



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		RAMTHAKUR COLLEGE
Name of the head of the Institution		Dr. Amiya Kumar Pan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03812370052
Mobile no.		9436465737
Registered Email		ramthakur.college@rediffmail.com
Alternate Email		iqacrtc@gmail.com
Address		Ramthakur College Badharghat, Agartala P.O: A.D. Nagar PIN: 799003
City/Town		Agartala
State/UT		Tripura
Pincode		799003

2. Institutional Status																			
Affiliated / Constituent		Affiliated																	
Type of Institution		Co-education																	
Location		Urban																	
Financial Status		state																	
Name of the IQAC co-ordinator/Director		Dr. Ruma Saha																	
Phone no/Alternate Phone no.		03812370052																	
Mobile no.		8787510654																	
Registered Email		ramthakur.college@rediffmail.com																	
Alternate Email		iqacrtc@gmail.com																	
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)		http://www.ramthakurcollege.nic.in/AQAR/EC_54_A&A_24%20dated%208-1-2011-Ramthakur%20College,%20Agartala_Tripura%20wecompress.com%20(1).pdf																	
4. Whether Academic Calendar prepared during the year		Yes																	
if yes,whether it is uploaded in the institutional website: Weblink :		http://ramthakurcollege.nic.in/DATA/academic%20calender-1819.pdf																	
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.27</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.27	2011	08-Jan-2011	07-Jan-2016
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.27	2011	08-Jan-2011	07-Jan-2016														
6. Date of Establishment of IQAC			15-Jun-2011																
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Conducted regular meetings of IQAC	11-Sep-2018 1	9
Organised staff training programme	13-Nov-2018 14	24
Collection and analysis of SSS	10-Nov-2019 3	534
Collection and analysis of feedback from parents	14-Nov-2019 3	124
Conducted Academic Audit and prepared Academic Audit Report	27-May-2019 4	75
Conducted green audit and prepared green audit report	31-May-2019 60	5
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organised a workshop entitled 'Audit in Higher Education Institution' on 26/9/2019
Organised a symposium on 'Intellectual Property Rights for Faculty Members' on

9th Dec', 2019 Introduced 'Departmental students' identity register' for maintaining students' profile, UG to higher study records/ competitive service/ job records Prepared AQAR (201819) Motivated the students to undertake extension activities in the adopted village

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
(a) conducting academic audit for the last five years (201314) to (201718).	conducted
(b) conducting academic audit for the current academic year in the two shift - once in the month of May and next in the month of August.	conducted internal academic audit on 23-30th May, 2019 and prepared Academic Audit (Internal) Report 2013-14 to 2018-19
(c) documentation of various programmes /activities and to prepare the Annual Report of Ramthakur College for July 1, 2018 to June 30, 2019	organised a 100 hours staff training programme on 13th-30th Nov', 2018 entitled 'Information Technology and Digital Services (including Digital Payments and GST)' imparted by NIELIT in partnership with MDOner, GOI. preserved documents of the various programmes /activities in the IQAC cell and prepared a year-round activities report 2018-19
(d) conducting student satisfaction survey on overall institutional performance.	conducted on 1st Nov', 2019, analysed, and uploaded in the institutional website
(e) collection and analysis of feedback from the stakeholders.	collected parents' feedback on overall institutional performance on 14-11-2019, analysed, discussed in the IQAC meeting, suggestions made for action taken and uploaded in the institutional website ;
(f) strengthening the placement cell	conducted a 'career workshop cum audition'. A student from our college got the job in a local News Web channel, 'Social Bangla' as News Anchor. The Committee is reconstituted along with the students' representatives.
(g) conducting more ICT-enabled teaching in most of the subjects.	Initiated.
(i) renovating the water reservoir point by the side of the New Academic Block for using students' practical for the Department of Botany.	Renovated.
(j) introducing solar laboratory in the Science block.	Not introduced.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	02-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Admission process in 1st semester class is computerised. Admission Merit List is prepared using a free software entitled 'Student Software' developed by a faculty Sri Ratul Chakraborty, Assistant Professor, Department of Statistics, M.B.B. College, Tripura. The library of the College is being automated using Integrated Library Management System (ILMS). Library automation is partially completed by using Egranthalaya (EG4 on Cloud) software with barcode. It deals with catalogues, searches and holdings data. The books available in the library can be searched choosing searches like: Title, Author, Subject, Publisher, Year of Publication, Classification Number, ISBN No., with exact location through Web and mobile OPAC. The library is registered for INFLIBNET access of the National Library and Information Services infrastructure for Elearning resources (ebooks and ejournals) under NLIST programme. At present INFLIBNET access is provided to the 14 faculty members. The library is also linked with the National Digital Library of India through the College Web portal. The College website is connected with SWAYAM portal for online courses. The College is connected with online e-governance system of Govt. of Tripura for financial disbursement using the Human Resource Management System (HRMS)</p>

software. The list of eligible Post Matric Scholarship to ST category, SC category, OBC category students under central Govt. scheme and students under 'Ishan Uday' Special Scholarship Scheme for North Eastern Region is verified online through National Scholarship Portal (NSP). All sections of the College Administration are connected with BSNL internet connection.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College, being an affiliated college, follows the curricula/syllabi designed and prescribed by the Tripura University. The curricula was last developed and adopted by the affiliating university which came into effect from the academic session 2014-15 onwards in Credit Based Six Semester Degree pattern. Most of the senior faculty members of our College participate and contribute in revision/framing the curriculum meetings of BOUGs. In the year 2018-19, twenty faculties were the member of BOUGs of affiliating University. The College deploys a number of action plans for effective implementation of the curriculum. • The College communicates the curriculum to the students, teachers and other stakeholders through institutional website and department display board. • Besides lectures and practical classes, projects & presentations, assignments, group presentations are carried out for participative learning. Tutorials/ weekend revision are held regularly to monitor the progress of the students. Remedial classes are conducted for slow learners. ICT-enabled classes, e-resources are used to enhance the learning experience. End semester previous years question papers are uploaded in the institutional website for practice learning. Field trips/ study tour are conducted by some departments for the students to make their learning process more effective. Students are encouraged to visit the College Central library on a regular basis for reading and borrowing books. Departmental library (in some Departments) is also available for borrowing books. Central Library offers OPAC facility and conducts regularly small group orientation programme on OPAC facility for students. Central Library also offers the INFLIBNET facility to the faculty members for effective implementation of the curriculum. • The Departmental Plan of Syllabus of all the courses/ subjects is prepared by the Heads/ Heads-in-Charge of various departments in the departmental meeting, distributed to the faculty members and displayed in the Departmental Notice Board before the beginning of the next semester. The Departments arrange meetings for revising the contents of course as and when they require, for effective implementation of the curriculum. • The College has a time-table committee, namely, Routine Committee which prepares the Master Routine before the beginning of the next semester. The Master Routine monitored and approved by the Principal and forwarded to the respective HODs / HOD-in-Charges for fixing the Departmental classes and allocation of workload of the faculty members. The coordination between the Routine Committee, Academic Committee and the respective HODs / HOD-in-Charges ensures a balanced distribution of lectures and tutorials/ remedial classes, for the betterment of the students. The departmental time table approved by the Principal is then displayed on the Departmental Notice Boards. • Tentative date of Sessional-I & II and end

semester examinations for all semesters and major vacations are included in the Academic Calendar which is included in the institutional Prospectus and uploaded in the website of the College. The Prospectus is distributed to the students during admission of each academic session. All Internal Examinations are conducted as per the Academic Calendar. Merit Register of students are maintained to monitor their progress and preserved by the respective departments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
<i>No file uploaded.</i>		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Projects in 6th Semester	7
BSc	Projects in 6th Semester	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	

