# YEARLY STATUS REPORT - 2021-2022

## Part A

## Data of the Institution

**1. Name of the Institution**                    Ramthakur College, Agartala

- Name of the Head of the institution        Dr. Chitra Pal

- Designation        Principal-in-Charge

- Does the institution function from its own campus?        Yes

- Phone no./Alternate phone no.        03812370052

- Mobile No:        9862472537

- Registered e-mail        ramthakur.college@rediffmail.com

- Alternate e-mail        iqacrtc@gmail.com

- Address        Badharghat

- City/Town        Agartala

- State/UT        Tripura

- Pin Code        799003

**2. Institutional status**

- Affiliated / Constitution Colleges        Affiliated college

- Type of Institution        Co-education

- Location        Urban

- Financial Status        UGC 2f and 12(B)

- Name of the Affiliating University **Tripura University**

- Name of the IQAC Coordinator **Dr. Suvadip Paul**

- Phone No. **03812370052**

- Alternate phone No.

- Mobile **9862124412**

- IQAC e-mail address **iqacrtc@gmail.com**

- Alternate e-mail address **ramthakur.college@rediffmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

https://www.ramthakurcollege.nic.in/AQAR/aqar2020-21.pdf

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.ramthakurcollege.nic.in/DATA/Academic%20Calendar%20-%202021-22%20(1).pdf

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|-------|-------|------|-----------------------|---------------|-------------|
| **Cycle 1** | **B** | **2.27** | **2016** | **08/01/2011** | **07/01/2016** |
| **Cycle 2** | **B** | **2.31** | **2021** | **15/02/2021** | **14/02/2026** |

**6.Date of Establishment of IQAC** **15/06/2011**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|------------------------------|--------|
| **Nil** | **Nil** | **Nil** | **Nil** | **Nil** |

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

View File

**9.No. of IQAC meetings held during the year**     4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?     Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report     No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**     No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Proposal has been submitted for introduction of Botany Honours and ultimately Botany Honours is introduced in the college from the academic session 2022-23.

A 3-days Induction programme is organised for the students of 1st semester in the academic session 2021-22.

Created QR Code for trees inside the college campus.

A detailed analysis of the result of final examination (2021 odd) is done by IQAC and a report is published. A comparative study is also done between all colleges of Tripura.

Collected, analysed and published students and teachers feedback for 2021-22.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Proposal will be submitted for Botany Honours | Botany honours is introduced from the academic session 2022-23 |
| Induction Programme will be organised for 1st semester students of the academic session: 2021-22 | Induction programme is organised on 28-10-2021 to 30-10-2021 |
| Pending AQARs will be submitted | All AQARs are now up-to-date. |
| Create QR Code for trees inside the college campus | Few trees are identified and QR code is created for these. |
| Feedback of teachers and students will be collected and analysed | Feedback of teachers and students have been collected and analysed |
| NIRF & AISHE data will be submitted | NIRF, AISHE data are submitted |

**13.Whether the AQAR was placed before statutory body?**    No

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | Ramthakur College, Agartala |
| • Name of the Head of the institution | Dr. Chitra Pal |
| • Designation | Principal-in-Charge |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 03812370052 |
| • Mobile No: | 9862472537 |
| • Registered e-mail | ramthakur.college@rediffmail.com |
| • Alternate e-mail | iqacrtc@gmail.com |
| • Address | Badharghat |
| • City/Town | Agartala |
| • State/UT | Tripura |
| • Pin Code | 799003 |
| **2.Institutional status** | |
| • Affiliated / Constitution Colleges | Affiliated college |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | UGC 2f and 12(B) |
| • Name of the Affiliating University | Tripura University |
| • Name of the IQAC Coordinator | Dr. Suvadip Paul |
| • Phone No. | 03812370052 |

| | |
|---|---|
| • Alternate phone No. | |
| • Mobile | **9862124412** |
| • IQAC e-mail address | **iqacrtc@gmail.com** |
| • Alternate e-mail address | **ramthakur.college@rediffmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | https://www.ramthakurcollege.nic.in/AQAR/aqar2020-21.pdf |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
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|---|---|

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| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nil** | **Nil** | **Nil** | **Nil** | **Nil** |

| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** | |
|---|---|---|
| • Upload latest notification of formation of IQAC | View File | |
| **9.No. of IQAC meetings held during the year** | **4** | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have | **Yes** | |

| | | |
|---|---|---|
| been uploaded on the institutional website? | | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

| |
|---|
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14-11-2023 08:29:06

| Plan of Action | Achievements/Outcomes |
|---|---|
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| 13.Whether the AQAR was placed before statutory body? | No |
|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2021-22 | 04/01/2023 |

**15.Multidisciplinary / interdisciplinary**

Ramthakur College shall focus on overall quality development of students. The college strongly promote and favour interdisciplinary courses. As the college is affiliated to Tripura Central University, we follow the course structure designed by the university. Here students of Economics honours can study Mathematics as an elective subject. Teachers of the department of Mathematics take classes of the students of

Commerce for the courses Business Mathematics and Business Statistics. Teachers of the department of Information Technology take classes of the students of Physical Science for the courses C-Programming and Basic Programming. NEP-2020 will be adopted very soon and we will have more scope to introduce multidisciplinary courses.

The University has made it compulsory to study Foundation Courses in their regular curriculum irrespective of their stream. Important days like International Yoga Day, International Women's Day, Environment Day, Road Awareness Programmes are to be celebrated and observed bringing together all the disciplines of the college.

## 16. Academic bank of credits (ABC):

As this college is affiliated to Tripura University (A Central University), it follows the guidelines laid down by the University. We will adopt the NEP proposal to provide flexible Education and take measures to initiate the process of ABC (Academic Bank of Credits). ABC ID is already assigned to each individual students of the college.

## 17. Skill development:

Our motto is to create a center of excellence by training and empowering our young minds. Our College takes efforts for the skill development of the students. Our College works for skill development through various webinars/seminars/workshops and by organizing various competitions. With the view to enhancing employability skills, Soft Study Courses like Entrepreneurship Development, Human Resource Development and Studies,  Journalism, Data Analysis, E-Communication, E-Marketing are included in the curriculum. We have already taken initiative to start a batch under Skill India Mission (Sector Name: Beauty & Wellness, Job Role: Yoga Instructor (B&W)).

Pledges, Celebration of National Days like Independence Day, Yoga Day, Constitution Day, AIDS Day, Human Rights Day, Republic Day are celebrated to develop a spirit of citizenship and human values.

## 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Ramthakur College has in its curriculum the language subjects like Bengali, Hindi, Pali Sanskrit and Kokborok. International Mother Language is celebrated in the college on 21st February every year with great zeal. Kokrorok Day is celebrated every year on 19th January. Different programmes are organised to observe the birth anniversary of Rabindranath Tagore and other famous Indian personalities. The institute's goal is to integrate culture and language with education, with a particular emphasis on local culture and food habits. Students are educated on outcome-based programs that focus on developing valuable skills and instilling important values.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Ramthakur College provides various programs, and for each program, the Programme Outcome, Course Outcome, and Programme Specific Outcome are clearly defined. In addition to traditional classroom teaching, the college offers tutorial classes and a mentor-mentee system that prioritize outcome-based education. To ensure that students are aware of the course-specific outcomes, the college conducts workshop, classroom discussions, expert lectures, and practical sessions.

**20.Distance education/online education:**

At present we dont run any programme in distance mode, but it was there and in near future we are looking forward to resume it again. During the pandemic, online classes were regularly conducted. Teachers took online classes as necessary to enhance the students' learning experience.

# Extended Profile

## 1.Programme

1.1                                            **156**

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
| --- | --- |
| Data Template | [View File](#) |

## 2.Student

2.1                                            **4325**

Number of students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.2                                                    **759**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.3                                                    **1291**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

3.1                                                    **50**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

3.2                                                    **54**

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

| 1.1  Number of courses offered by the institution across all programs during the year | **156** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File]() |

### 2.Student

| 2.1  Number of students during the year | **4325** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File]() |

| 2.2  Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **759** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File]() |

| 2.3  Number of outgoing/ final year students during the year | **1291** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File]() |

### 3.Academic

| 3.1  Number of full time teachers during the year | **50** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File]() |

| 3.2 Number of Sanctioned posts during the year | **54** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

## 4.Institution

| 4.1 Total number of Classrooms and Seminar halls | **27** |
|---|---|
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | **1158711** |
| 4.3 Total number of computers on campus for academic purposes | **64** |

# Part B

**CURRICULAR ASPECTS**

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Ramthakur College is affiliated with Tripura University, a central university, and follows the curriculum as set by the university. The program is divided into a three-year degree program and a three-year honors degree program. The college aims to instill the highest intellectual standards through academic commitments. To ensure that the university curriculum is followed, the college's academic calendar is prepared with the active involvement of all faculties. Each department formulates its own action plan and teaching methods to give the best education to students. Extra classes and tutorials are also taken to enhance the knowledge of students. The curriculum is delivered through lectures and study materials, and classes are made more interactive through the use of powerpoint presentations, quizzes, debates, group discussions, and paper presentations. Educational tours, field trips, and interdisciplinary competitions are organized by the college, where teachers and students can present papers. Sessional tests**

are conducted in accordance with the academic calendar. Each department periodically reviews the syllabus and students' progress through departmental meetings. The faculties encourage and equip students to participate in competitions outside the campus. Departmental wall magazines are also prepared by students to showcase their talents. Feedback from students is regularly collected to improve future curriculum development.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows academic calendar for conducting continuous internal evaluations. This calendar includes important information such as the start dates of exams, schedules for internal exams, and dates for term-end exams. Teachers plan their curriculum by distributing the syllabus according to the academic calendar.

Annually, the college conducts sessional exams before university exams. The first sessional exam for the summer session for 2nd, 4th, and 6th semester students is held in March, while the second sessional exam is conducted in April. Science students also have practical exams for the second sessional. For 1st, 3rd, and 5th semester students, the first sessional exam is held in September, and the second sessional exam is conducted in November. Science students also have practical exams for the third and fifth semesters.

To further enhance students' knowledge, the college conducts various assessments such as quizzes, group discussions, viva-voce, paper presentations, and assignments. After exams, teachers evaluate answer scripts and provide feedback to students. In some cases, re-examinations are also conducted to improve students' scores. The university conducts final exams for 2nd and 4th semester in June, while exams for 1st, 3rd, and 5th semester are held in December.

Final year students have a project work worth 100 marks, which are divided into two components - 20% for paper presentation and

**80% for the preparation of the project. The project is guided by departmental teachers, who select the topics from the syllabus.**

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | [View File](#) |
| Link for Additional information | https://www.ramthakurcollege.nic.in/DATA/Academic%20Calendar%20-%202021-22%20(1).pdf |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.  Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View File](#) |
| Any additional information | **No File Uploaded** |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**18**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | [View File](#) |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | [View File](#) |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**0**

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View File](#) |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The affiliated University's curriculum includes a variety of foundation courses that are mandatory for students in different**

semesters and streams. These courses cover a range of subjects including Gender Studies, Environmental Science, Computer Studies, and Public Administration. In Environmental Studies, students gain an understanding of the ecology, natural resources, conservation, biodiversity, and management of the environment, as well as the impact of human population and social issues. Human rights and Gender Studies also play a crucial role in the curriculum, where students learn about the basic concepts of human rights, classification of rights, and humanitarian law, as well as the human rights movement in India and the role of the national human rights commission. Gender Studies also focuses on theoretical approaches from Liberals, Marxists, and Radical perspectives, as well as the rights of women and the representation of women in decision-making processes. Additionally, courses such as Society and Technology and Philosophy provide students with a deeper understanding of ethical theories and the impact of technology on society, while also delving into Indian and Western ethics. Through these foundation courses, students develop a scientific temperament, deepen their moral values, and become responsible and ethical citizens.

