow you to hone your presentation skills.
- **Knowledge:** Tests assess your comprehension of the material.

**Transparency and Efficiency:**

- The college's Examination Committee ensures a smooth and secure internal assessment process.
- Exam dates are clearly communicated through the college noticeboard and a dedicated WhatsApp group.
- Results are released promptly within two weeks of the exam.

**Diversity in Assessment:**

- The college conducts two central exams, one mirroring the university format.
- Departments enjoy autonomy in selecting assessment methods, offering a variety of options like multiple-choice question tests and online assignments through Google Classroom. This keeps assessments engaging and tailors them to specific courses.

Overall, the College's internal assessment system provides ongoing feedback, promoting active learning and ultimately, academic excellence.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

**Ensuring Fairness: The College's Grievance Redressal Mechanism**

The college prioritizes fairness with a two-tier Grievance Redressal Mechanism for internal assessments: department level and college level.

**Clear Channels and Open Communication:**

- Responsibilities of department and college coordinators are clearly defined, ensuring a smooth process.
- Strict invigilation during exams minimizes errors and upholds academic integrity.

**Addressing Missed Exams and Project Evaluation:**

- Students with valid reasons for missing exams can re-appear.
- Internal marks for course-end projects are based on punctuality, data quality, and timely submission.

#### Department Level Resolution:

- A committee led by the Head of the Department and department teachers oversees internal assessment at this level.
- Transparency is ensured by allowing students to review their marked answer scripts under teacher supervision during class hours.
- Students can address concerns about internal assessment marks within their departments.
- Grievances are handled by the examiner and department head. If needed, the faculty member revalues the answer sheet in the presence of the student for immediate correction of any discrepancies.

#### College Level Escalation:

- Unresolved grievances move to the college-level committee, chaired by the Principal.
- This committee comprises the HOD of the concerned department and a senior teacher nominated by the College Council.

The Grievance Redressal Mechanism empowers students to seek fair and timely resolution of concerns regarding internal assessments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Shaping Futures: The College's Focus on Student Success

The College goes beyond academics, fostering holistic

development and equipping students with the skills and confidence to thrive in life.

**Clear Direction and Defined Outcomes:**

- The College's vision, mission, and objectives, outlined on the website and prospectus, guide every program and interaction.
- Students are encouraged to think critically and make informed decisions by exploring various perspectives.

**Assessment for Growth:**

- Regular assessments, including presentations and class tests, deepen subject understanding and hone students' ability to express themselves confidently.

**Broadening Horizons:**

- The College offers a diverse range of programs in Humanities, Commerce, and Sciences, all designed by Tripura University.
- Each program and course has clearly defined learning outcomes displayed on the website.
- Faculty provide guidance on career prospects, helping students map their futures.

**Success Breeds Success:**

- Increasing enrollment in master's, B.Ed, and other advanced programs is a testament to the College's effectiveness.
- By shaping well-rounded individuals, the College contributes to society, fostering strong social identities and encouraging students to understand themselves and their relationships with others.

The College empowers students to not only excel academically, but to become confident, engaged members of society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.ramthakurcollege.nic.in/pos.html">https://www.ramthakurcollege.nic.in/pos.html</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

### Gauging Student Success: A Multifaceted Approach

The College employs a robust system to measure student achievement of Program Outcomes (POs) and Course Outcomes (COs). This system blends direct and indirect methods for a well-rounded assessment.

#### Direct Measures:

- **Examinations:** Performance in final and internal exams directly reflects knowledge acquisition.

#### Indirect Measures:

- **Student Feedback:** Questionnaires designed by the Internal Quality Assurance Cell (IQAC) gather valuable student insights on program effectiveness.
- **Higher Education Progression:** Tracking the number of graduates pursuing advanced degrees (masters, B.Ed) indicates program success in preparing students for further education.

#### Beyond Academics:

- **Continuous Evaluation:** This ongoing process involves class tests, tutorials, mentoring sessions, and participation in co-curricular activities and extension services. It provides a holistic picture of student development, encompassing academic performance and co-curricular engagement.

Through this comprehensive approach, the College ensures a

thorough evaluation of student attainment, guiding continuous improvement in its programs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1055

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://ramthakurcollege.ac.in/sites/default/files/IQAC%20Event/Result%20Analysis%20%282023-EVEN%29-RTC-AQAR.pdf">https://ramthakurcollege.ac.in/sites/default/files/IQAC%20Event/Result%20Analysis%20%282023-EVEN%29-RTC-AQAR.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ramthakurcollege.ac.in/sites/default/files/IQAC%20Event/Students%20Satisfaction%20Survey2022-23%20with%20report.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs 248000/-

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://icssr.org/">https://icssr.org/</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

<b>3.2 - Research Publications and Awards</b>	
<b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
13	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
6	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.3 - Extension Activities</b>	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The following extension activities are carried out in the neighborhood community in order to sensitize the students to social issues, for their holistic development.</p> <p>14-08-2022:Tree plantation and Swachata abhiyan as a part of celebration of Azadi ka Amrit Mahotsav</p> <p>17-09-2022:Participation in celebration of Indian Swachhata League under Swachha Amrit Mahotsav</p> <p>22-09-2022:Visit to Charipara Gram Panchayet</p>	