Parents	Yes
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The students' feedback are analysed by the IQAC Committee and feedback is discussed in the meeting of IQAC and Head of the Departments. It is found (<http://www.ramthakurcollege.nic.in/documents/SSS20Analysis20201819.pdf>) that Teaching Learning Composite Index (TLCI) is 77. That is, 77 percent students' satisfactory rating on teaching learning process is 5 (85 to 100). If we go through the next rating, 15 percent students' satisfactory rating is 4 (70 to 84). That is, 92 percent students' satisfaction on teaching learning process is 5 to 4. The Evaluation Composite Index (ECI) is 78. This means that 78 percent students' satisfactory rating on evaluation process is 5. It is also found that next 15 percent students' satisfactory rating on evaluation is 4. That is, 92 percent students' satisfaction on evaluation process is also 5 to 4. The Library Composite Index (LCI) is 62. This implies that 62 percent students' satisfactory rating on library service is 5. It is also shown that next 20 percent students' satisfactory rating on library service is 4. That is, 82 percent students' satisfaction on library service is 5 to 4. The Administration Composite Index (ACI) is 59. That is, 59 percent students' satisfactory rating on administration friendly hygienic services is 5. If we go through the next rating, 21 percent students' satisfactory rating on administration is 4. That is, 80 percent students' satisfaction on administration is 5 to 4. In the Parents' feedback analysis, it is found that on the average, 30 percent parents' satisfactory rating on overall institutional performance is excellent (5), 44 percent parents' rating is very good (4) and 21 percent rating is good (3). That is, on the average, 95 percent parents' satisfactory rating on overall institutional performance is good/ very good/ excellent (i.e., 3 to 5) and 74 percent parents' satisfaction is very good/ excellent. Parents' feedback is also sought on course development. In this regard, parents' suggestion is analysed (<http://www.ramthakurcollege.nic.in/documents/Parents20Feedback20Analysis20201819.pdf>). Initiatives undertaken for overall development of the institution are: (a) feedback analyses are discussed in the Academic Committee meeting (b) mentoring slow learner students (c) remedial classes (d) group discussion (e) more use of formative summative methods (f) organization of class specific orientation on OPAC (g) effective use of network browsing center (h) cleanliness drive under the supervision of NSS, NCC and Class representatives of different semesters. (i) proposal sent to the DHE for introduction of certificate course (j) proposal is to be sent for the introduction of Botany Honours (k) procurement of journal in the library renovation of toilets, canteen, playground, installation of iron removal plant are under process from the current RUSA fund.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A. Bengali(H)	75	305	61
BA	B.A. English(H)	75	350	62
BA	B.A. Hindi(H)	20	5	1
BA	B.A. Sanskrit(H)	35	28	14

BA	B.A. Economics(H)	25	47	19
BA	B.A. Philosophy(H)	35	17	11
BA	B.A. Education(H)	75	788	71
BA	B.A. History(H)	75	248	58
BA	B.A. Political Science(H)	75	1140	64
BSc	B.Sc.Zoology(H)	20	658	14
BSc	B.Sc Chemistry(H)	30	598	29
BSc	B.Sc Physics(H)	30	720	30
BSc	B.Sc Mathematics(H)	30	390	25
BCom	B.Com. Commerce(H)	50	73	39
BA	B.A. (General)	700	2330	700
BCom	B.Com. (General)	100	261	100
BSc	B.Sc. (General)	90	1783	90
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4032	0	75	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	17	13	5	1	7
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is an essential element of the learning process. It is a form of both academic and stress related guidance. Ramthakur College has adopted the mentoring system for effective teaching as well as a student support measure. A record of the mentoring process is maintained by the mentor teacher and the Head of the Department for reference purposes. Types of mentoring in different departments in the year 201819 are: 1.

Induction Mentoring: at the beginning of course. 2. Course specific: punctuality in the Honours class at morning regarding irregular attendance (identification of slow learners and advanced learners) performance in the sessional examination causes of poor performance overall performance in the previous semester to take care of time management in the examination hall, to prepare question specific answer, to concentrate more on the subject matter. 3. Laboratory specific: regarding do's and don'ts in the laboratory. 4. Stress specific: mental support to cope up with family problems, examination phobia, etc. 5. Career advancement: counseling for competitive examination for securing jobs, for higher studies career opportunities, etc. 6. Mentormentee cordial relationship: to discuss any type of obstacles faced by mentee, departmental connection with teachers with social network technology. Responsibilities: The mentor ? Meets the student individually or the group of students once/ twice in a month. ? Monitors, counsels, guides and motivates the students in all academic matters. ? Advises students regarding choice of electives, project, etc. ? Contacts parents/guardians if situation demands, regarding academic irregularities, negative behavioral changes and detrimental activities etc. ? Special care/ remedial classes/ assignments/ group discussions/ reexamination are taken books are provided help is extended in preparation of notes continuous moral boost up is done prior to university examination. ? Motivates to participate in the science fair/seminar/ poster presentation. ? Keeps contact with the students even after their graduation. ? Intimates HOD and suggest if any administrative action is called for. The HOD/ HeadinCharge ? Meets all mentor of his/her department at least once a month to review the proper implementation of the system. ? Advice mentors wherever necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4032	75	54:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	38	16	0	29

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Arijit Das (National)	Assistant Professor	Received Copyright Registration for 'Innovation of Pedagogies in the Field of Chemical Education' from Govt. of India bearing Registration Number L77140/2018, dated 07/08/2018
2018	Dr. Arijit Das (International)	Assistant Professor	World Championship 2018 in Chemical Education by IASR, USA
2018	Dr. Mihir Pal (National)	Associate Professor	Won IInd prize in the National Competition on Essay writing in Physics titled 'Role of Physics in