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | [View File](#) |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

9

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

355

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | **No File Uploaded** |
| Any additional information(Upload) | View File |

**1.4.2 - Feedback process of the Institution may be classified as follows**  **C. Feedback collected and analyzed**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.ramthakurcollege.nic.in/documents/Feedback2021-22.pdf |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**2270**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC,  ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year  (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**788**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a comprehensive approach to cater to the diverse learning needs of its students. The college has a structured mechanism to identify both slow learners and advanced learners.This year students having back paper in a particular course is considered as slow learners w.r.t that course and students securing more than 7 SGPA in a particualar course is identified as advanced learners w.r.t that course.The list of such candidates are prepared centrally by Academic Committee and there after these are distributed department wise.

The classes, interactive sessions, and tests help teachers to identify the needs of each student. Slow learners are given extra attention and care through additional tutorial classes, interactive sessions, and ICT-enabled classes. Teachers also use WhatsApp groups to interact with students, which helps slow learners to clear their doubts and understand the lessons better.

On the other hand, advanced learners are constantly motivated and provided with opportunities to reach their full potential. Teachers provide regular interaction, suggestions, and advice to help advanced learners excel. They are also given opportunities to help their peers, particularly slow learners, in their studies. These sessions are closely monitored by teachers. Furthermore, advanced learners are given appropriate supplementary readings and encouraged to interact with their peers through group discussions and presentations.

| File Description | Documents |
|---|---|
| Link for additional Information | **Nil** |
| Upload any additional information | [View File](#) |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| **4965** | **50** |

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**The institution has created a student-centered learning environment that prioritizes the needs and growth of each individual student. Faculty members have implemented a variety of student-centric teaching methods in addition to traditional lectures.**

**For students studying humanities subjects, the college has a well-equipped language lab to improve communication skills. The Bengali and Hindi departments regularly organize theme-based quizzes, while the English and Bengali departments publish wall magazines. Short film production is also integrated into the curriculum to increase students' interest and knowledge in the field. Theatre workshops are also part of the learning experience.**

**In the science departments, students receive hands-on training in advanced tools and techniques, as well as vocational subjects such as organic farming, apiculture, and gardening. Departments like Botany, Zoology, and Chemistry also conduct case studies on environmental and agricultural topics. The college also encourages and provides opportunities for students to participate in on-the-job training at institutes such as Fishery College and College of Agriculture.**

**Under the cooperative learning system, students are divided into**

small groups and encouraged to teach their peers in a particular subject area. This approach is based on the belief that 'to teach is to learn twice'.Student presentations and demonstrations of experiments, as well as industrial visits, contribute to an active and interactive learning atmosphere.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College boasts a modern, technologically advanced campus that is fully equipped with Wi-Fi and internet facilities for both faculty and students. The College Library is partially automated and computerized, with all housekeeping operations being handled by computers. Additionally, the library is a member of NLIST (a program of INFLIBNET) and has developed its own WhatsApp group to interact with students and provide them with the resources they need. The library also has a Facebook page that provides current information and notices to the students. Overdue reminders are sent through e-mail, and the library also organizes orientation sessions to help students access the library resources more easily.

In addition to this, many classrooms are equipped with overhead projectors, which enable e-teaching and learning. The College also has a portable projector that can be used for film and documentary screenings. Furthermore, laptops are provided to departments, and advanced software like Mathematica 9.0 and SPSS 14.0 are used for various programs. The College encourages the use of open-source software for making projects and assignments, promoting the use of technology in education.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://www.ramthakurcollege.nic.in/NAAC_documents/ict%20room.pdf |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

**49**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**50**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | View File |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year

**23**

| File Description | Documents |
|---|---|
| Any additional information | <div align="center">View File</div> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <div align="center">View File</div> |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**369**

| File Description | Documents |
|---|---|
| Any additional information | <div align="center">View File</div> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <div align="center">View File</div> |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The college recognizes the significance of the internal assessment system in enhancing academic performance, as it plays a crucial role in the teaching and learning process. In compliance with university guidelines, internal assessments are conducted to judge writing skills (assignments), presentation skills (seminars), and knowledge levels (test papers). The college has an Examination Committee in place to oversee the internal assessment process, which is responsible for tasks such as collection, sorting, coding, and security of question papers. The dates of internal exams are announced on the college noticeboard and communicated to students via a WhatsApp group. Results are released within two weeks of the exam. The college conducts two exams centrally, one of which is a internal examination in the university examination pattern. Departments are given the autonomy to select appropriate methods of internal examination and evaluation, such as multiple-choice question tests and online assignments in Google Classroom, to bring**

diversity to the assessment process.

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a comprehensive Grievance Redressal Mechanism in place, comprising of two levels: department, college. The responsibilities of department and college level coordinators are clearly defined and assigned. Strict invigilation is maintained, and any form of malpractice is not tolerated. Students who miss exams due to valid reasons are given the opportunity to re-appear. For course-end academic projects, internal marks are awarded based on punctuality, quality of data collected, and timely submission of the project.

At the department level, a committee is chaired by the Head of the department, with department teachers as members. The head in charge of the course distributes the valued answer scripts during class hours, and students can review their answer scripts in the presence of their teachers, ensuring transparency and reliability in the internal evaluation process. Students can also address grievances concerning internal assessment marks through their respective departments. Grievances are processed by the examiner and head of the department, and if necessary, the answer sheet is revalued by the faculty in the presence of the complainant. Any discrepancies in marks are corrected immediately.

If grievances are not resolved at the department level, they are brought to the college level committee, which is chaired by the Principal, and comprises the HOD of the concerned department and a senior teacher nominated by the College council as members.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**The College places a strong emphasis on clearly defined learning outcomes, with a focus on holistic development and equipping students with the skills and confidence to face the challenges of life. The vision, mission, and objectives of the Institution are clearly stated on the College website and prospectus, and are reinforced through programs and talks. The Institution encourages independent thinking and decision-making by providing opportunities for students to deliberate on various alternatives. The learning outcomes of students are regularly evaluated through assignments such as presentations and class tests, helping them to deepen their understanding of the subject matter and develop their ability to express their opinions confidently.**

**The college offers programs in Humanities, Commerce and Sciences, designed by Tripura University. The departments are responsible for creating Program and Course Outcomes for each paper, which are displayed on the college website. Teachers guide students in understanding their career prospects after graduation. The increasing enrollment in master's, B.Ed, and other advanced programs is a testament to the success of the college's programs. This demand for higher education benefits society by shaping students' social identities and helping them understand themselves and their relationships with others.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | https://www.ramthakurcollege.nic.in/pos.html |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The College measures the attainment of Program Outcomes and Course Outcomes using a combination of direct and indirect methods. The direct method involves evaluating student performance through final and internal examinations. The indirect method assesses student attainment through feedback**

from questionnaires prepared by the IQAC and progression to higher education. Additionally, continuous and comprehensive evaluation through class tests, tutorials, mentoring, co-curricular activities, and extension services provide a comprehensive evaluation of student outcomes, both academically and in co-curricular activities.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | https://www.ramthakurcollege.nic.in/documents/Result_Analysis_of_2nd_and_4th_semester_(2022-EVEN)-08.pdf |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

1145

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | [View File](#) |
| Upload any additional information | [View File](#) |
| Paste link for the annual report | Nil |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ramthakurcollege.nic.in/documents/Students%20Satisfaction%20Survey2021-22.pdf

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | <u>View File</u> |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

9

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | View File |

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

**16**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

**9**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | View File |

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The following extension activities are carried out in the neighborhood community in order to sensitize the students to**

social issues, for their holistic development.

13-08-2021: NCC girls activity on swachta (cleaning of statue and sorroundings) dated 13.08.2021.

11-10-2021 to 15-10-2021: Traffic duty was performed at Agartala on Durga Puja. Total 16 cadets and 1 ANO were present in the duty.

09-11-2021: Students and teachers of the college donated for teactment of an ill child.

10-01-2022: A Blood donation camp has been organized by the ncc and nss volunteers of Ramthakur College on 10-01-2022 inaugurated by the Honourable Minister of PWD and sports and youth affairs Sri Sushanta Choudhury, govt of Tripura. 14 ncc cadets have donated their valuable Blood for the sake of Blood needed people of the state.

16-02-2022: Swachh Bharat Abhiyan was conducted by dept. of Bengali and dept. of History.

01-04-2022: As a part of "Puneet Sagar Abhiyan",by the instruction of 15 Tripura (I)Coy. NCC Unit Ramthakur College NCC unit with 19 cadets wearing track suit tookpart to cleanthe river bank of Howrah on 05-04-2022. 24 cadets took part in the abhiyan. Location:On Bank of river Howrah Dashmighat, Joynagar, Agartala.

04-04-2022: Visit to adopted village and interaction with villagers to know their problems.

27-05-2022:Cleaning of college campus by NSS volunteers.

14-08-2022:Tree plantation and Swachata abhiyan as a part of celebration of Azadi ka Amrit Mahotsav.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

6

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

5

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

187

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

## 3.4 - Collaboration

## 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | **No File Uploaded** |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | **No File Uploaded** |

## 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

## 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The college boasts a well-maintained infrastructure with modern amenities to support the academic and athletic pursuits of its students. The 27 classrooms are equipped with electricity and adequate seating, and the green and white boards provide an optimal learning environment. In addition, the college has a sports store where all sports equipment is supervised by teachers of Physical Educationand hands-on practice takes place on the campus playground. There is also a well-furnished library with over 47500books and online access to e-journals, as well as 11 well-equipped science laboratories for Physics, Chemistry, Zoology, Human Physiology, and Botany. The departments of science, arts, and commerce all have computer facilities with internet connections and a computer laboratory where students can participate in practical classes. The college prioritizes the academic progress of its students and provides ample resources to support their learning and growth.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The college places a strong emphasis on sports and physical education as a means of fostering holistic development in its students. The Physical Education department offers a variety of indoor and outdoor games, including carrom, chess, badminton, volleyball, football, and cricket. These activities are supervised by a Physical Education teacher and are designed to support the mental and physical well-being of the students. The college also actively encourages participation in inter-college, state, national, and international sports competitions. To support the cultural pursuits of its students, the college has established a Social Entertainment and Debate Committee, a Literary Activities Committee, and a Magazine Committee to oversee cultural events, such as Freshers' Welcome and Teachers' Day, as well as quiz and debate competitions. Additionally, wall magazines are maintained by departments to showcase the creative talents of the students. A spacious auditorium with a capacity**

**of 1100 seats is also in the works. Through these activities, the college strives to foster interpersonal interaction, team spirit, and leadership qualities in its students, in line with the modern education system.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**4**

### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

**4**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**348866**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | [View File](#) |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: - E-Granthalaya Software in Cloud version-4 of National Informatics Centre, Govt. of India.**

- **Nature of automation (fully or partially):- Partially.**

- **Version:- EG-4 in cloud.**

- **Year of Automation:- 13/06/2016.**

**The RTC Library is a vast repository of knowledge, specializing in Social Sciences, Humanities, and Sciences. It is housed in a two-story building located in the heart of the academic complex, near the Commerce and Economics department. This library is the centerpiece of all academic activities at the Institute, offering students and faculty access to a diverse range of resources, including books, journals, reports, online databases, e-books, electronic theses, and dissertations. With its extensive collection and modern facilities, the RTC Library is an essential resource for all who seek knowledge and intellectual growth. To access additional information, please follow the link mentioned under Sl no-5.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional Information | **Nil** |

## 4.2.2 - The institution has subscription for the following e-resources e-journals e-

**D. Any 1 of the above**

**ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**82**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | **No File Uploaded** |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Ramthakur College is ahead of the curve in the rapidly expanding**

IT sector. The institution stays current with the latest technology to provide students with updated facilities and resources. The IT infrastructure is continually evolving and the college prioritizes the use of genuine software versions. The IT department closely monitors students' digital activities, while also providing guidance and promoting responsible internet usage in accordance with academic syllabi.