28-09-2022:Visit to Belabar Gram Panchayet

10-10-2022: Plastic free campus

01-10-2022:Financial assistance to ailing child

21-10-2022:Covid booster dose vaccination

27-11-2022:A Blood Donation Camp has been organized centrally by NCC unit at Bhagat Singh Youth Hostel, Kunjaban, Agartala, On 27 th Nov. 2022 . Two ncc cadets Lalfakawma Reang and Twifang Uchoi from Ramthakur College participated in this camp and donated their blood in presence of senior JCO Mr. Puia.

03-12-2022:Interaction with PWD students on World Disabled Day

15-12-2022:As per the instruction given by Director of Higher Education, Government of Tripura. Ramthakur College NCC unit conduct a swachhata Abhiyan at Agartala Railway Station, Badarghat, Agartala, today on 15-12-2022 at 12.30 PM.In this Abhiyan 25 ncc cadets participated. Some glimpses of this Programme.

23-12-2022:Awareness Programme under Prati Ghare Sushasan Campaign byUnnat Bharat Abhiyan Team, Ramthakur College in Belabar Gram Panchayet

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

6

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

452

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Ramthakur College: Empowering Learners Through Infrastructure**

Ramthakur College offers a well-equipped and supportive environment for students to excel in their academic and athletic pursuits.

**Learning Made Conducive:**

- The college features 27 well-maintained classrooms with proper lighting, adequate seating, and green and white boards, fostering a comfortable and focused learning atmosphere.

**Beyond Textbooks:**

- A well-furnished library, housing over 47,500 books, caters to diverse learning styles. Additionally, students have access to a vast collection of e-journals online.

**Science in Action:**

- Eleven well-equipped science laboratories, dedicated to Physics, Chemistry, Zoology, Human Physiology, and Botany, provide students with an immersive environment for scientific exploration and hands-on learning.

**Technology Integration:**

- Recognizing the importance of digital literacy, the college offers computer facilities with internet connectivity in departments of science, arts, and commerce. A dedicated computer laboratory allows students to participate in practical computer classes.

**Nurturing Champions:**

- The college prioritizes physical well-being and provides a campus playground for students to engage in sports. A well-maintained sports store, supervised by Physical Education teachers, ensures all necessary equipment is readily available.

**Investing in Success:**

Ramthakur College's infrastructure reflects its commitment to student success. The college provides a comprehensive range of resources to support academic progress, intellectual curiosity, and overall development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Ramthakur College: Building Well-Rounded Individuals Through Sports & Culture

Ramthakur College recognizes the importance of a well-balanced education and actively promotes physical and intellectual development beyond academics.

#### Fostering Wellness Through Sports:

- The Physical Education department offers a diverse range of indoor and outdoor games like carrom, chess, badminton, volleyball, football, and cricket. Supervised by qualified professionals, these activities contribute to students' physical and mental well-being.
- The college actively encourages participation in inter-collegiate, state, national, and even international sporting competitions, fostering a spirit of competition and nurturing potential sports stars.

#### Celebrating Creativity and Expression:

- To enrich students' cultural experiences, the college has established dedicated committees:
  - Social Entertainment and Debate Committee
  - Literary Activities Committee
  - Magazine Committee
- Departmental wall magazines further encourage creative expression, allowing students to showcase their talents.

#### A Platform for Connection:

- A spacious 1100-seat auditorium (under construction) will provide a venue for large-scale cultural events, fostering a sense of community and belonging among students.

**Developing Essential Skills:**

By actively participating in sports and cultural activities, students hone valuable skills like:

\* Interpersonal communication \* Teamwork \* Leadership

These skills are crucial for success in the modern world, equipping students for a fulfilling academic and professional journey.

Ramthakur College goes beyond academics, offering a holistic learning environment that caters to the intellectual and cultural growth of its students. Through a combination of sports and cultural activities, the college empowers students to become well-rounded individuals with a spirit of collaboration and a passion for lifelong learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

4

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2621631

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: - E-Granthalaya Software in Cloud version-4 of National Informatics Centre, Govt. of India.
- Nature of automation (fully or partially):- Partially.
- Version:- EG-4 in cloud.
- Year of Automation:- 13/06/2016.

##### Ramthakur College Library

The Ramthakur College (RTC) Library serves as the intellectual hub of the college, positioned conveniently within the academic

complex near the Commerce and Economics department. This two-story repository offers a wealth of resources to empower students and faculty in their academic pursuits.

#### A Treasure Trove of Information:

- The library boasts a diverse collection catering to various disciplines, with a particular focus on Social Sciences, Humanities, and Sciences.
- Students and faculty have access to a vast array of resources, including:
  - Books
  - Journals
  - Reports
  - Online databases
  - E-books
  - Electronic theses and dissertations

#### Modern Facilities for Modern Learners:

- The library's well-maintained infrastructure and modern amenities provide a conducive environment for focused study and research.