[View File](#)**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	08	VI 2019	21/05/2019	24/06/2019
BCom	08	VI 2019	21/05/2019	20/06/2019
BSc	08	VI 2019	21/05/2019	24/06/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Both the formative and summative methods are followed for better dissemination of knowledge to the students. Quizzes, project, presentation, group initiatives are practiced in formative method and summative method is followed at the end of the topic and also through end semester. The Internal Evaluation (CIE) mechanism is followed by the College as per Tripura University guidelines. The salient features initiated and followed on CIE from (201415) onwards, are: • 20 marks of each paper in all semesters for all UG programmes is evaluated as internal assessment, which is divided into three parts - SessionalI for 8 marks, SessionalII for 8 marks and group discussion/seminar/assignment for 4 marks per semester. • Project in SemesterVI of 100 marks (out of which 80 marks is for hand written Project Report submission and 20 marks is for vivavoce presentation) for all UG programmes are carried out under the guidance of departmental teachers which are then evaluated internally by the departmental members. The tentative schedule of the continuous internal evaluation mechanism is notified in the Academic Calendar which is published in the college Prospectus and displayed on the college Website. The Examination details about the pattern and schedule of the continuous internal evaluation system are decided in the Teachers' Council meeting. The examinations are conducted according to the timetable displayed by the Examination Committee on the notice board and also circulated in the classroom. The departments conduct all of their Continuous Internal Evaluations within this framework. The answer scripts are evaluated by the concerned teachers and the marks are communicated to the students in the classroom and also displayed on the departmental notice boards. Evaluated answer scripts are given to the students to clarify their doubts and queries.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares the Academic Calendar and it is published in the college Prospectus and uploaded on the college Website. It includes details about the continuous internal evaluation mechanism and end semesters examination. It also includes major vacations, date of beginning of classes. The academic calendar maintains a balance between academic activities and examination schedule.
Weblink: <http://ramthakurcollege.nic.in/DATA/academic20calender1819.pdf>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
08	BA	B.A. (General)	533	363	68.1
08	BA	B.A. (Hons.)	279	253	90.7
08	BSc	B.Sc. (General)	67	55	82.1
08	BSc	B.Sc. (Hons.)	58	56	96.6
08	BCom	B.Com. (General)	71	36	50.7
08	BCom	B.Com. (Hons.)	34	25	73.5
08	BA	B.A. Bengali(H)	54	53	98.1
08	BA	B.A. English(H)	44	36	81.82
08	BA	B.A. Hindi(H)	3	3	100
08	BA	B.A. Sanskrit(H)	9	8	88.9
08	BA	B.A. Education(H)	39	39	100
08	BA	B.A. Political Science(H)	34	33	97.1
08	BA	B.A. History(H)	30	29	96.7
08	BA	B.A. Economics(H)	8	6	75
08	BA	B.A. Philosophy(H)	16	14	87.5
08	BSc	B.Sc Mathematics(H)	7	5	71.4
08	BSc	B.Sc Physics(H)	24	24	100
08	BSc	B.Sc Chemistry(H)	12	12	100
08	BSc	B.Sc. Zoology(H)	15	15	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.ramthakurcollege.nic.in/documents/SSS_Ramthakur%20College.pdf
[;http://www.ramthakurcollege.nic.in/documents/SSS%20Analysis%202018-19.pdf](http://www.ramthakurcollege.nic.in/documents/SSS%20Analysis%202018-19.pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Copyright Registration for 'Innovation of Pedagogies in the Field of Chemical Education' bearing Registration Number L77140/2018, dated 07/08/2018)	Dr. Arijit Das	Ministry of Commerce Industry, Department of Industrial Policy and Promotion, Copyright office, Govt. of India, New Delhi. Link: http://www.arijitchemistryworld.com/CopyRightCertificate.pdf	07/08/2018	Teacher
World Championship 2018 in Chemical Education (Innovative Mnemonics) Fellow (LifeTime Membership) of the Directorate of Chemical Science	Dr. Arijit Das	International Agency for Standards and Ratings (IASR), USA Certificate Link: http://www.arijitchemistryworld.com/WorldChampionship2018winnerCertificateinChemicalEducationInnovativeMnemonics.pdf	12/11/2018	Teacher
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	1	3.47
International	Economics	1	5.62
International	Education	1	7.36
International	Mathematics	1	1.87
International	Philosophy	1	5.75
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	1
Chemistry	1
Commerce	5
Physical Education	1
History	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
On Kenmotsu Manifolds Admitting A Special Type of SemiSymmetric NonMetric	Ajit Barman	Novi Sad Journal of Mathematics	2018	1	Ramthakur College1	1

?? Connection						
On LPSasakian Manifolds admitting a Semisymm etric Nonmetric Connection	Ajit Barman	Kyungpook Mathematic al Journal	2018	1	Ramthakur College	1
Mixedligan d complexes of zinc(II) with 1,1di cyanoethyl ene2,2dith iolate and Ndonor ligands: A combined e xperimenta l and theo retical study	Arijit Das	Journal of Molecular Structure, Elsevier	2018	6	Ramthakur College	7
Mixedligan d complexes of zinc(II) with 1,1di cyanoethyl ene2,2dith iolate and Ndonor ligands: A combined e xperimenta l and theo retical study	Surajit Biswas	Journal of Molecular Structure, Elsevier	2018	6	Ramthakur College	7
Innovative Mnemonics Make Chemical Education Time Economic - A Pedagogi cal Review Article	Arijit Das	World Journal of Chemical Education, US	2018	4	Ramthakur College	2
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
Mixedligand complexes of zinc(II) with 1,1-dicyanoethylene-2,2-dithiolate and N-donor ligands: A combined experimental and theoretical study	Mahesh Kumar Singh, Sanjit Sutradhar, Bijaya Paul, Suman Adhikari, Folguni Laskar, Sandeep Acharya, Debabrata Chakraborty, Surajit Biswas, Arijit Das (Corresponding Author), Antonio Frontera (Corresponding Author), Subhadip Roy	Journal of Molecular Structure, Elsevier	2018	0	7	Ramthakur College
Mixedligand complexes of zinc(II) with 1,1-dicyanoethylene-2,2-dithiolate and N-donor ligands: A combined experimental and theoretical study	Mahesh Kumar Singh, Sanjit Sutradhar, Bijaya Paul, Suman Adhikari, Folguni Laskar, Sandeep Acharya, Debabrata Chakraborty, Surajit Biswas, Arijit Das (Corresponding Author), Antonio Frontera (Corresponding Author), Subhadip Roy	Journal of Molecular Structure, Elsevier	2018	0	7	Ramthakur College

Innovative mnemonics in chemical education: Review article	Arijit Das	African Journal of Chemical Education (AJCE) published by the Federation of African Societies of Chemistry (FASC), Ethiopia, Africa	2018	0	2	Ramthakur College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	4	0	0
Resource persons	1	1	2	1

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
23. Shramdaan in Sweeping and Cleaning the College premises on 25th July', 2018 to observe Sachha Bharat Abhiyan	N.C.C Boys Wing, Ramthakur College in association with Absar Prapta Police Sangha, Badharghat, Agartala	2	15
24. Attended Rehearsal Pared for Independence Day from 30th Jul', 2018 at Assam Rifle Pared Ground, Agartala.	1st Bn Tripura State Rifles.	1	5
25. Participation in the Rally on the day of International Day of Disaster Reduction (IDDR) on 13th October, 2018.	Dept. of Higher Education, Tripura.	1	15
26. Shramdaan in	N.C.C. (Boys')	1	5

Traffic Regulation Duties during Durga Puja days w.e.f. 16th to 19th Oct', 2018	Wing, Ramthakur College in response to the letter No.F.3(332)DHE/NCC/11 (Misc)/1750 (6), dated 11/10/2018 of Govt. of Tripura		
27. Participation in Blood Donation Camp, at college campus, on 15th Nov', 2018	N.C.C. (Boys') Wing, Ramthakur College.	1	17
28. Attended Combined Annual Training Camp, held at Shaheed Bhagat Singh Youth Hostel, Agarala, from 1st Jan' to 26th Jan', 2019.	15 Tripura (I) Coy NCC of NER	1	9
1. Shramdaan in Sweeping the College Campus on 8th August, 2018	N.C.C (Girls') Wing, Ramthakur College following the thrust area of the 13 Tripura BN NCC	1	17
2. Shramdaan in Sweeping the Badharghat Market on 24th August, 2018	N.C.C (Girls') Wing, Ramthakur College following the thrust area of the 13 Tripura BN NCC	1	17
3. Observance of Surgical Strike Day on 29th Sep', 2018	N.C.C (Girls') Wing, N.C.C (Boys') Wing Ramthakur College in tune of the UGC, New Delhi, MHRD vide letter No.D.D.O.No.F. 1415/2018 (CPPII), dated 19/9/2018 to sensitize the students about the sacrifices made by the armed forces in protecting the bo	1	150
4. Sweeping and Cleaning the College premises on 6th Oct', 2018	N.C.C (Girls') Wing N.C.C (Boys') Wing, N.S.S Unit, Students, Teaching and Nonteaching Staff of Ramthakur College in tune with the SachhatahiSeva scheme launched by	25	150