The college has a computer laboratory with a sufficient number of computers available for students to develop their IT skills. A smart classroom and an ICT-enabled seminar hall have been established for classes and workshops. The college has 87 desktop computers and 3 laptops, with 15 available for student use and the rest reserved for administrative and academic purposes. The college also has a sufficient number of printers, photocopiers, projectors, and speakers to support students.

All official operations, including financial transactions and salary-related matters for faculty and staff, are conducted through the online treasury using the HRMS (Human Resources Management System). The college has a broadband connection, which is accessible for day-to-day work and available in each department through broadband or Wi-Fi facilities. The connection enables teachers and students to take full advantage of the system and makes it possible to upload marks during final exams.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | Nil |

## 4.3.2 - Number of Computers

86

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | No File Uploaded |

## 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

| File Description | Documents |
|---|---|
| Upload any additional Information | <u>View File</u> |
| Details of available bandwidth of internet connection in the Institution | **No File Uploaded** |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**348866**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts. | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Ramthakur College is a well-established college with a strong focus on maintaining and utilizing its physical, academic, and support facilities. The college has several committees, such as the Development Committee, Purchase Committee, and Library Committee, that work to ensure the proper upkeep of these facilities. The Development Committee is responsible for the maintenance, repair, and construction work related to the building and the physical infrastructure. The college has a beautifully maintained garden that is looked after by a team of experienced gardeners.**

**The Physical Science and Biological Science departments have laboratory facilities that are accessible to all students, and the laboratory equipment is maintained at the departmental level. The library at Ramthakur College is subscribed to the**

NLIST programme of INFLIBNET and students can access the database from home. The Sports Complex is managed by the Physical Education faculty, who maintain a record of all the sports equipment available in the college. The college has facilities for indoor and outdoor games, including a playground for games such as volleyball, cricket, and football.

Ramthakur College also has sufficient numbers of computers, which are used in the offices, departments, and computer laboratory. The Computer and IT infrastructure maintenance and up-gradation is looked after by the Computer Department. The classrooms are spacious, well-lit, and maintained to ensure uninterrupted teaching-learning activities. Overall, Ramthakur College is well-equipped and well-maintained, making it an ideal environment for students to learn and grow.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | Nil |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2034

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | [View File](#) |
| Upload any additional information | [View File](#) |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | **No File Uploaded** |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

| File Description | Documents |
|---|---|
| Link to institutional website | **Nil** |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | [View File](#) |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | **No File Uploaded** |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**D. Any 1 of the above**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**23**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | [View File](#) |
| Upload any additional information | **No File Uploaded** |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

70

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

13

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | [View File](#) |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The Institution prioritizes youth empowerment through quality education, providing ample opportunities for students to participate in co-curricular and extracurricular activities. Both at the institutional and societal level, students are encouraged to take part in a wide range of activities, such as blood donation camps, freshers' welcomes, cultural celebrations, environmental events, and more.**

**Student representatives play a crucial role in fostering a positive campus culture. They motivate and encourage their peers to participate in these activities, and assist teachers in ensuring their success. Additionally, the student representatives help maintain discipline in the college by promoting adherence to rules and regulations, and encourage students to maintain a clean and environmentally-friendly campus.**

**The NCC unit, including both male and female wings, also contributes to maintaining discipline on campus. Meanwhile, the NSS and NCC work together to beautify the college grounds. With the help of the student council, various sports and cultural events, competitions, and tree plantations are organized, contributing to the college's image and reputation. Overall, the student council plays a crucial role in enhancing the college's environment and elevating its status.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**9**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The College boasts a robust Alumni Association since its establishment, providing strong support to the institution. Registered under the Societies Registration Act, 1860 with registration number 4470, the association has been nurtured to allow alumni to contribute to the college's development through both financial and non-financial means.**

**The alumni of the college are well-established in various industries such as corporate, education, business, media, politics, social work, academia, and others. The Association engages in various social activities and extension programs, always willing to lend a helping hand when needed. During the recent NAAC peer team visit in February 2021, the Alumni Association played a significant role in demonstrating the**

**college's strengths.**

**In addition to supporting the college, the alumni are also active in social service and creative activities in their communities. Overall, the Alumni Association of the college plays a vital role in the college's well-being and progress.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

### 5.4.2 - Alumni contribution during the year (INR in Lakhs)  **E. <1Lakhs**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Ramthakur College, founded in 1967, is one of the oldest Government Degree Colleges in the state. The college aims to fulfill the needs of students from diverse backgrounds and foster their overall development in areas such as moral, intellectual, spiritual, social, emotional, and more.**

**The college's vision is reflected in its logo, which displays the phrase "Aatmaanam Biddhi". The college is dedicated to nurturing the minds of its students and empowering them to reach their full potential as effective citizens of the country.**

**The mission of the college is to provide students with a just and liberal education that encourages critical thinking and objectivity, connecting students to nature and society, and preparing them to be responsible citizens. To achieve this mission, the college works in collaboration with the state government's policy framework and continuously adapts its approach.**

**Faculty members are involved in framing syllabi that convey a liberal view of theory and practice, and students are encouraged to develop leadership qualities through participation in various activities such as the Students' Union Council, N.C.C., N.S.S., sports, and more. The college also regularly organizes discussions, seminars, debates, cultural presentations, patriotic and nation-building activities to engage students in important societal issues.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://ramthakurcollege.nic.in/NAAC_documents/Logo_of_Ramthakur_College.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Ramthakur College is a government degree college that operates under the jurisdiction of the Principal Secretary of Higher Education and the Director of Higher Education. The college administration is led by the Principal, who serves as the President of the Teachers' Council, which is made up of teachers appointed by the Council. The Teachers' Council is responsible for supporting the Principal and ensuring the smooth operation of the college, with the Principal acting as the President.**

**The college has various sub-committees, including the Examination Committee, Academic Committee, Discipline Committee, Development Committee, Lower PurchaseCommittee, among others. The Examination Committee conducts semester exams and internal sessional exams, while the Admission Committee handles college admissions. The Cultural subcommittee organizes cultural programs, and the Disciplinary Committee ensures student discipline. The Development Committee is in charge of overall development, and the PurchaseCommittee handles purchasing of various items.**

**The college also has an IQAC and an RUSA Committee that work together with the Teachers' Council to address pressing issues in the best interest of the institution. The financial affairs of the college are managed by the Drawing and Disbursing Officer, who is authorized by the Director of Higher Education. All committees and sub-committees work together throughout the**

academic year to ensure effective collaboration between
management, staff, and students.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://ramthakurcollege.nic.in/documents/New%20TC.pdf |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As a government degree college, Ramthakur College is under the
purview of the Department of Higher Education of the Government
of Tripura. Nevertheless, the college has implemented several
internal strategies to ensure its efficient operation. For
example, the Teaching and Learning Process is a well-structured
strategy that the college has adopted. At the beginning of each
academic year, the Academic Committee prepares the academic
calendar and routine, and the Head of Department of each
department develops a departmental routine and distributes the
syllabus to the faculty members. This ensures that the syllabus
is completed on time, and extra lessons, tutorials, and revision
classes are taken as needed. Slow learners receive special
attention, and study materials and previous year's question
papers are provided.

Each department has its own departmental library where students
can borrow books as reference materials. To supplement the
students' learning experience, study tours and field visits are
arranged by some departments. Each department is equipped with
computers and internet facilities, and a mentor-mentee system is
in place to guide the students. Continuous evaluation is
conducted through assignments and sessional exams, and group
learning is practiced in some departments. The main goal of each
department is to enhance the students' knowledge and familiarize
them with the modern education system. The college also provides
library facilities and access to INFLIBNET to its students. Some
departments conduct group discussions, quiz competitions, and
debates to help students overcome their fears, expand their
knowledge, and upgrade themselves.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | [View File]() |
| Paste link for additional information | https://ramthakurcollege.nic.in/DATA/Academic%20Calendar%20-%202021-22%20(1).pdf |
| Upload any additional information | **No File Uploaded** |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is led by the Principal, who works closely with the Teachers' Council to maintain a positive and intellectually stimulating environment in the institution. Policy decisions are made by the Directorate of Higher Education and communicated to the college through the Officer on Special Duty. The Principal, supported by the Secretary, Teachers' Council, and various sub-committees, oversees the implementation of academic and administrative plans and policies. The college has various sub-committees, including an Academic committee, Admission Committee, Examination Committee, Social Entertainment Committee, Library Committee, and more, to ensure smooth operations.

The college has NCC and NSS wings, IQAC Cell, NAAC Cell, and RUSA Cell to enhance the students' learning experience. Assistant professors are appointed by the Tripura Public Service Commission (TPSC) and non-teaching staff are selected through interviews. Guest Lecturers are selected based on individual class basis, in accordance with UGC guidelines and Higher Education requirements. The cleaning support crew and Night Guard are provided by an outside firm.

The Career Advancement Scheme (CAS) for regular faculty members is administered by the Directorate of Higher Education, in accordance with UGC guidelines. Non-teaching staff are promoted based on the Tripura government policy. All staff in the college are bound by the Tripura Civil Service (Conduct) Rules, 1988.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the Institution webpage | https://www.ramthakurcollege.nic.in/documents/New%20TC.pdf |
| Upload any additional information | View File |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Ramthakur College, a government degree college, provides comprehensive welfare measures for its teaching and non-teaching staff. The salary and other monetary benefits for teaching staff, such as Assistant Professors and Associate Professors, are determined by the UGC's recommendations, while non-teaching staff follow the state pay commission's recommendations. The college offers an annual 3% increment for its staff, along with promotions and career advancement benefits in accordance with UGC and state government norms.**

**Faculty members who complete their Ph.D. degrees are rewarded with monetary incentives, and they are encouraged to attend professional development opportunities such as Orientation Programs, Refresher Courses, Seminars, and Workshops. Non-teaching staff are also provided training programs to enhance**

their skills.

In addition, both teaching and non-teaching employees have access to various financial benefits such as the General Provident Fund, Gratuity Pension, and Group Life Insurance, as well as House Rent Allowance and Dearness Allowance. They are also provided with festival advance and loan without interest from the General Provident Fund.