#### Fueling Curiosity and Growth:

- The extensive collection and commitment to providing a welcoming space make the RTC Library an essential resource for anyone seeking to expand their knowledge and fuel their intellectual development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**



File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

91

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Ramthakur College: Embracing Technology for a Modern Learning Experience**

Ramthakur College recognizes the ever-growing importance of technology in education and equips its students with the latest

tools and resources.

#### Future-Proof Infrastructure:

- The college boasts a continuously evolving IT infrastructure, ensuring students have access to cutting-edge technology.
- The college prioritizes the use of genuine software versions, maintaining a secure and reliable learning environment.

#### Responsible Digital Citizenship:

- The dedicated IT department plays a crucial role in:
  - Monitoring student online activity
  - Providing guidance on safe and responsible internet usage aligned with academic curriculum requirements

#### Technology at Your Fingertips:

- A well-equipped computer lab provides ample computers for students to cultivate their IT skills.
- Smart classrooms and an ICT-enabled seminar hall offer interactive learning spaces for classes and workshops.

#### Meeting Resource Needs:

- To support academic and practical needs, the college has:
  - 87 desktop computers
  - 3 laptops (15 for student use, remaining for administrative and faculty needs)
  - A sufficient number of printers, photocopiers, projectors, and speakers

#### Streamlined Operations:

- The college leverages online systems for administrative efficiency:
  - HRMS (Human Resources Management System) facilitates financial transactions and staff salaries.
  - Online treasury management ensures secure financial operations.

**Ubiquitous Connectivity:**

- A reliable broadband connection with Wi-Fi access in each department empowers:
  - Faculty to utilize online resources for enhanced teaching.
  - Students to access learning materials, upload marks during exams, and stay connected for collaborative projects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

88

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2621631

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Ramthakur College: Cultivating Excellence Through Dedicated Resources

Ramthakur College prioritizes creating an environment conducive to academic success. This commitment is reflected in the college's well-maintained facilities and dedicated committees.

#### Ensuring Upkeep:

- Several committees oversee various aspects of maintenance and resource management:
  - The Development Committee manages building repairs, construction projects, and overall infrastructure upkeep.
  - The Library Committee ensures the smooth operation of the library and its valuable resources.
  - The Purchase Committee facilitates the acquisition of necessary equipment and supplies.

#### Aesthetics and Environment:

- A team of experienced gardeners cultivates the college's beautifully maintained garden, providing a serene and refreshing space for students.

#### Equipping for Learning:

- Well-equipped laboratories for Physical and Biological Sciences are readily accessible to students, with

departmental staff taking responsibility for maintaining the equipment.

#### Expanding Knowledge Horizons:

- The library subscribes to the NLIST program of INFLIBNET, offering students access to a vast online database of academic resources, even from the comfort of their homes.

#### Fostering Physical Well-being:

- The college's Sports Complex, managed by the Physical Education faculty, provides facilities for indoor and outdoor games like volleyball, cricket, and football. Additionally, the faculty maintains a comprehensive inventory of sports equipment.

#### Technology Integration:

- The college boasts a sufficient number of computers used effectively in offices, departments, and the computer laboratory. The dedicated Computer Department takes care of maintenance and upgrades to ensure a smooth IT infrastructure.

#### Optimizing Learning Spaces:

- Classrooms are spacious, well-lit, and well-maintained, creating an optimal environment for focused learning and uninterrupted teaching activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1731

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

139

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

139

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

441

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State



**government examinations) during the year****12**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****5**

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Ramthakur College: Building Well-Rounded Individuals**

Ramthakur College goes beyond academics, fostering youth empowerment through a vibrant co-curricular and extracurricular program.

**Beyond the Classroom:**

- Students are actively encouraged to participate in diverse activities across various domains. From blood donation

camps and cultural celebrations to environmental initiatives, the college offers a platform for holistic student development.

#### Student Leadership:

- Student representatives play a vital role in driving a positive campus culture. They motivate their peers, collaborate with faculty to ensure events run smoothly, and advocate for a clean and eco-friendly environment.

#### Maintaining Order:

- The combined efforts of student representatives and the NCC unit, with both male and female wings, ensure a disciplined and secure campus environment.

#### Building a Sustainable Future:

- NSS and NCC units, along with the student council, work hand-in-hand to organize tree plantations and beautification drives, promoting environmental consciousness.

#### Celebrating Talent:

- Sports competitions, cultural events, and various competitions organized by the student council provide a platform for students to showcase their talents and contribute to the college's vibrant community.

#### Elevating the Institution:

- Through their active participation and leadership, students act as ambassadors for Ramthakur College, contributing significantly to its positive reputation and image.