	the Govt. of India		
5. Shramdaan in Traffic Regulation Duties during Durga Puja days w.e.f. 16th19th Oct', 2018	N.C.C. (Girls') Wing, Ramthakur College in response to the letter No.F.3(332)DHE/NCC/11 (Misc)/1750 (6), dated11102018 of Govt. of Tripura	1	15
6. Participation of N.C.C. (Girls') cadets in Cycle Rally from Vivekananda Maidan to Teliamura on 16th October, 2018	fissai, New Delhi	1	10
7. Celebration of Rashtriya Ekta Diwas on 31st October, 2018 on the occasion of the Birth Anniversary of Sardar Vallabhbhai Patel	Participated N.C.C. (Girls') Wing, N.C.C. (Boys') Wing, N.S.S Unit, Ramthakur College with the state programme	3	50
8. Served as volunteers in the International Tourism Mart at Agartala from 22nd24th Nov', 2018	N.C.C. (Girls') Wing, Ramthakur College in response to letter No.F.4(98)TT/Mark/2011/5879 (A), dated02112018, Tripura Tourism Development Corporation Ltd.	1	10
9. Shramdaan in sweeping at Kalibari, Sreepalli, Badharghat on 26th November, 2018	N.C.C. (Girls') Wing, Ramthakur College following the thrust area of the 13 Tripura BN NCC	1	15
10. Organised 7day Workshop on Women Self Defence (Training given to the above 14 years aged girls' on yoga, judo and taekwondo) from 8th14th Jan', 2019 at, Sreepalli, Badharghat, Agartala	N.C.C. (Girls') Wing, Ramthakur College	1	10
11. Education Tour to the Observance of Flag Down at Akhaura Check Post	N.C.C Girls Wing, Ramthakur College	2	9

at 4:30 p.m., West Tripura, Agartala on 2nd Jan', 2019			
12. Participation of N.C.C Girls' cadets in the Combined Annual Training CampIII - 201819 during the period 19th28th Jan', 2019	13 Tripura BN NCC, Agartala	1	16
13. Oraganised a Road Safety Awareness Programme on 6th Feb', 2019 in Ramthakur College (in the Road Safety Week starting from 4th Feb', 2019)	N.C.C Girls Wing, Ramthakur College in association with 13 Tripura Bn NCC	1	90
14. Attended Basic Leadership Camp, held at Shaheed Bhagat Singh Youth Hostel, Agarala, from 11th Sep'20th Sep', 2018.	15 Tripura (I) Coy NCC, Silchar	1	10
15. Attended Combined Annual Training CampIII, held at Shaheed Bhagat Singh Youth Hostel, Agarala, from 19th Jan'28th Jan', 2019.	13 Tripura Bn. NCC, Agartala	1	2
16. Attended Combined Annual Training Camp, held at Shaheed Bhagat Singh Youth Hostel, Agarala, from 30th Jan' to 8th Feb', 2019.	15 Tripura (I) Coy NCC of NER	1	15
17. Attended Independence day Parade held on 15th August, 2018 at Assam Rifles Ground, Agartala.	1st Bn Tripura State Rifles	1	1
18. Participated in UP GANGA TREKII held from 29 Oct' to 5th Nov', 2018 at Kisan Inter College Mandawali	UP GANGA TREKII2018, Uttar Pradesh.	1	1

SVGG Inter College Vidurkuti, U.P.			
19. Participated EK BHARAT SHRESSHTA BHARAT Camp (NERIII) held from 1st 12th Jan', 2019 at Tezpur, Assam	EK BHARAT SHRESSHTA BHARAT Camp (NERIII), Tezpur, Assam.	1	1
20. Participated Army Attachment Camp (NERIII) held from 6th19th Jan', 2019 at Shalbagan, Agartala	15 Tripura (I) Coy NCC of NER with 226 Fd Regt.	1	1
21. Attended PRERDCI Camp, held at NCC Gp HQ, Guwahati w.e.f 0918 Dec', 2018.	NCC Gp HQ, Guwahati.	1	1
22. Participated UNNAT BHARAT ABHIYAN Programme held on 17 Nov', 2018 at Agartala	Ministry of Human Resource Development, Dept. of Higher Education, Tripura.	1	6
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Trainingcumduty with Agartala Traffic Police during Durga Puja '2018' days	Appreciation certificate	Traffic Police Organisation, Tripura	1
Run for Unity programme on 21 August, 2018	Secured 1st position	21 Sect. Assam Rifles, Agartala	1
'Run for State, Run for Unity', Agratala	Secured 27th place	Tripura Players Welfare Association, Tripura	1
'Run for State, Run for Unity', Agratala	Secured 25th place	Tripura Players Welfare Association, Tripura	1
Recognition of group participation Extraordinary Performance in VKK UBD Quiz Competition, 2019, at Sukanta Academy	Got Appreciation certificate	Vivekananda Rock Memorial Vivekananda Kendra, Kanyakumari	4

NSS Activities	Best NSS Volunteer Award, 201819	Govt. of Tripura	3
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACHHATA by NCC cadets	SW NCC (Girls') wing under 13 Tripura BN NCC, Ramthakur College	Shramdaan in Cleaning and Sweeping the College Campus on 0882018	1	17
SWACHHATA by NCC cadets	SW NCC (Girls') wing under 13 Tripura BN NCC, Ramthakur College	Shramdaan in Cleaning and Sweeping the Badharghat Market on 2482018	1	17
Observance of Surgical Strike Day in response of 13 Tripura NCC Bn	SW NCC (Girls') wing under 13 Tripura BN NCC, Ramthakur College	Observed Surgical Strike Day on 2992018 to sensitize the students about the sacrifices made by the armed forces in protecting the borders at the Ramthakur College premises with cultural programme, sensitization speech and displaying a You Tube Sho	1	60
'SWACHH BHARAT ABHIYAN' drive to clean college in tune with Government of India's 'Clean India' drive on the occassion of 150th Birth Anniversary of Mahatma Gandhi	Government of Tripura	State Level Mass Rally at 7:00 A.M. on 05102018	12	50
'SWACHH BHARAT ABHIYAN' drive to clean	Ramthakur College	Sweeping and Cleaning the College	10	150

college in tune with Government of India's 'Clean India' drive on the occasion of 150th Birth Anniversary of Mahatma Gandhi		Premises on 06102018 to observe SachhatahiSeva launched by the Govt. of India		
National Commission for Women, Govt. of India sponsored Nationwide Competition for College/ University student for 'Laws related to Women' for generating awareness about legal rights of women	Debate Literary Activities Committee, Teachers' Council, Ramthakur College	MCQ type written competition on 'Laws related to Women' was held on 15112018	1	144
National Commission for Women, Govt. of India sponsored Nationwide Competition for College/ University student for 'Laws related to Women' for generating awareness about legal rights of women	Debate Literary Activities Committee, Teachers' Council, Ramthakur College	An invited Debate on 'Present Day Market Economy Desterilizing the Existence of Women' was organised on 16112018	1	2
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
1. DFT Study URL Link: https://doi.org/10.1016/j.molstruc.2018.03.073	Sharing of Research	Departament de Quimica, Universitat de Les Illes Balears, Crta. de Valldemossa km 7.5, 07122, Palma de Mallorca, Balears, Spain, UK	01/07/2018	30/06/2019	Prof. Antonio Frontera
2. Innovation al Research in Chemical Education URL Link: https://chem.libretexts.org/Special:Search?qidfpid230fpthpathqArijitDas	Sharing of Research	Chemistry LibreTexts Library, University of California, Davis, CA 95616, USA	01/07/2018	30/06/2019	Prof. Delmer Larsen
3. Educational Tool URL Link: http://www.mineazzi.com/tools/bondorder/calculator.php	Sharing of Research	Chemistry LibreTexts Library, University of California, Davis, CA 95616, USA	01/07/2018	30/06/2019	Prof. Delmer Larsen
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
48.66	48.66