For medical benefits, the Principal, Associate Professors, and Assistant Professors receive medical reimbursement, while Group C and Group D employees receive a monthly medical allowance. Staff are also entitled to Casual Leave, Earn Leave, and Medical Leave, as well as Child Care Leave, Maternity Leave, and Paternity Leave. Moreover, all employees are eligible for three Bharat Darshan visits during their service tenure.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**2**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**17**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The performance appraisal process is an essential component of**

employee evaluation in the education sector. It is a comprehensive technique that evaluates an employee's contribution to the organization and tracks their progress in their respective fields. The process helps to create accountability and motivation in the workplace, resulting in improved performance and satisfaction among employees.

Gazetted officials in the education sector receive an Annual Confidential Report (ACR) format, which they fill out as a self-appraisal. The report is then evaluated by the Principal and forwarded to the Directorate of Higher Education for further action. The ACR is used as the basis for determining career advancement and promotions for teaching personnel.

Non-teaching employees are not left behind, even though they do not receive a performance appraisal. Instead, they are delegated to various training programs to expand their knowledge and potential in official matters. The Department of Higher Education regularly determines their advancement based on seniority.The performance appraisal process acts as a motivator for teachers to engage in research and expand their knowledge. This, in turn, benefits the organization as the teacher brings in new ideas, skills, and perspectives to the workplace. The performance appraisal system also helps organizations identify areas for improvement and make necessary changes to enhance the overall performance of employees.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Ramthakur College is a government institution, which makes it difficult for the college to conduct internal or external audits without authorization from the Director of Higher Education. However, the Principal's office may request an audit if necessary. In most cases, the Department of Higher Education initiates audits in colleges, where the department's audit cell follows the appropriate procedures. The audit may be conducted

**by the Department of Audit or the Office of the Account General (AG).**

**The scope of the audit covers all financial transactions, purchases, and procurement, ensuring they comply with government financial regulations. This includes auditing of allowances such as HRA, medical, travel, and others. In addition, there is a mechanism for special audits, as required by the government. The AG is also invited to conduct audits as deemed necessary by the Department of Higher Education and the Government of Tripura's Finance Department.**

**The college is responsible for maintaining its cash books and stock registers in accordance with regulatory rules. The Accounts Section of the college handles the college's accounts and is checked and supervised regularly by the Drawing and Disbursing Officer (DDO). External financial audits are conducted by the Directorate of Audit, Government of Tripura, and the Accountant General (Audit Office), Tripura, Government of India. The last external financial audit was conducted on 22/08/2019 by the office of the Accountant General, Tripura.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**Rs 4950/-**

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | [View File](#) |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | [View File](#) |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Financial management and mobilization is essential for the success of any organization, including educational institutions. In the education sector, the principal and DDO work with the Development Committee and Purchase Committee to ensure the effective utilization of government funds. The Planning and Development Committee examines the needs of various departments before directing the Purchase Committee to make purchases. Purchases below ten thousand can be made directly by the principal, while purchases up to 2.50 lakhs can be done through tenders and purchases above 2.50 lakhs must be made through e-tender. In recent times, the Department of Higher Education has instructed colleges to make purchases through the Government e-Marketplace (GEM) and payments are made online through the Public Finance Management System (PFMS). The college also uses funds for maintaining and upgrading its facilities, such as gardens, power, water, internet website, and telephone expenses. The institution provides funding for various events, such as seminars and talks, to enhance the learning experience of students, professors, and employees. Additionally, a portion of the funds is spent on books, apparatus, sports and games, Fresher's Welcome, cultural programs, and national events to ensure the success of students.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. Following are the few examples quality enhancement measures:**

- **To motivate the current students, IQAC arranged an interactive session with TPS-2021 ranker Sri Sumitabh Nath on 16-11-2021.**
- **IQAC analysed the result of final examination-2021 odd to highlight the overall performance of the students. Based on thisanalysis, toppers of the college are feliciated.**

- IQAC took initiative for creating QR Codes for trees inside the college campus.
- IQAC took initiative for digitalisation of the whole examination management system.Now students can check their Room no in their mobile on the day of examination.
- IQAC conducted induction programmes for all 1st semester students of the academic session 2021-22.
- IQAC prepared academic calendar for the academic session 2022-23.
- IQAC took initiative to introduce Botany Honours in the college.
- Students and Teachers feedback collected for the session 2021-22.
- Submitted AQAR 2020-21
- Submitted NIRF-2022
- Organizing Seminarsand Special Lectures related to various topics of differentdisciplines by the academic departments. Some information relatedto this initiative are mentioned here:

28-12-2021 Awareness Programme cum seminar on Different Provision of Protection of Civil Rights Act, and Scheduled Castes and Scheduled Tribes Act

04-10-2021 Seminar on Employability Enhancement Training and Higher Education Options

08-12-2021 State level seminar on India in light of 75 years of Independence.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.youtube.com/@iqacrtc2853 |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College places a great emphasis on continuously improving its teaching and learning process through the efforts of the Internal Quality Assurance Cell (IQAC). The IQAC conducts

periodic evaluations of the teaching-learning process and learning outcomes, collecting data from various sources such as student satisfaction surveys, informal classroom feedback, and departmental meetings. These evaluations help to identify areas for improvement and take the necessary steps to ensure that the teaching-learning process remains relevant and effective. In addition, regular sessional examinations are conducted to assess student learning outcomes.

One of the key reforms facilitated by IQAC is the integration of information and communication technology (ICT) in the teaching-learning process. The aim is to make the learning process more student-centered and dynamic, with a greater emphasis on the use of technology. The IQAC has encouraged departments to integrate ICT in their teaching and learning activities, such as the use of LCD projectors, PowerPoint presentations, and e-books. Students are also provided with various web links that relate to their course material, making it easier for them to access additional resources. The use of audio-visual aids and e-books has been found to be an effective supplement to classroom lectures, providing students with a more engaging and interactive learning experience. The integration of ICT in the teaching-learning process is a key aspect of the College's continuous efforts to improve the quality of education and student learning outcomes.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://www.ramthakurcollege.nic.in/IQAC.html |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Ramthakur College is a co-educational college and is always concerned about the peaceful coexistence of boys and girls students in the campus.**

**The college administration prioritizes the safety and security of all the students, teachers, non-teaching staff and the visitors to the college. To ensure a safe campus and a secured environment, CCTV cameras have been fixed in prominent places like campuscorridors, main campus buildings and common places. There is always a gatekeeper in the main entrance of the college. Emergency exit staircases are available connecting the first floor and second floor of the new academic building.**

**A Complaint Box is there for the students. There is an anti-ragging cell and committee against sexual harassment and discipline committee in the college to deal with the problems, if any. Separate washrooms are available for boys and girls students and for the male and female teaching and non-teaching staff. There are separate Boys and Girls' Common Room in the college.**

**Student of this college, Smt Mukta Debnath, who has international recognition in Kick-Boxing Championship, joined the workshop on self defense for women from 15-03-2022to 17-03-2022as a trainer.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | **Nil** |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | [www.ramthakurcollege.nic.in/NAAC_documents/c711a-2021.pdf](www.ramthakurcollege.nic.in/NAAC_documents/c711a-2021.pdf) |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description | Documents |
|---|---|
| Geo tagged Photographs | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Ramthakur College is committed to fostering a culture of environmental consciousness and sustainability. The college has implemented a comprehensive waste management system that encompasses solid, liquid, and electronic waste. To keep the campus clean and tidy, the college has placed waste boxes in various locations throughout the campus, encouraging students, staff, and faculty to dispose of their waste properly. Additionally, the college's NSS volunteers frequently participate in cleaning activities to help maintain a clean campus.**

**To handle solid waste, the college has dedicated tanks for the disposal of materials such as broken glass, paper, and equipment from the chemical laboratories of various science departments. Liquid waste, such as chemicals from the chemistry laboratory, is also disposed of in a separate tank to prevent contamination of the surrounding soil and vegetation.**

Ramthakur College is a government-run institution, so e-waste cannot be disposed of without government permission. However, the college has implemented a responsible waste management plan for electronic waste. Furniture that can be repaired is fixed and put back into use, while non-functioning electronics and other e-waste are stored in a separate room.

In addition to its waste management efforts, the college is also dedicated to creating a clean and green campus. The college is plastic-free, and LED lights are used in certain areas to conserve energy. The college also takes steps to reduce paper communication and regularly participates in the Swach Bharat Abhiyan, an initiative to raise awareness about environmental conservation and sustainability among students, staff, and faculty.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | www.ramthakurcollege.nic.in/NAAC_documents/713.pdf |
| Any other relevant information | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

E. None of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly  pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed  through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment      5. Provision for enquiry and information : Human assistance, reader,**

**B. Any 3 of the above**

**scribe, soft copies of reading material,**
**screen          reading**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | **No File Uploaded** |
| Details of the Software procured for providing the assistance | **No File Uploaded** |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India is a country with a diverse multi-ethnic culture, where people of different religious, racial, cultural, and linguistic identities coexist harmoniously. Ramthakur College strives to maintain this harmony and foster goodwill among its students.

There is notable participation from the faculty, students, and non-teaching staff in all major extension activities. Every student and faculty member is actively involved in national developmental activities, national festivals, awareness rallies, and government campaigns. Display boards promoting environmental awareness, social harmony, unity, and moral values are placed around the college campus. The institute plays an effective role as a catalyst in the area, helping to maintain peace and national integration. The college organizes various activities to instill values of tolerance and harmony towards cultural diversity, with positive impacts on the cultural and communal thoughts of society. Every year, the college celebrates Independence Day, Republic Day, Matri Bhasha Divash, and Kokborok Day with great enthusiasm. The college also observes Raksha Bandhan among students, teaching and non-teaching staff. These programs promote values such as life, love, integrity, fraternity, and patriotism in the young minds of the students.

To show their gratitude for the services of the armed forces to the nation, the NSS volunteers collect money from students, teachers, and office staff of the college, which is then donated to the State NSS Cell for the Armed Forces Flag Day

contribution. This instills a sense of commitment towards the nation, society, and responsibility towards humanity at large in the minds of the students.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always emphasises the principles of equality, liberty, and fraternity among all stakeholders. The preamble of the constitution is displayed on campus to aware students and employees about the fundamental political principles, rights, and responsibilities of citizens.

On January 26th, 2022, the college celebrated Republic Day to commemorate the adoption of the constitution. On this day, a speech was delivered by the faculty members and Principal to aware students about their duties towards their country and their constitutional rights. 'Matribhasha Diwas' is celebrated on February 21st to promote proficiency in the mother tongue and to preserve and protect all languages.

International Yoga Day on June 21st is observed to promote global health, harmony, and peace. Faculty, students, and non-teaching staff participate in yoga, meditation, and pranayam to create awareness about the medical benefits of these practices. Independence Day on August 15th is celebrated by hoisting the national flag and remembering the sacrifices of the freedom fighters who brought independence to the country.