#### The College as a Catalyst:

Ramthakur College fosters a dynamic learning environment that extends beyond academics. By encouraging participation in co-curricular and extracurricular activities, the college empowers students to become well-rounded individuals with a strong sense of social responsibility and leadership skills, preparing them to thrive in the world beyond college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

### Ramthakur College: A Legacy of Support

Ramthakur College takes pride in its longstanding Alumni Association, established since the college's inception. Officially registered under the Societies Registration Act, 1860 (Registration Number 4470), the association fosters a strong bond between former students and their alma mater.

#### Beyond Graduation:

The association provides a platform for alumni to contribute to the college's continued growth, offering both financial and non-financial support. Ramthakur College graduates, now successful professionals across diverse fields like corporate, education,

business, media, politics, and social work, form a valuable network for the college.

#### Active Engagement:

The Alumni Association actively participates in social activities and outreach programs, extending a helping hand whenever needed. Their dedication recently came to light during the February 2021 NAAC peer team visit, where the association played a key role in showcasing the college's strengths.

#### Beyond the College Walls:

The commitment of Ramthakur College alumni extends beyond the institution. Many actively engage in social service and creative endeavors within their communities, exemplifying the college's values.

#### A Pillar of Support:

The Alumni Association serves as a vital pillar for Ramthakur College's well-being and progress. Their unwavering support strengthens the college's foundation and paves the way for future success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Ramthakur College: Empowering Minds, Building Citizens**

Established in 1967, Ramthakur College stands as a pillar of accessible education in the state. Here, students from all walks of life can pursue their academic dreams and embark on a holistic learning journey.

The college's motto, "Aatmaanam Biddhi" (Know Thyself), reflects its commitment to nurturing not just the intellect, but also the moral, spiritual, social, and emotional well-being of its students. Ramthakur College aspires to empower them to become well-rounded, responsible citizens.

This vision translates into a mission that prioritizes a just and liberal education. The college fosters critical thinking, objectivity, and a connection with nature and society. The curriculum, meticulously designed by faculty, incorporates a broad perspective on theory and practice.

Students are actively encouraged to step outside the classroom. They can hone their leadership skills through participation in the Students' Union Council, NCC, NSS, sports, and various cultural activities. The college regularly hosts discussions, seminars, debates, and patriotic events, ensuring students are engaged in contemporary societal issues.

Through collaboration with the government and continuous adaptation of its approach, Ramthakur College remains dedicated to providing its students with the tools and environment they need to thrive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Ramthakur College: A Collaborative Hub for Learning

Ramthakur College operates under the guidance of the Principal Secretary of Higher Education and the Director of Higher Education. The college administration is spearheaded by the Principal, who leads a team of dedicated teachers forming the Teachers' Council. This council acts as a supportive body,

ensuring the college runs smoothly under the Principal's leadership.

#### Streamlined Operations:

Several sub-committees handle specific areas for optimal college function. The Examination Committee oversees semester and internal exams. Admissions are managed by the dedicated Admission Committee. Cultural events are organized by the Cultural Sub-committee, while student discipline is maintained by the Disciplinary Committee. Development is overseen by the Development Committee, and the Purchase Committee handles necessary acquisitions.

#### Beyond Administration:

To address broader academic concerns, Ramthakur College has an Internal Quality Assurance Cell (IQAC) and a Rashtriya Uchchatar Shiksha Abhiyan (RUSA) committee. These work alongside the Teachers' Council to tackle pressing issues and ensure the institution's best interests.

#### Financial Management:

The Drawing and Disbursing Officer (DDO), authorized by the Director of Higher Education, manages the college's financial affairs.

#### Collaboration for Success:

Throughout the academic year, all committees and sub-committees work in tandem. This fosters effective collaboration between management, staff, and students, creating a vibrant learning environment at Ramthakur College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

## Ramthakur College: Optimizing Education for All

Ramthakur College, a government degree college under the Tripura Department of Higher Education, goes beyond its administrative framework to ensure a well-structured "Teaching and Learning Process." This strategy fosters academic excellence and student success.

### Structure and Planning:

- Each academic year begins with a meticulously planned calendar and routine, developed by the Academic Committee and departmental heads.
- Timely syllabus completion is ensured, with provisions for extra lessons, tutorials, and revision classes based on student needs.

### Supporting Every Learner:

- Special attention is given to slow learners through dedicated support, study materials, and access to previous year's question papers.
- Departmental libraries provide additional resources for students.

### Enriching the Learning Experience:

- Select departments organize study tours and field visits, offering students practical application of classroom knowledge.
- Technology integration is facilitated with computer and internet access in every department.

### Mentorship and Evaluation:

- A mentor-mentee system fosters personalized guidance for students.
- Continuous evaluation through assignments and sessional exams provides valuable feedback.
- Group learning, practiced in some departments, encourages collaboration and knowledge sharing.

### Expanding Horizons:

- Central library facilities and INFLIBNET access empower

students with extensive research resources.

- Departments leverage group discussions, quiz competitions, and debates to build confidence, broaden knowledge, and refine problem-solving skills.