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Egranthalaya 4.0	Partially	Cloud Version4.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	34124	0	0	0	34124	0
Reference Books	13643	0	0	0	13643	0
Journals	1	11600	0	0	1	11600
e-Journals	0	0	0	5900	0	5900
Digital Database	4	0	1	5900	5	5900
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	69	2	35	0	1	11	54	10	4
Added	0	0	0	1	0	0	0	0	0
Total	69	2	35	1	1	11	54	10	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.15	2.15	36.74	36.74

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For well maintaining and utilizing physical, academic and other support system Ramthakur College ensures optimal allocation and utilization of the available financial recourses. The college has initiated several procedures and policies as follows:

- Proper allocation of funds for maintenance and upkeep of different facilities obtained different physical, academic and other support systems
- The college development fund is generated and utilized for maintenance and minor repair of furniture and other electrical equipments
- Annual maintenance is done for all the electronic equipments including ceiling fans etc. to avoid the hazards
- The college has a number of computers in computer laboratory and in different departments. Computer maintenance is done regularly whenever it requires and nonrepairable systems are disposed off
- Stock register of laboratory equipments are maintained by the concerned departments
- The microscopes and other equipments used for scientific experiments are cleaned and maintained by the concerned departments in every six months on the eve of every new semester
- There is systematic disposal of waste of all types hazard items such as biodegradable and non biodegradable chemical wastes
- The college library is enriched with 47,767 books for the interest of the teaching community mainly for the students. The books are properly maintained in different book shelves according to the DDC method
- Class rooms, professor common room, departments, Office room, library reading room, smart class, conference room etc. are cleaned once in every week to keep pollution free
- Two full time sweepers are engaged for cleanliness of class rooms and toilets of the college
- Modern equipped is used for cleaning and maintaining the college garden
- Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms
- The college has a playground and maintained properly where students play different type of outdoor games like as football, crickets etc.
- The college has a sports store where all the sports materials and equipments are kept under the supervision of sports incharge officer under whom supervision the sports materials are used by the students properly
- Electricians, masons, plumbers, carpenter etc. for maintenance of classrooms and related infrastructure is outsourced time to time.
- All HODs are free to submit their requirements to the Principal regarding repairing and maintaining computer, classroom furniture, toilets etc. throughout the year
- A suggestion box is installed inside the college campus for holistic development of the college premises.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	LIG , Merit , GIRLS , EBC ,ST ,OBC ,SC , Post matric sholarship	1425	3525517
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Free Career Workshop cum Audition	0	1	0	1
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Sc. Chemistry (H) B.Sc. Chemistry (H)	Chemistry	Indian Institute of Chemical Technology, Hyderabad	Ph.D. in Chemical Sciences
2018	2	B.A. Economics (H)	Economics	Tripura University	M.A. Economics
2019	2	B.A. Economics (H)	Economics	Tripura University	M.A. Economics
2018	1	B.A. Economics (H)	Economics	The West Bengal University of Teachers' Training, Planning & Administration	B. Ed.
2019	1	B.A. Economics (H)	Economics	Supreme Knowledge Foundation Group of Institutions	MBA
2019	24	B.A. Political Science (H)	Political Science	Tripura University	MA
2018	1	B.A. Political Science (H)	Political Science	IGNOU	M.A. Political Science
2019	5	B.A. Philosophy (H)	Philosophy	Tripura University	M.A. Philosophy.
2019	1	B.A. Philosophy (H)	Philosophy	West Bengal University of teachers Training, Education Planning and Administration	B. Ed.
2019	18	B.A. English (H)	English	M B B University/ Tripura University/IGNOU	M.A. in English
2019	1	B.A. English (H)	English	Tripura University	M.A. in Linguistics & Tribal Language

2018	1	B.A. English (H)	English	Santipur B.Ed College	B. Ed.
2019	2	B.A. English (H)	English	Kazi Nazrul Islam Teachers Training college/ICFA I	B. Ed.
2018	1	B.A. Bengali(H)	Bengali	Tripura University (Distance Education)	M.A. in Bengali
2019	17	B.A. Bengali(H)	Bengali	Tripura University	M.A. in Bengali
2019	9	B.A. Education(H)	Education	Tripura University	M.A. in Education.
2018	4	B.A. Education(H)	Education	Tripura University	M.A. in Education.
2018	1	B.A. Education(H)	Education	Ayan Arnab Sikshan Sanstha, Burdwan, W.B.	B.Ed.
2019	1	B.A. Hindi (H)	Hindi	Tripura University	M.A. in Hindi.
2019	4	B.A. Snaskrit (H)	Snaskrit	Tripura University	M.A. in Snaskrit
2019	1	B.Sc. Physics (H)	Physics	Tripura University	M.Sc. in Physics
2019	1	B.Sc. Chemistry (H)	Chemistry	Tripura University	M.Sc. in Chemistry
2019	5	B.Sc. Mathematics (H)	Mathematics	Tripura University	M.Sc. in Mathematics
2019	2	B.Sc.	Bio-science	Tripura University	M.Sc. In Botany
2019	2	B.Sc.	Bio-science	Tripura University	M.Sc. In Human Physiology
2019	3	B.Com. (H)	Commerce	Tripura University	M.Com.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence Day Celebration on 1582018	Intra College	55
Celebrated Teachers' Day on 0592018	Intra College	2
Nationwide Competition for 'Laws related to Women' on (1516) Dec', 2018	Intra College	146
Celebrated Rabindra Jayanti on 1052019	Intra College	12
Felicitations to an Exstudent of English on 18022019	Departmental	6
Celebration of International Matri Bhasa Diwas on 21022019	Departmental	21
Celebrated National Science Day on 28th Feb, 2019	Intra College	50
Organised Vidyarthi Baran Utsav on 03rd Sep, 2018	Intra College	90
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Won Gold medal with a memento	National	1	0	1.1913001575	Mukta Debnath
2019	Won Silver medal	National	1	0	2.1913001575	Mukta Debnath
2019	Won Bronze medal	National	1	0	3.1913001575	Mukta Debnath
2019	Won Gold medal with a memento	International	1	0	4.1913001575	Mukta Debnath
2019	Won Silver medal	International	1	0	5.1913001575	Mukta Debnath
2019	Won Bronze medal	International	1	0	6.1913001575	Mukta Debnath
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council or Students' Union Council is constituted through election for an academic session. The Students' Union Council Election was last

held on 12 Sep', 2017. Thereafter, no election was held in the year 2018 and 2019. However, student representatives playing the role on behalf of the Students' Council in academic and administrative matters of the college.