Teachers' Day is celebrated on September 5th as a mark of appreciation for the mentors of the Institute. Flag Day is observed on December 7th by collecting funds from all staffs and students of the Institute for the welfare of Armed Forces personnel. These events serve as a reminder of the duties and responsibilities that each individual has towards their country and promote patriotism.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The Institution organizes National and International, commemorative days, events, and festivals with great zeal. Through the celebration of these events, the students, teaching and non-teaching staff of this college get to know the importance of national integrity in the country. The following important events which are celebrated are**

**15-08-2021 Independence Day-2021 celebration**

**19-08-2021 Participation in Observance of 113th Birth Anniversary of Maharaja Bir BikramManikya Bahadur**

**30-10-2021Observance of Rashtriya Ekta Diwas**

**30-11-2021Celebration of Azadi Ka Amrit Mahotsav**

**10-12-2021 International Human Rights Day was celebrated by Dept. of Political Science in Room N-6 in presence of Secretary of Teachers Council, many teachers andstudents.**

**12-01-2022 Celebration of National Youth Day**

**15-01-2022 Students of the department have participated in the Mathematics Day celebration programme organized by BBMC**

**26-01-2022 Celebration of Republic Day-2022**

**14-02-2022 Observance of A black Day of Pulwama**

**21-02-2022 Participation in International Mother Language Day-2022**

**12-04-2022 Celebration of National Science Day-2022**

**06-05-2022 Celebration of World Environment Day-2022**

**10-05-2022 Celebration of birth anniversary of Rabindranath Tagore**

**31-05-2022 Observance of World No Tobacco Day**

**21-06-2022: Celebration of International Yoga Day-2022**

**15-08-2022: Celebration of 75th Anniversary of Independence Day**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
Best Practice 1

1. Title of the practice: To ignite the spirit of nationalism

2. The Context: The college feels the necessity of assembly on
daily basis at a particular time.

3. Objectives of the Practice: One objective is toignite the
feelings of nationalism in studentsof the college and the other
is to easy spreading of important messages and information among
students

4. The Practice: We have started the good practise of singing
national anthem in the gathering of all teachers, students
andand office staffs of the college at 11.30 am daily. It helps
to ignite the feelings of nationalism in students and staffs of
the college.

An added advaantage is that all important announcement is made
in the gathering just after the national anthem. In many cases,
it minimizes the requirement of serving notice in pen and paper.

Best Practice-2

1. Title of the Practice:Promotion of Environmental Awareness

2. The Context:The College recognizes the importance of
accountability in maintaining cleanliness and promoting
plantation work in and around the campus to provide a healthy
environment for students to study in.

3. Objectives of the Practice: The objective of the practice is
to create a conducive learning environment for students while
also promoting the health and well-being of all those within the
college.