Ramthakur College's focus is clear: to equip students with comprehensive knowledge, familiarize them with modern education methods, and prepare them for a successful future. Through its strategic initiatives, the college fosters an environment conducive to learning for all.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.ramthakurcollege.nic.in/DATA/Academic%20Calendar-2022-23%20(College-08)-2.pdf">https://www.ramthakurcollege.nic.in/DATA/Academic%20Calendar-2022-23%20(College-08)-2.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Ramthakur College: Leading the Way in Education

Ramthakur College fosters a vibrant learning environment under the guidance of the Principal. Working alongside the Teachers' Council, the Principal ensures a positive and intellectually stimulating atmosphere for students and faculty.

#### Collaborative Leadership:

- Policy decisions from the Directorate of Higher Education are communicated through the Officer on Special Duty.
- The Principal, with the support of the Secretary, Teachers' Council, and dedicated sub-committees, oversees the implementation of all academic and administrative plans.

#### Structured Operations:

- The college functions smoothly thanks to various sub-committees like the Academic Committee, Admission Committee, Examination Committee, and additional



committees managing social events and the library.

#### Enrichment Beyond Academics:

- NCC and NSS wings provide opportunities for extracurricular activities and social responsibility.
- Cells like IQAC (Internal Quality Assurance Cell), NAAC (National Assessment and Accreditation Council), and RUSA (Rashtriya Uchchatar Shiksha Abhiyan) work towards continuous improvement and student enrichment.

#### Staff Administration:

- Assistant professors are appointed by the Tripura Public Service Commission (TPSC) while non-teaching staff are selected through interviews.
- Guest lecturers are chosen for specific courses, adhering to UGC and Higher Education guidelines.
- Support staff like cleaning crew and night guards are outsourced for optimal efficiency.
- Career advancement for regular faculty is managed by the Directorate of Higher Education, following UGC guidelines. Promotions for non-teaching staff follow Tripura government policies.

#### A Framework for Excellence:

- All staff at Ramthakur College adhere to the Tripura Civil Service (Conduct) Rules, 1988, ensuring a well-defined framework for professionalism and conduct.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.ramthakurcollege.nic.in/documents/TC-2022-2023.pdf">https://www.ramthakurcollege.nic.in/documents/TC-2022-2023.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance**

A. All of the above

## and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Ramthakur College: Investing in Our Staff

Ramthakur College recognizes the importance of its staff and offers a comprehensive suite of welfare measures to support their well-being and career development.

#### Compensation and Benefits:

- Salaries and monetary benefits for teaching staff follow the University Grants Commission (UGC) recommendations, ensuring competitive remuneration. Non-teaching staff benefits are determined by the state pay commission's guidelines.
- All staff receive annual increments, promotions, and career advancement opportunities as per UGC and state government norms. Completing Ph.D.s earns faculty members additional financial rewards.

#### Professional Development:

- The college actively encourages faculty development by sponsoring attendance at Orientation Programs, Refresher Courses, Seminars, and Workshops. Training programs are also offered for non-teaching staff to enhance their skill sets.

#### Financial Security:

- Staff members benefit from a range of financial advantages, including the General Provident Fund, Gratuity Pension, Group Life Insurance, House Rent Allowance, and Dearness Allowance.
- Festival advance and interest-free loans from the General Provident Fund provide additional financial support.

#### Medical Coverage:

- To support staff health, the college offers medical reimbursement for the Principal, Associate Professors, and Assistant Professors. Group C and D employees receive a monthly medical allowance.

#### Leave Policies:

- A well-defined leave policy grants staff access to Casual Leave, Earn Leave, and Medical Leave, along with Child Care Leave, Maternity Leave, and Paternity Leave.

#### Exploring India:

- A unique perk: all employees are eligible for three subsidized "Bharat Darshan" visits throughout their service, promoting cultural experiences and travel within India.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Shaping Excellence: Performance Appraisal at Ramthakur College

Ramthakur College recognizes the importance of a robust performance appraisal process for both employee development and institutional improvement.

#### Structured Evaluation:

- Gazetted teaching staff engage in self-appraisal through an Annual Confidential Report (ACR) format. This report is reviewed by the Principal and submitted to the Directorate of Higher Education for consideration in career advancement and promotions.

#### Continuous Learning:

- While non-teaching staff don't undergo formal performance appraisals, they actively participate in training programs. These programs enhance their knowledge and equip them to handle official tasks effectively. Their career advancement is determined by the Department of Higher Education based on seniority.

#### Benefits for All:

- The performance appraisal process motivates teachers to pursue research and expand their knowledge base. This, in turn, benefits the college as faculty members bring fresh ideas, skills, and perspectives to the learning

environment.

#### A Catalyst for Growth:

- The system also serves as a valuable tool for identifying areas where staff development is needed. This allows the college to implement strategic changes and enhance the overall performance of its employees.

#### Investing in the Future:

Ramthakur College's performance appraisal system fosters a culture of continuous learning and improvement. By investing in its staff, the college empowers faculty and staff to reach their full potential, ultimately creating a thriving academic environment for its students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

### Ramthakur College: Ensuring Fiscal Responsibility

As a government institution, Ramthakur College adheres to strict financial regulations and undergoes regular audits to maintain transparency and accountability.