Academic and administrative bodies: Student representatives play their important role in officially recorded academic and administrative bodies, like as: 1. IQAC, 2. Placement Cell, 3. Fund Management Committee, 4. Canteen Committee. Moreover, in different meetings of the various committees, like Admission Committee, Social and Cultural Committee, Sports Committee, Anti Ragging Committee, Discipline Committee etc. of the college, members of the student representative are called for suggestions. Admission Cocurricular Activities: They also look up student in assisting them during admission as well as effective communication between students and authority, maintaining discipline in the college premises. They take a keen interest in maintaining healthy educational atmosphere in the college. They also take effort to involve maximum students in sports, cultural activities, debate, drama, and different competitions held in the college. Daytoday Campus Affairs: They also take the responsibility in finding out the difficulties faced by the students in daytoday affairs of the college and matters are solved by their active participation. Bidyarthi Baran Utsav (Freshers' Welcome): Every year they organizes Bidyarthi Baran Utsav Ceremony at the beginning of the academic session. A big cultural programme forms a major part of this ceremony. Blood Donation Camp: Every year they jointly with NSS unit and NCC wing organize Blood Donation Camp in the college campus. Swachhata: Frequently they lead to the students in college campus cleaning. In the year 201819, their activities are: (1) 1182018 - Khudiram Sahidan Diwas (Martyrdom Day of Khudiram) celebration (2) 1982018 - Maharaja Bir Bikram Kishore Manikya Bahadur's Birth Anniversary celebration (3) 15112018 - Blood Donation Camp jointly with NSS unit and NCC wing (4) 06122018 - Dr. B. R. Ambedkar's Birth Anniversary celebration (5) 01102018 - Swachhata abhijan (6) 26012019 - Swachhata abhijan (7) 10022019 - Saraswati Puja (8) 2852019 to 1562019 - Assistance in 1st Semester admission.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The registered Alumni Association of the College is 'Alumini Association of Ramthakur College', Registration No.4470 of 2004 under the Societies Registration Act 1860. Contribution of Alumni Association to the Institution (during the year): The alumni association of the College provides financial as well as nonfinancial support to the Institution. The association contributes significantly to the development of the Institution through financial and nonfinancial means. In previous years, the association of the College contributed a lot for institutional development. They also participate in our large gathering programmes, rally, sports, quiz competition, debate competition, cultural programmes, blood donation camp, annual Bidyarthi Baran Utsav, annual admission process (1st semester) etc. In the previous years, they also organised Mega Health Camp for all stakeholders. The members of Alumni Association also perform other extension activities and extend their helping hands whenever the college seeks for. During the year, the alumni association donated two reading tables, worth of Rs.18,868/ on 0182019 in the Students' Reading Room Section of the Central Library of the College. Many exstudents have been taken membership of our alumni association, though records are not properly maintained. At present, we have alumni profile of 168 members.

5.4.2 – No. of enrolled Alumni:

168

5.4.3 – Alumni contribution during the year (in Rupees) :

18868

5.4.4 – Meetings/activities organized by Alumni Association :

During this year, one meeting was held on 28th Dec', 2018 under the Chairmanship of Sri Sukumar Debnath, President of the Association. Ten members were present in the meeting. It was resolved that a few tables, worth of Rs.17,000/ to Rs.18,000/ are to be donated in the reading room of the Central Library of the College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice1: Decentralised and participative role of top management, Principal and faculty in design and implementation of its quality policy and plans. Top level consists of principal secretary of Higher Education, Director and joint directors of Higher education and the Principal of the college. The middle level management consists of all the departmental heads (20) and the lower level management team consists of all the remaining teaching faculties. All the strategic decisions are taken by the top level management for the interest of the college. The middle level management works effectively for overall improvement of the college through departmental involvements. The ground level management participates in all kind of departmental activities. **Practice2:** Decentralised internal institutional structure and participatory decision making process. The Principal is the administrative Head of the institution. For smooth administration of the college, the Teachers' Council with different Committees and Subcommittees (consisting of Convenor and members from the faculty members and student representatives) is constituted to coordinate both academic and administrative matters. Apart from the Teachers' Council, the College has IQAC, RUSA Committee. Throughout the academic year all the subcommittees participate to resolve the concerned issues for the interest of the institution where every committee member has the freedom to participate in decision making. The students take an active part in the governance of the activities on the campus. This results in effective and proper execution of the work and promotes cooperation between management, staff and students. The Heads/ Head in Charges of various departments are responsible for the day to day administration of the Departments. A senior faculty of the college as drawing and disbursing officer incharge assists the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College, being an affiliated college follows the curricula/syllabi designed and prescribed by the Tripura University and communicates to the students, teachers and other stakeholders through institutional website and departmental display board. For the designing or development of the

curriculum, there is a Board of Undergraduate Studies (BUGS) in Tripura University, which has been also formed departmentally. When the parent university convenes any meeting of BUGS and invites teachers regarding change or updating the curriculum the college sends faculty members to communicate/exchange their views/suggestions. In the year, 20 faculties of the College were the member of BUGS of affiliating University.

Teaching and Learning

- Academic calendar of the institution and departmental syllabus plan are prepared at the beginning of each academic year.
- Teachers in the department take extra/ tutorial class, provide mentoring and help to the students as and when required.
- Assignments sessional examinations as part of continuous evaluation, group learning periodical assignments (in some departments), projectbased learning are practiced. Syllabus coverage is monitored by HODs.
- Faculty members have been provided internet and computers in the Department and ICTenabled classroom to prepare aided teaching and learning materials.
- Study tours (field visits) are arranged occasionally (in some departments) to enhance experimental learning process.

Examination and Evaluation

The College follows the examination/evaluation methods introduced by the affiliating University. The salient features adopted in (201415) onwards are:

- Credit based (six) semester system.
- Grade system
- 20 marks of each paper is evaluated as internal assessment (CIE)
- (Manual) MCQ with OMR
- Projects of 100 marks at the final semester are carried out under the guidance of departmental teachers which are then evaluated internally by the department.
- RTI for review of University results.
- Results are published by the parent University within 30 days (approximately) of completion of examination.

Research and Development

- The college provides infrastructural support such as digitization of library stock, access to eresources, access to online database link, laboratory facilities, computer facility along

with incampus internet facilities to the faculty members in the department and in different segments of the College • Institutional support from the College authority is provided for smooth progress of research projects • Teachers are encouraged to take part in workshops/seminars/conferences and are also motivated for research publications. • During the year, twenty research papers in the peerreviewed national/international journals and ten books/articles in edited books were published by the faculty.

Library, ICT and Physical Infrastructure / Instrumentation

The College has a separate building for library. Procurement is done as per requirement and availability of funds. Library has : • A separate reading room for faculty students • ICTenabled air conditioned smart conference room • Computers with NMEICT providing 10 mbps speed internet connection for automation and ILMS named Egranthalaya with bar code facility OPAC services through mobile and computer • Ejournal and Ebooks through INFLIBNET NLIST programme • Database link with National Digital Library of India • Deputed to librarian for library automation training (hands on practice) through EGranthalaya software for other libraries, library professionals.