4. The Practice: Plantation and forestation are essential for
maintaining a healthy and pollution-free environment not just
within the college but also for the planet. The college has made
it a strong tradition to perform regular plantation practices,
resulting in a lush green campus.
```

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ramthakur College is committedto impart quality higher educationalong with a holistic development to the large number of studentsit caters to. There are many few fields where the college performs exceptionally well.

Student of the college Smt Mukta Debnath participated as a trainer in the workshop on self defense for women. The workshop was from 15-03-2022 to 17-03-2022.

Students of the college participated in the 40th National Yogasana Championship-2022 that was held from 25-03-2022 to 27-03-2022.

On behalf of IQAC, we have analyzed the results of the final examination of our college as well as we have made a comparative study between all colleagues of Tripura.

We have started a portal for online management of examinations. Not only our college, but few other colleges also registered to access the portal. Students can check their exam hall no from home on the day of examination.

Student of the college Smt Mukta Debnath (TR 20 SWA 100766, SGT) participated in the rock climbing training camp (01-12-2021 to 31-12-2021) girls, 3rd Madhya Pradesh girls battalion NCC Gwalior.

NSS Volunteer Ms Puja Debnath is deputed for Republic Day Parade Camp that was held in New Delhi from 01-01-2022 to 31-01-2022.

First prize was achieved by the NSS volunteers, RTC in RD parade on 15-08-2022 at Assam Rifles Ground, Agartala.

On 10-05-2022 we started the practice of assembly at 11.30 am

daily.

On 01-04-2022 we started batches under the Skill India Scheme.

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Ramthakur College is affiliated with Tripura University, a central university, and follows the curriculum as set by the university. The program is divided into a three-year degree program and a three-year honors degree program. The college aims to instill the highest intellectual standards through academic commitments. To ensure that the university curriculum is followed, the college's academic calendar is prepared with the active involvement of all faculties. Each department formulates its own action plan and teaching methods to give the best education to students. Extra classes and tutorials are also taken to enhance the knowledge of students. The curriculum is delivered through lectures and study materials, and classes are made more interactive through the use of powerpoint presentations, quizzes, debates, group discussions, and paper presentations. Educational tours, field trips, and interdisciplinary competitions are organized by the college, where teachers and students can present papers. Sessional tests are conducted in accordance with the academic calendar. Each department periodically reviews the syllabus and students' progress through departmental meetings. The faculties encourage and equip students to participate in competitions outside the campus. Departmental wall magazines are also prepared by students to showcase their talents. Feedback from students is regularly collected to improve future curriculum development.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | **Nil** |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The college follows academic calendar for conducting continuous internal evaluations. This calendar includes**

important information such as the start dates of exams, schedules for internal exams, and dates for term-end exams. Teachers plan their curriculum by distributing the syllabus according to the academic calendar.

Annually, the college conducts sessional exams before university exams. The first sessional exam for the summer session for 2nd, 4th, and 6th semester students is held in March, while the second sessional exam is conducted in April. Science students also have practical exams for the second sessional. For 1st, 3rd, and 5th semester students, the first sessional exam is held in September, and the second sessional exam is conducted in November. Science students also have practical exams for the third and fifth semesters.

To further enhance students' knowledge, the college conducts various assessments such as quizzes, group discussions, viva-voce, paper presentations, and assignments. After exams, teachers evaluate answer scripts and provide feedback to students. In some cases, re-examinations are also conducted to improve students' scores. The university conducts final exams for 2nd and 4th semester in June, while exams for 1st, 3rd, and 5th semester are held in December.

Final year students have a project work worth 100 marks, which are divided into two components - 20% for paper presentation and 80% for the preparation of the project. The project is guided by departmental teachers, who select the topics from the syllabus.

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://www.ramthakurcollege.nic.in/DATA/Academic%20Calendar%20-%202021-22%20(1).pdf |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating | B. Any 3 of the above |

**University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

| File Description | Documents |
| --- | --- |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | **No File Uploaded** |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**18**

| File Description | Documents |
| --- | --- |
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | [View File](#) |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

## 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View File](#) |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The affiliated University's curriculum includes a variety of foundation courses that are mandatory for students in different semesters and streams. These courses cover a range of subjects including Gender Studies, Environmental Science, Computer Studies, and Public Administration. In Environmental Studies, students gain an understanding of the ecology, natural resources, conservation, biodiversity, and management of the environment, as well as the impact of human population and social issues. Human rights and Gender Studies also play a crucial role in the curriculum, where students learn about the basic concepts of human rights, classification of rights, and humanitarian law, as well as the human rights movement in India and the role of the national human rights commission. Gender Studies also focuses on theoretical approaches from Liberals, Marxists, and Radical perspectives, as well as the rights of women and the representation of women in decision-**

making processes. Additionally, courses such as Society and Technology and Philosophy provide students with a deeper understanding of ethical theories and the impact of technology on society, while also delving into Indian and Western ethics. Through these foundation courses, students develop a scientific temperament, deepen their moral values, and become responsible and ethical citizens.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

355

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | View File |

| 1.4.2 - Feedback process of the Institution may be classified as follows | C. Feedback collected and analyzed |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.ramthakurcollege.nic.in/documents/Feedback2021-22.pdf |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**2270**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**788**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The college has a comprehensive approach to cater to the diverse learning needs of its students. The college has a structured mechanism to identify both slow learners and advanced learners.This year students having back paper in a particular course is considered as slow learners w.r.t that course and students securing more than 7 SGPA in a particular course is identified as advanced learners w.r.t that course.The list of such candidates are prepared centrally by Academic Committee and there after these are distributed department wise.**

**The classes, interactive sessions, and tests help teachers to identify the needs of each student. Slow learners are given extra attention and care through additional tutorial classes, interactive sessions, and ICT-enabled classes. Teachers also use WhatsApp groups to interact with students, which helps slow learners to clear their doubts and understand the lessons better.**

On the other hand, advanced learners are constantly motivated and provided with opportunities to reach their full potential. Teachers provide regular interaction, suggestions, and advice to help advanced learners excel. They are also given opportunities to help their peers, particularly slow learners, in their studies. These sessions are closely monitored by teachers. Furthermore, advanced learners are given appropriate supplementary readings and encouraged to interact with their peers through group discussions and presentations.

| File Description | Documents |
|---|---|
| Link for additional Information | **Nil** |
| Upload any additional information | <u>View File</u> |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **4965** | **50** |

| File Description | Documents |
|---|---|
| Any additional information | <u>View File</u> |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has created a student-centered learning environment that prioritizes the needs and growth of each individual student. Faculty members have implemented a variety of student-centric teaching methods in addition to traditional lectures.

For students studying humanities subjects, the college has a well-equipped language lab to improve communication skills. The Bengali and Hindi departments regularly organize theme-based quizzes, while the English and Bengali departments publish wall magazines. Short film production is also integrated into the curriculum to increase students' interest

and knowledge in the field. Theatre workshops are also part of the learning experience.

In the science departments, students receive hands-on training in advanced tools and techniques, as well as vocational subjects such as organic farming, apiculture, and gardening. Departments like Botany, Zoology, and Chemistry also conduct case studies on environmental and agricultural topics. The college also encourages and provides opportunities for students to participate in on-the-job training at institutes such as Fishery College and College of Agriculture.

Under the cooperative learning system, students are divided into small groups and encouraged to teach their peers in a particular subject area. This approach is based on the belief that 'to teach is to learn twice'.Student presentations and demonstrations of experiments, as well as industrial visits, contribute to an active and interactive learning atmosphere.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College boasts a modern, technologically advanced campus that is fully equipped with Wi-Fi and internet facilities for both faculty and students. The College Library is partially automated and computerized, with all housekeeping operations being handled by computers. Additionally, the library is a member of NLIST (a program of INFLIBNET) and has developed its own WhatsApp group to interact with students and provide them with the resources they need. The library also has a Facebook page that provides current information and notices to the students. Overdue reminders are sent through e-mail, and the library also organizes orientation sessions to help students access the library resources more easily.

In addition to this, many classrooms are equipped with

overhead projectors, which enable e-teaching and learning. The College also has a portable projector that can be used for film and documentary screenings. Furthermore, laptops are provided to departments, and advanced software like Mathematica 9.0 and SPSS 14.0 are used for various programs. The College encourages the use of open-source software for making projects and assignments, promoting the use of technology in education.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://www.ramthakurcollege.nic.in/NAAC_documents/ict%20room.pdf |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

49

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

50

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**23**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**369**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college recognizes the significance of the internal assessment system in enhancing academic performance, as it plays a crucial role in the teaching and learning process. In compliance with university guidelines, internal assessments are conducted to judge writing skills (assignments), presentation skills (seminars), and knowledge levels (test papers). The college has an Examination Committee in place to oversee the internal assessment process, which is responsible for tasks such as collection, sorting, coding, and security of question papers. The dates of internal exams are announced on the college noticeboard and communicated to students via a WhatsApp group. Results are released within two weeks of the exam. The college conducts two exams centrally, one of which is a internal examination in the university examination pattern. Departments are given the autonomy to select appropriate methods of internal examination and evaluation, such as multiple-choice question tests and online assignments in Google Classroom, to bring diversity to the assessment process.

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a comprehensive Grievance Redressal Mechanism in place, comprising of two levels: department, college. The responsibilities of department and college level coordinators are clearly defined and assigned. Strict invigilation is maintained, and any form of malpractice is not tolerated. Students who miss exams due to valid reasons are given the opportunity to re-appear. For course-end academic projects, internal marks are awarded based on punctuality, quality of data collected, and timely submission of the project.

At the department level, a committee is chaired by the Head of the department, with department teachers as members. The head in charge of the course distributes the valued answer scripts during class hours, and students can review their answer scripts in the presence of their teachers, ensuring transparency and reliability in the internal evaluation process. Students can also address grievances concerning

internal assessment marks through their respective
departments. Grievances are processed by the examiner and
head of the department, and if necessary, the answer sheet is
revalued by the faculty in the presence of the complainant.
Any discrepancies in marks are corrected immediately.

If grievances are not resolved at the department level, they
are brought to the college level committee, which is chaired
by the Principal, and comprises the HOD of the concerned
department and a senior teacher nominated by the College
council as members.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College places a strong emphasis on clearly defined
learning outcomes, with a focus on holistic development and
equipping students with the skills and confidence to face the
challenges of life. The vision, mission, and objectives of
the Institution are clearly stated on the College website and
prospectus, and are reinforced through programs and talks.
The Institution encourages independent thinking and decision-
making by providing opportunities for students to deliberate
on various alternatives. The learning outcomes of students
are regularly evaluated through assignments such as
presentations and class tests, helping them to deepen their
understanding of the subject matter and develop their ability
to express their opinions confidently.

The college offers programs in Humanities, Commerce and
Sciences, designed by Tripura University. The departments are
responsible for creating Program and Course Outcomes for each
paper, which are displayed on the college website. Teachers
guide students in understanding their career prospects after
graduation. The increasing enrollment in master's, B.Ed, and
other advanced programs is a testament to the success of the
college's programs. This demand for higher education benefits
society by shaping students' social identities and helping

**them understand themselves and their relationships with others.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | https://www.ramthakurcollege.nic.in/pos.html |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The College measures the attainment of Program Outcomes and Course Outcomes using a combination of direct and indirect methods. The direct method involves evaluating student performance through final and internal examinations. The indirect method assesses student attainment through feedback from questionnaires prepared by the IQAC and progression to higher education. Additionally, continuous and comprehensive evaluation through class tests, tutorials, mentoring, co-curricular activities, and extension services provide a comprehensive evaluation of student outcomes, both academically and in co-curricular activities.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://www.ramthakurcollege.nic.in/documents/Result Analysis of 2nd and 4th semester (2022-EVEN)-08.pdf |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**1145**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | [View File](#) |
| Upload any additional information | [View File](#) |
| Paste link for the annual report | **Nil** |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://www.ramthakurcollege.nic.in/documents/Students%20Satisfaction%20Survey2021-22.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | [View File](#) |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

| 0 | |
|---|---|

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

| 9 | |
|---|---|

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

| 16 | |
|---|---|

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

**9**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | [View File](View File) |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The following extension activities are carried out in the neighborhood community in order to sensitize the students to social issues, for their holistic development.**

**13-08-2021: NCC girls activity on swachta (cleaning of statue and sorroundings) dated 13.08.2021.**

**11-10-2021 to 15-10-2021: Traffic duty was performed at Agartala on Durga Puja. Total 16 cadets and 1 ANO were present in the duty.**

**09-11-2021: Students and teachers of the college donated for teactment of an ill child.**

**10-01-2022: A Blood donation camp has been organized by the ncc and nss volunteers of Ramthakur College on 10-01-2022 inaugurated by the Honourable Minister of PWD and sports and youth affairs Sri Sushanta Choudhury, govt of Tripura. 14 ncc cadets have donated their valuable Blood for the sake of Blood needed people of the state.**

**16-02-2022: Swachh Bharat Abhiyan was conducted by dept. of Bengali and dept. of History.**

**01-04-2022: As a part of "Puneet Sagar Abhiyan",by the instruction of 15 Tripura (I)Coy. NCC Unit Ramthakur College**

NCC unit with 19 cadets wearing track suit tookpart to cleanthe river bank of Howrah on 05-04-2022. 24 cadets took part in the abhiyan. Location:On Bank of river Howrah Dashmighat, Joynagar, Agartala.

04-04-2022: Visit to adopted village and interaction with villagers to know their problems.

27-05-2022:Cleaning of college campus by NSS volunteers.

14-08-2022:Tree plantation and Swachata abhiyan as a part of celebration of Azadi ka Amrit Mahotsav.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

6

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**5**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**187**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**0**

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | **No File Uploaded** |
| Details of linkages with institutions/industries for internship (Data Template) | [View File](#) |
| Any additional information | **No File Uploaded** |

## 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

## 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

**0**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | [View File](#) |

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