#### Audit Authorization:

- Ramthakur College requires authorization from the Director of Higher Education to initiate internal or external audits. The Principal's office can request audits if deemed necessary.

#### Government-Initiated Audits:

- In most instances, the Department of Higher Education, through its dedicated audit cell, conducts audits in

colleges. These audits may be carried out by the Department of Audit or the Office of the Account General (AG).

#### Comprehensive Scope:

- Audits encompass all financial transactions, purchases, and procurement processes, ensuring compliance with government financial regulations. This includes allowances like HRA, medical, and travel. Additionally, the college has a mechanism for special audits as mandated by the government.

#### Accountability and Oversight:

- The college diligently maintains cash books and stock registers as per regulations. The Accounts Section handles college finances with regular checks and supervision by the Drawing and Disbursing Officer (DDO).

#### External Scrutiny:

- External financial audits are conducted by the Directorate of Audit, Government of Tripura, and the Accountant General (Audit Office), Tripura, Government of India. These independent assessments ensure financial practices adhere to national standards.

#### Transparency Through Audits:

- The last external financial audit was conducted on August 22nd, 2019, by the office of the Accountant General, Tripura. This commitment to regular audits demonstrates Ramthakur College's dedication to responsible fiscal management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

8720

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Financial responsibility is paramount for Ramthakur College's continued success. Here's how the college ensures effective utilization of government funds:

**Collaborative Management:**

- The Principal and Drawing and Disbursing Officer (DDO) work hand-in-hand with the Development Committee and Purchase Committee to allocate resources efficiently.

**Needs Assessment:**

- The Planning and Development Committee plays a crucial role by identifying the needs of various departments before directing the Purchase Committee to make necessary procurements.

**Transparent Purchasing:**

- Purchases below a certain amount can be made directly by the Principal. Purchases exceeding that limit are conducted through open tenders or, for larger transactions, mandatory e-tenders.

**Digital Integration:**

- In line with recent government directives, the college prioritizes utilizing the Government e-Marketplace (GEM)



for purchases. Additionally, payments are made electronically through the Public Finance Management System (PFMS), ensuring transparency.

#### Investing in the Learning Environment:

- Beyond academics, funds are allocated for maintaining and enhancing college facilities such as gardens, power, water supply, internet connectivity, website upkeep, and telephone expenses.

#### Enriching Educational Experiences:

- The college supports faculty and student development by providing funding for seminars, talks, and other knowledge-sharing events.

#### Maximizing Resources, Maximizing Potential:

Ramthakur College leverages a well-defined financial management structure and government initiatives to secure and allocate resources effectively. This allows the college to maintain a robust infrastructure, provide a stimulating learning environment, and empower students and faculty to achieve their full potential.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. Following are the few examples quality enhancement measures:

**Analysis of final examination Result (2021 odd):** The result of final examination is analysed and shared with all stake holders. It helps the students to identify their strengths and weaknesses.

**Examination reform:** The examination software developed by the staffs of Ramthakurs College is upgraded to include more features.

**Students Feedback collected:** Students Feedback collected for the session 2022-23 and analysed.

**Teachers feedback collected:** Teachers feedback collected for the session 2022-23 and analysed.

**Covid booster dose vaccination:** Covid booster dose vaccination programme was organised on 21-10-2022. Many students and teachers took part in it.

**Felicitation Programme for toppers:** Toppers of the final examination was feliciated on 28-10-2022.

**Workshop on Course Outcome:** A two day workshop on course outcome was organised on 28/12/2022 to29/12/2022.

**Two Days Orientation Programme:** Two Days Orientation Programme on Quality Enhancement of Higher Education for the newly recruited Assistant Professor organized by TRMSS in collaboration with TRMSS. (6th -7 th January, 2023 at Ramthakur College).

**Submitted NIRF Data-2023:** NIRF data was submitted on 11-01-2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Ramthakur College: Fostering Excellence Through Continuous Improvement**

Ramthakur College prioritizes continuous improvement in its teaching and learning environment, spearheaded by the dedicated Internal Quality Assurance Cell (IQAC).

#### Measuring Success:

- The IQAC conducts regular evaluations of teaching methods, learning outcomes, and student satisfaction. They gather data from diverse sources, including student surveys, informal classroom feedback, and departmental meetings. This comprehensive approach helps identify areas for improvement and ensures the relevance and effectiveness of the college's educational programs.

#### Technology in the Classroom:

- A key reform championed by the IQAC is the integration of Information and Communication Technology (ICT) into teaching and learning. This shift aims to move towards a more student-centered, dynamic learning experience.

#### Enhancing Learning Through Technology:

- The IQAC encourages departments to utilize ICT tools like LCD projectors, PowerPoint presentations, and e-books in their curriculum. Additionally, students are provided with relevant web links to supplement their studies, expanding their access to learning resources.