Human Resource Management

The College suffers from lack of adequate number of teaching staff in some departments. For this purpose Guest Lecturers are appointed at the beginning of the semester. When a teacher is on leave, a stopgap routine is prepared so that the classes are not hampered. Attendance of all faculties and staffs are ensured through biometric attendance system on regular basis. The College has a Sexual Harassment Redressal Committee to protect the interest of women employees at workplace

Industry Interaction / Collaboration

Nil

Admission of Students

Admission process is initiated centrally through advertisement in local newspapers and in Higher Education website by the Department of Higher Education of the State Government. • The College issues prospectus containing detailed information about admission. Prospectus is also uploaded in the institutional

website. • The Admission Committee prepares a merit list on the basis of result of H.S.(2) or equivalent academic performance using a software and follows the reservation policy of Government of Tripura. The selected candidates are given a specific period to get admitted. Admission merit lists are displayed in the College Notice Board. Vacant seats are filled up according to merit list.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<ul style="list-style-type: none"> • The College has a website/portal which takes care of various activities like events, notice, tender etc. along with details about the college that are uploaded in the website on regular intervals. • An email address is functional for effective and easy communication with the stakeholders. • CC TV camera is to be installed on 6th January', 2020 (201920) to check unfair/illegal activities, if any, at the college premises.
<p>Administration</p>	<ul style="list-style-type: none"> • College has made some efforts to ensure digitization and started the process for biometric attendance for teaching and nonteaching staff • Urgent corresponding is done among the faculties through email etc. • Installation of CC TV camera (to be installed on 6th January', 2020) for performing good administration
<p>Finance and Accounts</p>	<ul style="list-style-type: none"> • The College is connected with online e-governance system of Govt. of Tripura for financial disbursement using the Human Resource Management System (HRMS) software. Remuneration bill is prepared through HRMS software centrally and adjustments are done from college Accounts Section, when required. • All the Government funds are credited directly to bank accounts and payments are made through bank cheques in favour of beneficiary account, except a few petty expenses. • Post Matric Scholarships are verified online through National Scholarship Portal (NSP). • Public Financial Management System (PFMS) portal is used to make payment from RUSA fund. • Bank Accounts are maintained for various Govt. and NonGovt. funds by the college and cash books are maintained manually.

<p>Student Admission and Support</p>	<ul style="list-style-type: none"> • The College has used a free software 'Student Software' developed by a faculty Sri Ratul Chakraborty, M.B.B. College, Tripura to make the admission process more transparent in the year 201819 and the Govt. is about to implement the whole admission process centrally through online from the year 201920. • Students access the online National Scholarship Portal (NSP) for filling up their stipends, the list of eligible Post Matric Scholarship is verified through NSP and financial support is directly credited to the students' individual Bank account under DBT scheme. • Students' access is available for Online Public Access Cataloguing (OPAC) through egranthalaya4 supported by NIC. • Library is connected with National Digital Library of India (students are allowed accession) and INFLIBNET NLIST programme for eresources (students are allowed accession through their Departments).
<p>Examination</p>	<ul style="list-style-type: none"> • Students download their admit cards and obtain their end semester results from the Tripura University website. • Internal marks are uploaded by the college authority to the University website through specific university portal within a specific time period.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<p>No Data Entered/Not Applicable !!!</p>				
<p>No file uploaded.</p>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<p>2019</p>	<p>IT Digital Services (including digital</p>	<p>IT Digital Services (including digital</p>	<p>13/11/2018</p>	<p>30/11/2018</p>	<p>21</p>	<p>4</p>

Payments and GST)	Payments and GST)			
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course on Naitalim: Gandhi's Vision of Education and Present Scenario - Advanced Teaching and Research Methods	2	08/01/2019	28/01/2019	21
SWAYAM Arpit online Refresher Course on 'Leadership and Governance in Higher Education'	1	01/11/2018	30/03/2019	150
Training Programme on Cytomolecular and Tissue Culture Techniques of Banana	1	15/03/2019	16/03/2019	2
Certificate course on Yoga Trainer	1	15/04/2019	15/04/2019	1
Vascular Plant Taxonomy: Field Skills, Plant identification Plant nomenclature	1	05/12/2018	12/12/2018	12
IT Digital Services (including digital Payments and GST)	20	13/11/2018	30/11/2018	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Provident Fund facilities Group Insurances Scheme Gratuity pension facilities. Facilities of Child Care leave(for female employees), maternity leave and paternity leave Medical reimbursement facilities as per State Government norms	General Provident Fund facilities Group Insurances Scheme Gratuity pension facilities Benefits for special leave, maternity leave and paternity leave, Medical reimbursement as per State Government norms.	PostMatric / MeritcumMeans Scholarships for SC, ST, OBC, EBC, LIG, Merit, Girls and eligible students under State and Central Government schemes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audits: No. However, accounts are maintained by the Accounts Section of the college which are checked and supervised by the Drawing and Disbursing Officer (DDO) regularly External financial audits: External financial audits are conducted by the Directorate of Audit, Govt. of Tripura and Accountant General (Audit office), Tripura, Govt. of India separately. The external financial audit was conducted on 22/08/2019 by Office of the Accountant General , Tripura .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Students University Fund	1100000	Fresher's Welcome/ Saraswati puja etc., Internal End Semesters Final Examination
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

? Deputed to DDO for attending the RUSA, Tripura sponsored certificate course on 'Financial Management for DDO's of Higher Education' from 29th30th May, 2019 conducted by SIPARD, Agartala, Tripura. ? Deputed to librarian for attending (i) 'National Workshop on Library Automation using KOHA' from 4th06th July, 2018 conducted by Tripura University with INFLIBNET Centre (ii) Training on Use of Free and Open Source Software in Libraries, Egranthalaya' from 16th18th August, 2018 conducted by SIPARD, Agartala, Tripura NIC. ? Conducted staff training programme on IT Digital Services (including digital Payments and GST) from 13th30th November, 2018.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of (a) BioSciences with Botany(G), Human Physiology(G) and Zoology(G) (b) Physical Education (G) (c) Zoology (Honours) (d) Kokborok (G) 2. Examination system reformed from annual (111) to credit based semester system 3. Establishment of Internal Quality Assurance Cell (IQAC) 4. Setting up an ICT enabled air conditioned Conference Hall 5. Digitisation in all segments of the college - administration, departments, library, financial disbursement 6. Online eresources in the library 7. A single storied new block 8. More wash room in different segments of the College 9. Installation of drinking water purifier with cooler 10. Setting up of a well equipped smart classroom 11. Ecofriendly campus

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	. Conducted regular meetings of IQAC	11/09/2018	11/09/2018	11/09/2018	9
2018	Organised staff training programme of 100 hours duration titled 'Information Technology and Digital Services (including Digital Payments and GST)' [Catalysed by IQAC, imparted by	13/11/2018	13/11/2018	30/11/2018	24