**The college boasts a well-maintained infrastructure with modern amenities to support the academic and athletic pursuits of its students. The 27 classrooms are equipped with electricity and adequate seating, and the green and white boards provide an optimal learning environment. In addition, the college has a sports store where all sports equipment is supervised by teachers of Physical Educationand hands-on practice takes place on the campus playground. There is also a well-furnished library with over 47500books and online access to e-journals, as well as 11 well-equipped science laboratories for Physics, Chemistry, Zoology, Human**

Physiology, and Botany. The departments of science, arts, and commerce all have computer facilities with internet connections and a computer laboratory where students can participate in practical classes. The college prioritizes the academic progress of its students and provides ample resources to support their learning and growth.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college places a strong emphasis on sports and physical education as a means of fostering holistic development in its students. The Physical Education department offers a variety of indoor and outdoor games, including carrom, chess, badminton, volleyball, football, and cricket. These activities are supervised by a Physical Education teacher and are designed to support the mental and physical well-being of the students. The college also actively encourages participation in inter-college, state, national, and international sports competitions. To support the cultural pursuits of its students, the college has established a Social Entertainment and Debate Committee, a Literary Activities Committee, and a Magazine Committee to oversee cultural events, such as Freshers' Welcome and Teachers' Day, as well as quiz and debate competitions. Additionally, wall magazines are maintained by departments to showcase the creative talents of the students. A spacious auditorium with a capacity of 1100 seats is also in the works. Through these activities, the college strives to foster interpersonal interaction, team spirit, and leadership qualities in its students, in line with the modern education system.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**4**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**4**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**348866**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: - E-Granthalaya Software in Cloud version-4 of National Informatics Centre, Govt. of India.**

- **Nature of automation (fully or partially):- Partially.**

- **Version:- EG-4 in cloud.**

- **Year of Automation:- 13/06/2016.**

**The RTC Library is a vast repository of knowledge, specializing in Social Sciences, Humanities, and Sciences. It is housed in a two-story building located in the heart of the academic complex, near the Commerce and Economics department. This library is the centerpiece of all academic activities at the Institute, offering students and faculty access to a diverse range of resources, including books, journals, reports, online databases, e-books, electronic theses, and dissertations. With its extensive collection and modern facilities, the RTC Library is an essential resource for all who seek knowledge and intellectual growth. To access additional information, please follow the link mentioned under Sl no-5.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional Information | **Nil** |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | **D. Any 1 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <u>View File</u> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | [View File](#) |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**82**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | **No File Uploaded** |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Ramthakur College is ahead of the curve in the rapidly expanding IT sector. The institution stays current with the latest technology to provide students with updated facilities and resources. The IT infrastructure is continually evolving and the college prioritizes the use of genuine software versions. The IT department closely monitors students' digital activities, while also providing guidance and promoting responsible internet usage in accordance with academic syllabi.**

**The college has a computer laboratory with a sufficient number of computers available for students to develop their IT skills. A smart classroom and an ICT-enabled seminar hall have been established for classes and workshops. The college has 87 desktop computers and 3 laptops, with 15 available for student use and the rest reserved for administrative and academic purposes. The college also has a sufficient number of printers, photocopiers, projectors, and speakers to support students.**

All official operations, including financial transactions and salary-related matters for faculty and staff, are conducted through the online treasury using the HRMS (Human Resources Management System). The college has a broadband connection, which is accessible for day-to-day work and available in each department through broadband or Wi-Fi facilities. The connection enables teachers and students to take full advantage of the system and makes it possible to upload marks during final exams.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | Nil |

## 4.3.2 - Number of Computers

86

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | No File Uploaded |

| 4.3.3 - Bandwidth of internet connection in the Institution | E. < 5MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | [View File](#) |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

348866

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts. | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Ramthakur College is a well-established college with a strong focus on maintaining and utilizing its physical, academic, and support facilities. The college has several committees, such as the Development Committee, Purchase Committee, and Library Committee, that work to ensure the proper upkeep of these facilities. The Development Committee is responsible for the maintenance, repair, and construction work related to the building and the physical infrastructure. The college has a beautifully maintained garden that is looked after by a team of experienced gardeners.**

**The Physical Science and Biological Science departments have laboratory facilities that are accessible to all students, and the laboratory equipment is maintained at the departmental level. The library at Ramthakur College is subscribed to the NLIST programme of INFLIBNET and students can access the database from home. The Sports Complex is managed by the Physical Education faculty, who maintain a record of all the sports equipment available in the college. The college has facilities for indoor and outdoor games, including a playground for games such as volleyball, cricket, and football.**

**Ramthakur College also has sufficient numbers of computers, which are used in the offices, departments, and computer laboratory. The Computer and IT infrastructure maintenance and up-gradation is looked after by the Computer Department. The classrooms are spacious, well-lit, and maintained to ensure uninterrupted teaching-learning activities. Overall, Ramthakur College is well-equipped and well-maintained,**

**making it an ideal environment for students to learn and grow.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**2034**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | [View File](#) |
| Upload any additional information | [View File](#) |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | **No File Uploaded** |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | **No File Uploaded** |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **D. 1 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to institutional website | **Nil** |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**0**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | **No File Uploaded** |

| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student** | **D. Any 1 of the above** |
|---|---|

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**23**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | **No File Uploaded** |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**70**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | [View File](#) |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**13**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | [View File](#) |
| Any additional information | **No File Uploaded** |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**6**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | [View File](#) |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institution prioritizes youth empowerment through quality education, providing ample opportunities for students to participate in co-curricular and extracurricular activities. Both at the institutional and societal level, students are encouraged to take part in a wide range of activities, such as blood donation camps, freshers' welcomes, cultural celebrations, environmental events, and more.

Student representatives play a crucial role in fostering a positive campus culture. They motivate and encourage their peers to participate in these activities, and assist teachers in ensuring their success. Additionally, the student representatives help maintain discipline in the college by promoting adherence to rules and regulations, and encourage students to maintain a clean and environmentally-friendly campus.

The NCC unit, including both male and female wings, also contributes to maintaining discipline on campus. Meanwhile, the NSS and NCC work together to beautify the college grounds. With the help of the student council, various sports and cultural events, competitions, and tree plantations are organized, contributing to the college's image and reputation. Overall, the student council plays a crucial role in enhancing the college's environment and elevating its status.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

9

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The College boasts a robust Alumni Association since its establishment, providing strong support to the institution. Registered under the Societies Registration Act, 1860 with registration number 4470, the association has been nurtured to allow alumni to contribute to the college's development through both financial and non-financial means.**

**The alumni of the college are well-established in various industries such as corporate, education, business, media, politics, social work, academia, and others. The Association engages in various social activities and extension programs, always willing to lend a helping hand when needed. During the recent NAAC peer team visit in February 2021, the Alumni Association played a significant role in demonstrating the college's strengths.**

**In addition to supporting the college, the alumni are also active in social service and creative activities in their communities. Overall, the Alumni Association of the college plays a vital role in the college's well-being and progress.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ramthakur College, founded in 1967, is one of the oldest Government Degree Colleges in the state. The college aims to fulfill the needs of students from diverse backgrounds and foster their overall development in areas such as moral, intellectual, spiritual, social, emotional, and more.

The college's vision is reflected in its logo, which displays the phrase "Aatmaanam Biddhi". The college is dedicated to nurturing the minds of its students and empowering them to reach their full potential as effective citizens of the country.

The mission of the college is to provide students with a just and liberal education that encourages critical thinking and objectivity, connecting students to nature and society, and preparing them to be responsible citizens. To achieve this mission, the college works in collaboration with the state government's policy framework and continuously adapts its approach.

Faculty members are involved in framing syllabi that convey a liberal view of theory and practice, and students are encouraged to develop leadership qualities through participation in various activities such as the Students' Union Council, N.C.C., N.S.S., sports, and more. The college also regularly organizes discussions, seminars, debates, cultural presentations, patriotic and nation-building activities to engage students in important societal issues.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://ramthakurcollege.nic.in/NAAC_documents/Logo_of_Ramthakur_College.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Ramthakur College is a government degree college that operates under the jurisdiction of the Principal Secretary of Higher Education and the Director of Higher Education. The college administration is led by the Principal, who serves as the President of the Teachers' Council, which is made up of teachers appointed by the Council. The Teachers' Council is responsible for supporting the Principal and ensuring the smooth operation of the college, with the Principal acting as the President.**

**The college has various sub-committees, including the Examination Committee, Academic Committee, Discipline Committee, Development Committee, Lower PurchaseCommittee, among others. The Examination Committee conducts semester exams and internal sessional exams, while the Admission Committee handles college admissions. The Cultural subcommittee organizes cultural programs, and the Disciplinary Committee ensures student discipline. The Development Committee is in charge of overall development, and the PurchaseCommittee handles purchasing of various items.**

**The college also has an IQAC and an RUSA Committee that work together with the Teachers' Council to address pressing issues in the best interest of the institution. The financial affairs of the college are managed by the Drawing and Disbursing Officer, who is authorized by the Director of Higher Education. All committees and sub-committees work together throughout the academic year to ensure effective collaboration between management, staff, and students.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://ramthakurcollege.nic.in/documents/New%20TC.pdf |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As a government degree college, Ramthakur College is under the purview of the Department of Higher Education of the Government of Tripura. Nevertheless, the college has implemented several internal strategies to ensure its efficient operation. For example, the Teaching and Learning Process is a well-structured strategy that the college has adopted. At the beginning of each academic year, the Academic Committee prepares the academic calendar and routine, and the Head of Department of each department develops a departmental routine and distributes the syllabus to the faculty members. This ensures that the syllabus is completed on time, and extra lessons, tutorials, and revision classes are taken as needed. Slow learners receive special attention, and study materials and previous year's question papers are provided.

Each department has its own departmental library where students can borrow books as reference materials. To supplement the students' learning experience, study tours and field visits are arranged by some departments. Each department is equipped with computers and internet facilities, and a mentor-mentee system is in place to guide the students. Continuous evaluation is conducted through assignments and sessional exams, and group learning is practiced in some departments. The main goal of each department is to enhance the students' knowledge and familiarize them with the modern education system. The college also provides library facilities and access to INFLIBNET to its students. Some departments conduct group discussions, quiz competitions, and debates to help students overcome their fears, expand their knowledge, and upgrade themselves.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | [View File](#) |
| Paste link for additional information | https://ramthakurcollege.nic.in/DATA/Academic%20Calendar%20-%202021-22%20(1).pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is led by the Principal, who works closely with the Teachers' Council to maintain a positive and intellectually stimulating environment in the institution. Policy decisions are made by the Directorate of Higher Education and communicated to the college through the Officer on Special Duty. The Principal, supported by the Secretary, Teachers' Council, and various sub-committees, oversees the implementation of academic and administrative plans and policies. The college has various sub-committees, including an Academic committee, Admission Committee, Examination Committee, Social Entertainment Committee, Library Committee, and more, to ensure smooth operations.

The college has NCC and NSS wings, IQAC Cell, NAAC Cell, and RUSA Cell to enhance the students' learning experience. Assistant professors are appointed by the Tripura Public Service Commission (TPSC) and non-teaching staff are selected through interviews. Guest Lecturers are selected based on individual class basis, in accordance with UGC guidelines and Higher Education requirements. The cleaning support crew and Night Guard are provided by an outside firm.

The Career Advancement Scheme (CAS) for regular faculty members is administered by the Directorate of Higher Education, in accordance with UGC guidelines. Non-teaching staff are promoted based on the Tripura government policy. All staff in the college are bound by the Tripura Civil Service (Conduct) Rules, 1988.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the Institution webpage | https://www.ramthakurcollege.nic.in/documents/New%20TC.pdf |
| Upload any additional information | View File |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Ramthakur College, a government degree college, provides comprehensive welfare measures for its teaching and non-teaching staff. The salary and other monetary benefits for teaching staff, such as Assistant Professors and Associate Professors, are determined by the UGC's recommendations, while non-teaching staff follow the state pay commission's recommendations. The college offers an annual 3% increment for its staff, along with promotions and career advancement benefits in accordance with UGC and state government norms.**

**Faculty members who complete their Ph.D. degrees are rewarded with monetary incentives, and they are encouraged to attend professional development opportunities such as Orientation Programs, Refresher Courses, Seminars, and Workshops. Non-**

teaching staff are also provided training programs to enhance their skills.

In addition, both teaching and non-teaching employees have access to various financial benefits such as the General Provident Fund, Gratuity Pension, and Group Life Insurance, as well as House Rent Allowance and Dearness Allowance. They are also provided with festival advance and loan without interest from the General Provident Fund.

For medical benefits, the Principal, Associate Professors, and Assistant Professors receive medical reimbursement, while Group C and Group D employees receive a monthly medical allowance. Staff are also entitled to Casual Leave, Earn Leave, and Medical Leave, as well as Child Care Leave, Maternity Leave, and Paternity Leave. Moreover, all employees are eligible for three Bharat Darshan visits during their service tenure.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**2**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**17**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

| 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff |
|---|

The performance appraisal process is an essential component of employee evaluation in the education sector. It is a comprehensive technique that evaluates an employee's contribution to the organization and tracks their progress in their respective fields. The process helps to create accountability and motivation in the workplace, resulting in improved performance and satisfaction among employees.

Gazetted officials in the education sector receive an Annual Confidential Report (ACR) format, which they fill out as a self-appraisal. The report is then evaluated by the Principal and forwarded to the Directorate of Higher Education for further action. The ACR is used as the basis for determining career advancement and promotions for teaching personnel.

Non-teaching employees are not left behind, even though they do not receive a performance appraisal. Instead, they are delegated to various training programs to expand their knowledge and potential in official matters. The Department of Higher Education regularly determines their advancement based on seniority.The performance appraisal process acts as a motivator for teachers to engage in research and expand their knowledge. This, in turn, benefits the organization as the teacher brings in new ideas, skills, and perspectives to the workplace. The performance appraisal system also helps organizations identify areas for improvement and make necessary changes to enhance the overall performance of employees.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Ramthakur College is a government institution, which makes it difficult for the college to conduct internal or external audits without authorization from the Director of Higher