#### Engaging Students:

- Audio-visual aids and e-books have proven to be valuable supplements to traditional lectures. They offer a more interactive and engaging learning environment, catering to diverse student learning styles.

#### The Road to Excellence:

- Ramthakur College's commitment to continuous improvement and the strategic use of ICT position the college to deliver a high-quality education. This ensures that students are equipped with the knowledge, skills, and critical thinking abilities needed for success in the ever-evolving world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.ramthakurcollege.nic.in/IQAC.html">https://www.ramthakurcollege.nic.in/IQAC.html</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Ramthakur College: Fostering a Safe and Inclusive Environment

Ramthakur College is committed to providing a safe and welcoming environment for all students, faculty, staff, and visitors. We believe in fostering a culture of peaceful coexistence for both boys and girls on campus.

#### Safety Measures:

- **CCTV Surveillance:** Strategic placement of CCTV cameras in corridors, buildings, and common areas enhances security.
- **Guarded Entry:** A gatekeeper at the main entrance provides a watchful presence.
- **Emergency Preparedness:** Clearly marked emergency exit stairs connect the first and second floors of the new academic building.

**Addressing Concerns:**

- **Complaint Box:** A designated box allows students to anonymously report any issues.
- **Anti-Ragging Cell:** This dedicated team tackles ragging incidents to ensure a harassment-free environment.
- **Committee Against Sexual Harassment:** The college provides a safe space for reporting and addressing sexual harassment.
- **Discipline Committee:** This committee ensures adherence to college rules and regulations.

**Separate Facilities:**

- **Washrooms:** Separate restrooms are available for boys and girls, as well as male and female staff.
- **Common Rooms:** Designated common rooms provide separate spaces for boys and girls to relax and socialize.

Ramthakur College strives to create a positive and inclusive learning environment where everyone feels safe, respected, and supported.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-**

**D. Any 1 of the above**

**based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Ramthakur College: Leading the Charge for a Sustainable Future**

Ramthakur College is a frontrunner in promoting environmental consciousness and sustainable practices. The college implements a comprehensive waste management system encompassing all waste categories:

- **Solid Waste:** Designated bins throughout campus encourage proper disposal of paper, glass, and lab equipment. Dedicated tanks handle these materials responsibly.
- **Liquid Waste:** Chemistry lab chemicals are disposed of in separate tanks to prevent environmental contamination.
- **Electronic Waste:** As a government institution, e-waste disposal follows strict regulations. However, Ramthakur College prioritizes responsible management - repairable furniture is fixed, and non-functional electronics are stored safely for future authorized disposal.

**Going Green:**

- **Plastic-Free Campus:** The college actively discourages plastic use, promoting a cleaner environment.
- **Energy Conservation:** LED lighting in designated areas reduces energy consumption.
- **Paperless Communication:** The college strives to minimize paper usage for a greener footprint.
- **Swachh Bharat Abhiyan Partner:** Ramthakur College actively participates in this national initiative, raising awareness about environmental conservation and sustainability among students, staff, and faculty.

By championing these initiatives, Ramthakur College sets a commendable example, inspiring the community to embrace a

sustainable future.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>E. None of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>



7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

#### Ramthakur College: Celebrating Unity in Diversity

Ramthakur College proudly reflects India's rich tapestry of cultures. Here, students, faculty, and staff from various backgrounds coexist in an atmosphere of mutual respect and understanding.

#### Promoting Harmony:

- **Active Participation:** Faculty, students, and non-teaching staff enthusiastically participate in extension activities, national festivals, awareness rallies, and government campaigns.
- **Visual Inspiration:** Display boards around campus promote environmental awareness, social harmony, national unity, and moral values.

#### Fostering Cultural Understanding:

- **Celebrating Diversity:** The college celebrates national holidays like Independence Day and Republic Day, along with regional occasions like Matri Bhasha Divas (Mother Language Day) and Kokborok Day.
- **Observing Traditions:** Raksha Bandhan, a festival symbolizing siblinghood, is observed among students and staff.

#### Building Strong Values:

- **Life Lessons:** These programs go beyond celebrations, inculcating values like respect for life, love, integrity, fraternity, and patriotism in students.
- **Gratitude for Service:** NSS volunteers collect donations for the Armed Forces Flag Day, fostering a sense of national commitment and social responsibility in students.

Ramthakur College goes beyond academics, shaping well-rounded individuals who appreciate diversity and contribute to a more harmonious society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

#### Ramthakur College: Inspiring Responsible Citizens

Ramthakur College fosters a community that upholds the core Indian values of equality, liberty, and fraternity.

#### Promoting Civic Awareness:

- The college displays the Indian Constitution's preamble, reminding students and staff of their fundamental rights and responsibilities.
- Republic Day celebrations on January 26th include speeches by faculty and the Principal, emphasizing students' national duties and constitutional rights.