Education. However, the Principal's office may request an audit if necessary. In most cases, the Department of Higher Education initiates audits in colleges, where the department's audit cell follows the appropriate procedures. The audit may be conducted by the Department of Audit or the Office of the Account General (AG).

The scope of the audit covers all financial transactions, purchases, and procurement, ensuring they comply with government financial regulations. This includes auditing of allowances such as HRA, medical, travel, and others. In addition, there is a mechanism for special audits, as required by the government. The AG is also invited to conduct audits as deemed necessary by the Department of Higher Education and the Government of Tripura's Finance Department.

The college is responsible for maintaining its cash books and stock registers in accordance with regulatory rules. The Accounts Section of the college handles the college's accounts and is checked and supervised regularly by the Drawing and Disbursing Officer (DDO). External financial audits are conducted by the Directorate of Audit, Government of Tripura, and the Accountant General (Audit Office), Tripura, Government of India. The last external financial audit was conducted on 22/08/2019 by the office of the Accountant General, Tripura.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

Rs 4950/-

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Financial management and mobilization is essential for the success of any organization, including educational institutions. In the education sector, the principal and DDO work with the Development Committee and Purchase Committee to ensure the effective utilization of government funds. The Planning and Development Committee examines the needs of various departments before directing the Purchase Committee to make purchases. Purchases below ten thousand can be made directly by the principal, while purchases up to 2.50 lakhs can be done through tenders and purchases above 2.50 lakhs must be made through e-tender. In recent times, the Department of Higher Education has instructed colleges to make purchases through the Government e-Marketplace (GEM) and payments are made online through the Public Finance Management System (PFMS). The college also uses funds for maintaining and upgrading its facilities, such as gardens, power, water, internet website, and telephone expenses. The institution provides funding for various events, such as seminars and talks, to enhance the learning experience of students, professors, and employees. Additionally, a portion of the funds is spent on books, apparatus, sports and games, Fresher's Welcome, cultural programs, and national events to ensure the success of students.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. Following are the few examples quality enhancement measures:

- To motivate the current students, IQAC arranged an interactive session with TPS-2021 ranker Sri Sumitabh Nath on 16-11-2021.
- IQAC analysed the result of final examination-2021 odd to highlight the overall performance of the students. Based on thisanalysis, toppers of the college are feliciated.
- IQAC took initiative for creating QR Codes for trees inside the college campus.
- IQAC took initiative for digitalisation of the whole examination management system.Now students can check their Room no in their mobile on the day of examination.
- IQAC conducted induction programmes for all 1st semester students of the academic session 2021-22.
- IQAC prepared academic calendar for the academic session 2022-23.
- IQAC took initiative to introduce Botany Honours in the college.
- Students and Teachers feedback collected for the session 2021-22.
- Submitted AQAR 2020-21
- Submitted NIRF-2022
- Organizing Seminarsand Special Lectures related to various topics of differentdisciplines by the academic departments. Some information relatedto this initiative are mentioned here:

28-12-2021 Awareness Programme cum seminar on Different Provision of Protection of Civil Rights Act, and Scheduled Castes and Scheduled Tribes Act

04-10-2021 Seminar on Employability Enhancement Training and Higher Education Options

08-12-2021 State level seminar on India in light of 75 years of Independence.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.youtube.com/@iqacrtc2853 |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College places a great emphasis on continuously improving its teaching and learning process through the efforts of the Internal Quality Assurance Cell (IQAC). The IQAC conducts periodic evaluations of the teaching-learning process and learning outcomes, collecting data from various sources such as student satisfaction surveys, informal classroom feedback, and departmental meetings. These evaluations help to identify areas for improvement and take the necessary steps to ensure that the teaching-learning process remains relevant and effective. In addition, regular sessional examinations are conducted to assess student learning outcomes.

One of the key reforms facilitated by IQAC is the integration of information and communication technology (ICT) in the teaching-learning process. The aim is to make the learning process more student-centered and dynamic, with a greater emphasis on the use of technology. The IQAC has encouraged departments to integrate ICT in their teaching and learning activities, such as the use of LCD projectors, PowerPoint presentations, and e-books. Students are also provided with various web links that relate to their course material, making it easier for them to access additional resources. The use of audio-visual aids and e-books has been found to be an effective supplement to classroom lectures, providing students with a more engaging and interactive learning experience. The integration of ICT in the teaching-learning process is a key aspect of the College's continuous efforts to improve the quality of education and student learning outcomes.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | **C. Any 2 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | [https://www.ramthakurcollege.nic.in/IQAC.html](https://www.ramthakurcollege.nic.in/IQAC.html) |
| Upload e-copies of the accreditations and certifications | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Upload details of Quality assurance initiatives of the institution (Data Template) | [View File](#) |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Ramthakur College is a co-educational college and is always concerned about the peaceful coexistence of boys and girls students in the campus.**

**The college administration prioritizes the safety and security of all the students, teachers, non-teaching staff and the visitors to the college. To ensure a safe campus and**

a secured environment, CCTV cameras have been fixed in prominent places like campuscorridors, main campus buildings and common places. There is always a gatekeeper in the main entrance of the college. Emergency exit staircases are available connecting the first floor and second floor of the new academic building.

A Complaint Box is there for the students. There is an anti-ragging cell and committee against sexual harassment and discipline committee in the college to deal with the problems, if any. Separate washrooms are available for boys and girls students and for the male and female teaching and non-teaching staff. There are separate Boys and Girls' Common Room in the college.

Student of this college, Smt Mukta Debnath, who has international recognition in Kick-Boxing Championship, joined the workshop on self defense for women from 15-03-2022to 17-03-2022as a trainer.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | **Nil** |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | www.ramthakurcollege.nic.in/NAAC_documents/c711a-2021.pdf |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy          Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | D. Any 1 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

Ramthakur College is committed to fostering a culture of environmental consciousness and sustainability. The college has implemented a comprehensive waste management system that encompasses solid, liquid, and electronic waste. To keep the campus clean and tidy, the college has placed waste boxes in various locations throughout the campus, encouraging students, staff, and faculty to dispose of their waste properly. Additionally, the college's NSS volunteers frequently participate in cleaning activities to help maintain a clean campus.

To handle solid waste, the college has dedicated tanks for the disposal of materials such as broken glass, paper, and equipment from the chemical laboratories of various science departments. Liquid waste, such as chemicals from the chemistry laboratory, is also disposed of in a separate tank to prevent contamination of the surrounding soil and vegetation.

Ramthakur College is a government-run institution, so e-waste cannot be disposed of without government permission. However, the college has implemented a responsible waste management plan for electronic waste. Furniture that can be repaired is fixed and put back into use, while non-functioning electronics and other e-waste are stored in a separate room.

In addition to its waste management efforts, the college is also dedicated to creating a clean and green campus. The college is plastic-free, and LED lights are used in certain areas to conserve energy. The college also takes steps to reduce paper communication and regularly participates in the Swach Bharat Abhiyan, an initiative to raise awareness about environmental conservation and sustainability among students, staff, and faculty.

| File Description | Documents |
| --- | --- |
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | www.ramthakurcollege.nic.in/NAAC_documents/713.pdf |
| Any other relevant information | View File |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | E. None of the above |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

| 7.1.5.1 - The institutional initiatives for greening the campus are as follows:<br><br>1. Restricted entry of automobiles<br>2. Use of Bicycles/ Battery powered vehicles<br>3. Pedestrian Friendly  pathways<br>4. Ban on use of Plastic<br>5. landscaping with trees and plants | B. Any 3 of the above |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the**

| institution | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | **E. None of the above** |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | **No File Uploaded** |
| Certification by the auditing agency | **No File Uploaded** |
| Certificates of the awards received | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment      5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | **No File Uploaded** |
| Details of the Software procured for providing the assistance | **No File Uploaded** |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**India is a country with a diverse multi-ethnic culture, where people of different religious, racial, cultural, and linguistic identities coexist harmoniously. Ramthakur College strives to maintain this harmony and foster goodwill among its students.**

**There is notable participation from the faculty, students, and non-teaching staff in all major extension activities. Every student and faculty member is actively involved in national developmental activities, national festivals, awareness rallies, and government campaigns. Display boards promoting environmental awareness, social harmony, unity, and moral values are placed around the college campus. The institute plays an effective role as a catalyst in the area, helping to maintain peace and national integration. The college organizes various activities to instill values of tolerance and harmony towards cultural diversity, with positive impacts on the cultural and communal thoughts of society. Every year, the college celebrates Independence Day, Republic Day, Matri Bhasha Divash, and Kokborok Day with great enthusiasm. The college also observes Raksha Bandhan among students, teaching and non-teaching staff. These programs promote values such as life, love, integrity, fraternity, and patriotism in the young minds of the students.**

**To show their gratitude for the services of the armed forces to the nation, the NSS volunteers collect money from**

students, teachers, and office staff of the college, which is then donated to the State NSS Cell for the Armed Forces Flag Day contribution. This instills a sense of commitment towards the nation, society, and responsibility towards humanity at large in the minds of the students.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always emphasises the principles of equality, liberty, and fraternity among all stakeholders. The preamble of the constitution is displayed on campus to aware students and employees about the fundamental political principles, rights, and responsibilities of citizens.

On January 26th, 2022, the college celebrated Republic Day to commemorate the adoption of the constitution. On this day, a speech was delivered by the faculty members and Principal to aware students about their duties towards their country and their constitutional rights. 'Matribhasha Diwas' is celebrated on February 21st to promote proficiency in the mother tongue and to preserve and protect all languages.

International Yoga Day on June 21st is observed to promote global health, harmony, and peace. Faculty, students, and non-teaching staff participate in yoga, meditation, and pranayam to create awareness about the medical benefits of these practices. Independence Day on August 15th is celebrated by hoisting the national flag and remembering the sacrifices of the freedom fighters who brought independence to the country.

Teachers' Day is celebrated on September 5th as a mark of appreciation for the mentors of the Institute. Flag Day is observed on December 7th by collecting funds from all staffs and students of the Institute for the welfare of Armed Forces personnel. These events serve as a reminder of the duties and responsibilities that each individual has towards their

**country and promote patriotism.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | [View File](#) |
| Any other relevant information | **No File Uploaded** |

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized** | **C. Any 2 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Code of ethics policy document | [View File](#) |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | [View File](#) |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The Institution organizes National and International, commemorative days, events, and festivals with great zeal. Through the celebration of these events, the students, teaching and non-teaching staff of this college get to know the importance of national integrity in the country. The**

following important events which are celebrated are

15-08-2021 Independence Day-2021 celebration

19-08-2021 Participation in Observance of 113th Birth Anniversary of Maharaja Bir BikramManikya Bahadur

30-10-2021Observance of Rashtriya Ekta Diwas

30-11-2021Celebration of Azadi Ka Amrit Mahotsav

10-12-2021 International Human Rights Day was celebrated by Dept. of Political Science in Room N-6 in presence of Secretary of Teachers Council, many teachers andstudents.

12-01-2022 Celebration of National Youth Day

15-01-2022 Students of the department have participated in the Mathematics Day celebration programme organized by BBMC

26-01-2022 Celebration of Republic Day-2022

14-02-2022 Observance of A black Day of Pulwama

21-02-2022 Participation in International Mother Language Day-2022

12-04-2022 Celebration of National Science Day-2022

06-05-2022 Celebration of World Environment Day-2022

10-05-2022 Celebration of birth anniversary of Rabindranath Tagore

31-05-2022 Observance of World No Tobacco Day

21-06-2022: Celebration of International Yoga Day-2022

15-08-2022: Celebration of 75th Anniversary of Independence Day

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
Best Practice 1

1. Title of the practice: To ignite the spirit of nationalism

2. The Context: The college feels the necessity of assembly
on daily basis at a particular time.

3. Objectives of the Practice: One objective is toignite the
feelings of nationalism in studentsof the college and the
other is to easy spreading of important messages and
information among students

4. The Practice: We have started the good practise of singing
national anthem in the gathering of all teachers, students
andand office staffs of the college at 11.30 am daily. It
helps to ignite the feelings of nationalism in students and
staffs of the college.

An added advaantage is that all important announcement is
made in the gathering just after the national anthem. In many
cases, it minimizes the requirement of serving notice in pen
and paper.

Best Practice-2

1. Title of the Practice:Promotion of Environmental Awareness

2. The Context:The College recognizes the importance of
accountability in maintaining cleanliness and promoting
plantation work in and around the campus to provide a healthy
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environment for students to study in.

3. Objectives of the Practice: The objective of the practice is to create a conducive learning environment for students while also promoting the health and well-being of all those within the college.

4. The Practice: Plantation and forestation are essential for maintaining a healthy and pollution-free environment not just within the college but also for the planet. The college has made it a strong tradition to perform regular plantation practices, resulting in a lush green campus.

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | [View File](#) |
| Any other relevant information | No File Uploaded |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ramthakur College is committedto impart quality higher educationalong with a holistic development to the large number of studentsit caters to. There are many few fields where the college performs exceptionally well.

Student of the college Smt Mukta Debnath participated as a trainer in the workshop on self defense for women. The workshop was from 15-03-2022 to 17-03-2022.

Students of the college participated in the 40th National Yogasana Championship-2022 that was held from 25-03-2022 to 27-03-2022.

On behalf of IQAC, we have analyzed the results of the final examination of our college as well as we have made a comparative study between all colleagues of Tripura.

We have started a portal for online management of examinations. Not only our college, but few other colleges also registered to access the portal. Students can check

their exam hall no from home on the day of examination.

Student of the college Smt Mukta Debnath (TR 20 SWA 100766, SGT) participated in the rock climbing training camp (01-12-2021 to 31-12-2021) girls, 3rd Madhya Pradesh girls battalion NCC Gwalior.

NSS Volunteer Ms Puja Debnath is deputed for Republic Day Parade Camp that was held in New Delhi from 01-01-2022 to 31-01-2022.

First prize was achieved by the NSS volunteers, RTC in RD parade on 15-08-2022 at Assam Rifles Ground, Agartala.

On 10-05-2022 we started the practice of assembly at 11.30 am daily.

On 01-04-2022 we started batches under the Skill India Scheme.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

A plan of action for next academic year is chalked out:

(a) To collect semester wise students' feedback, analyse the feedback and upload the report in the institutional website. Teachers' feedback will also be taken.

(b) To take an initiative for the blockwise cleanliness drive into the College campus under thesupervision of NSS, NCC and Class representatives of different semesters.

(c) Take initiative to start Learning Management System (LMS) like youtube at least for few departments.

(d) To adopt the New Education Policy-2020 effectively.

(e) To organise a Campus Bazar within the college campus where all stake sholders of the college will participate.

(f) To organise a Orientation Programme for newly recruited college teachers of Tripura.

(g) Organise an Induction Programme for freshers of the next academic session.

(h) We have plans to develop a portal using internal expertise for online documentation of information and records relating to college. Programs/activities of college can be recorded online from where the Annual Reportcan be prepared more systematically.

(i) To introduce at least one new course.

(j)To conduct training programme to improve technical skills of our teachers for online classes.