#### Celebrating Diversity and Well-being:

- 'Matribhasha Diwas' (Mother Language Day) on February 21st promotes appreciation for one's native language and cultural heritage.
- International Yoga Day on June 21st encourages participation in yoga, meditation, and pranayama by faculty, students, and staff, highlighting these practices' health benefits.

#### Patriotism and Social Responsibility:

- Independence Day on August 15th features a flag-hoisting ceremony, honoring freedom fighters' sacrifices.
- Teachers' Day on September 5th expresses gratitude to the college's mentors.
- Flag Day on December 7th involves fundraising for the Armed Forces, fostering a sense of national service among students and staff.

Through these events, Ramthakur College cultivates responsible citizens who are informed, engaged, and committed to contributing to a better India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### **Ramthakur College: A Hub of Cultural and National Celebrations**

Ramthakur College fosters a vibrant community atmosphere by celebrating a diverse range of national and international events throughout the year. These celebrations offer students, faculty, and staff valuable opportunities to:

- Deepen their understanding of national significance, historical events, and cultural heritage.
- Develop a sense of national identity and pride.
- Appreciate the importance of global issues and social responsibility.

#### A Glimpse into College Celebrations:

The college actively commemorates national holidays like Independence Day, Republic Day, and National Youth Day.

- Events may include flag-hoisting ceremonies, speeches, and cultural performances.

International days like International Yoga Day, World Environment Day, and International Human Rights Day are also observed, raising awareness about critical global issues.

- These events might involve workshops, seminars, or guest speaker sessions.

The college celebrates important cultural figures like Rabindranath Tagore and historical figures like Maharaja Bir Bikram Manikya Bahadur.

- These celebrations may feature lectures, exhibitions, or film screenings.

By actively engaging in these events, Ramthakur College fosters a well-rounded learning environment that extends beyond academics and prepares students to be informed and responsible global citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

1. Title of the practice: To ignite the spirit of nationalism.
2. The Context: The college feels the necessity of assembly on daily basis at a particular time.
3. Objectives of the Practice: One objective is to ignite the feelings of nationalism in students of the college and the other is to easy spreading of important messages and information among students.
4. The Practice: We have started the good practise of singing national anthem in the gathering of all teachers, students and office staffs of the college at 11.30 am daily. It helps to ignite the feelings of nationalism in students and staffs of the college. An added advantage is that all important announcement is made in the gathering just after the national anthem. In many cases, it minimizes the requirement of serving notice in pen and paper.

### Best Practice-2

1. Title of the Practice: Promotion of Environmental Awareness.
2. The Context: The College recognizes the importance of accountability in maintaining cleanliness and promoting plantation work in and around the campus to provide a healthy environment for students to study in.
3. Objectives of the Practice: The objective of the practice is to create a conducive learning environment for students while also promoting the health and well-being of all those within the college.
4. The Practice: Plantation and forestation are essential for maintaining a healthy and pollution-free environment not just within the college but also for the planet. The college has made it a strong tradition to perform regular plantation practices, resulting in a lush green campus.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ramthakur College is committed to impart quality higher education along with a holistic development to the large number of students it caters to. There are few fields where the college performs exceptionally well.

We have our own Inter college Yoga men and women Championship, Inter college judo men and women championship, Inter College Kho-kho Tournament. It was organised at the end of December, 2022.

Biprajit Roy took eleventh place in the 66kg - Junior in the National Sub Junior, Junior and Masters Men's.

Nandita Sen, Sourav Ghosh won medals in 41 National Yoga Championship.

First prize achieved by the NSS volunteers, RTC in RD parade on 15.08.2022 at Assam Rifles Ground, Agartala.

On behalf of IQAC, we have analyzed the results of the final examination of our college as well as we have made a comparative study between all colleagues of Tripura.

We have started a portal for online management of examinations. Not only our college, but few other colleges also registered to access the portal. Students can check their exam hall no from home on the day of examination.

From 10-05-2022 we started the practice of assembly at 11.30 am daily which is a continuous process and running till date.

Biswajit Paul, student of 4th semester Mathematics Honours has participated in the Initiation to Mathematics 2022, Assam

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

A plan of action for next academic year is chalked out:

- To organise national level seminars.
- To collect semester wise students' feedback, analyse the feedback and upload the report in the institutional website. Teachers' feedback will also be taken.
- To apply for fund for vertical extension of physical science and bio science blocks.
- To take an initiative for the blockwise cleanliness drive into the College campus under the supervision of NSS, NCC and Class representatives of different semesters.
- Take initiative to start Learning Management System (LMS) like youtube at least for few departments.
- To adopt the New Education Policy-2020 effectively.
- To organise a Campus Bazar within the college campus where all stake sholders of the college will participate.
- To organise a Orientation Programme for newly recruited college teachers of Tripura.
- Organise an Induction Programme for freshers of the next academic session.
- We have plans to develop a portal using internal expertise for online documentation of information and records relating to college. Programs/activities of college can be recorded online from where the Annual Report can be prepared more systematically.
- To introduce at least one new course.
- To conduct training programme to improve technical skills of our teachers for online classes.