	NIELIT in partnership with MDoNER, GOI]				
2019	.Collection and analysis of student satisfaction survey (SSS) on overall institutional performance	01/11/2019	01/11/2019	03/11/2019	534
2019	Collection and analysis of feedback from parents	14/11/2019	14/11/2019	16/11/2019	124
2019	Conducted Academic Audit and prepared Academic Audit Report	27/05/2019	27/05/2019	30/05/2019	75
2019	Conducted green audit and prepared green audit report	31/05/2019	31/05/2019	31/05/2019	5
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nationwide Competition for College/ University student for 'Laws related to Women'	15/11/2018	16/11/2018	77	67
Workshop on Women Self Defense on yoga, judo and taekwondo at Sreepalli, Badharghat, Agartala	08/01/2019	14/01/2019	20	0
Making Human Chain in the	12/08/2018	12/08/2018	25	50

shape of the Red Ribbon on International Youth Day- 2018				
Developing leadership spirit among females so that they can handle untoward incidents Senior Wing NCC (Girls') under 13 Tripura BN NCC is established	30/08/2018	30/08/2018	23	0
Developing leadership spirit among females so that they can handle untoward incidents CTO Dr. (Mrs.) Anamika Das deputed to attend the Basic Leadership Camp organised by 13 Tripura BN NCC at Shaheed Bhagat Singh Youth Hostel, Agaratala, Tripura	11/09/2018	20/09/2018	1	0
CTO Dr. (Mrs.) Anamika Das deputed to attend the Combined Annual Training Camp III - 201819 organised by 13 Tripura BN NCC at Shaheed Bhagat Singh Youth Hostel, Agaratala, Tripura along with 16 (sixteen) NCC Girls' cadets of the College	19/01/2019	28/01/2019	17	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

2018	1	0	24/08/2018	1	Sweeping the Badharghat Market	Cleanliness drive	18
2018	1	0	06/10/2018	1	Sweeping and Cleaning the College premises in tune with SachchatahiSeva launched by the GOI	Cleanliness drive	150
2018	1	0	31/10/2018	1	Rashtriya Ekta Diwas	Unity	150
2018	1	0	15/11/2018	1	Competition on 'Laws related to Women'	Awareness on legal rights of women protection	144
2018	1	0	26/11/2018	1	Sweeping at Kalibari, Sreepalli, Badharghat	Cleanliness drive	16
2018	0	1	21/08/2018	1	Collected Rs.7030 from students, teachers and office staff and contributed to the Chief Minister's Relief Fund for assistance for Kerala Flood relief activities	Sense of humanity and fellow feeling for distressed people	356
2018	0	1	26/08/2018	1	Visited 'Amar Ghar' Old Age Home	Sense of humanity and fellow	15

					jointly with Open NSS Cell and offered Rakhi, sweets and lunch for old age people on the occasion of Raksha Bandhan	feeling for deprived people	
2018	0	1	16/10/2018	4	Traffic Regulation Duties during Durga Puja	Road safety	15
2018	0	1	15/11/2018	1	Voluntary Blood Donation Camp	Adequate supply of safe blood to save the lives	50
2018	0	1	22/11/2018	3	International Tourism Mart	Social service	10
2018	0	1	07/12/2018	1	Collected Rs.1900 from students, teachers and office staff of the College and handed over to the State NSS Cell for contribution to the Armed Forces Flag Day	Communal Harmony	190
2019	1	0	06/02/2019	1	Road Safety Awareness Programme	Safety awareness	123

2019	1	0	01/03/2019	1	Awareness programme on Environmental Hazards of Ewaste'	Clean to green	75
2019	0	1	08/01/2019	7	Women Self Defence training given to the above 14 years aged 20 numbers girls' on yoga, judo and taekwondo at Sreepalli, Badharghat, Agartala, Tripura	Women Self Defence	50
2019	0	1	15/02/2019	1	Prajapita Brahma Kumaris 'Mera Bharat Swarnim Bharat' Bus campaign	Ignite the youths	250
2019	0	1	07/03/2019	1	E.V.M. to VVPAT Awareness Campaign by SDM Sadar	Voting awareness	150
2018	1	0	10/08/2018	2	Albendazole tablets were distributed among students of Ramthakur College below 19 years age	Deworming Protection	600

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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No Data Entered/Not Applicable !!!

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Rashtriya Ekta Diwas	31/10/2018	31/10/2018	150
Road Safety Awareness	06/02/2019	06/02/2019	123
Awareness programme on Environmental Hazards of Ewaste'	01/03/2019	01/03/2019	75
Prajapita Brahma Kumaris 'Mera Bharat Swarnim Bharat' Bus campaign	15/02/2019	15/02/2019	250
Voluntary Blood Donation Camp	15/11/2018	15/11/2018	50
Competition on 'Laws related to Women'	15/11/2018	16/11/2018	144
Visited 'Amar Ghar' Old Age Home jointly with Open NSS Cell and offered Rakhi, sweets and lunch for old age people on the occasion of Raksha Bandhan	26/08/2018	26/08/2018	15
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the campus ecofriendly, efforts undertaken by the College are: ? Plantation and awareness generating programmes ? Waste management ? Energy conservation ? Green audit ? Hazardous Chemical Management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practicel 1. Title of the Practice: Developing Empathy through Community Service. 2. The Context: Strongly believing that no institution should exist as an insulated island impervious to social concerns. Empathy helps us relate to others, work together and form the healthy bonds which are the cornerstone of a healthy society. It not only keeps us connected to others but also inspires us to help. Engaging in community service provides students with the opportunity to become active members of their community and has a lasting positive impact on society at large. It aids students to raise queries rather than simply find answers. It engages students in critical thinking, problem solving and decisionmaking in contexts that are personally relevant to them. It is not only a desirable supplement to the students' traditional classroom learning but also develops a sense of social responsibility, tolerance and cooperation. It develops linkage between theory and practice, between knowledge and action, between resources of the institution and the community. It motivates students

to become better citizens of their communities and connects academic programme with community service. 3. Objectives of the Practice: The objectives of the practice are: (a) to give an exposure to students in experiential learning beyond the traditional classroom learning (b) to involve students in social activities/ movements which promote citizenship role and social networking skills (c) to create linkage between institution of higher learning and community (d) to involve students in eradicating social problems. 4. The Practice: The NSS unit, NCC (Girls') Wing, NCC (Boys') Wing, Students' Council, Science Forum, Teachers' Council, nonteaching staff, Alumni Association of Ramthakur College organize various activities extension and outreach programmes in collaboration with community and government/ nongovernment organizations, extension activities in the adopted village, voluntary blood donation camps, health camps, awareness generating campaigns / drama/ discussions/ seminars/ symposiums, cleaning within the college campus and beyond the college campus, donations during natural calamities, etc. Best Practice2

1. Title of the Practice: Promotion of Environmental Consciousness 2. The Context: The College is conscious about undertaking plantation work and maintaining cleanliness in and around the campus, thereby impacting on the health and environment. 3. Objectives of the Practice: The objective of the practice is to create a better learning atmosphere which makes the environment carbon neutral and helps to maintain the health of all the inmates. 4. The Practice: Plantation and afforestation is the need of the hour for maintaining a healthy and pollution free environment. Plantation practice is one of the most important and healthy practice that the college performs at regular intervals and so the college campus is actually lush green. The plantation area of the College is spread over 12 plots with various plant species and colourful seasonal flowers. A canopy of large leafy trees provide shade and a beautiful ambience to the entire surrounding. Dr. Juthika Bhattacharjee, former Principal of the College was the key person for establishing this beautiful garden which was initiated in the year 2009. The green plant wealth of the campus is identified and documented by the Department of Botany. The flora includes approximately 150 species. To make the campus ecofriendly various initiatives have been undertaken by the College. The College arranges special programmes for generating awareness among students. Details are available in the institutional website link.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.ramthakurcollege.nic.in/documents/AOAR_Best%20Practice%20Final.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Ramthakur College perennially strives to prepare its students not just for examinations, but for the journey of life. The Institution seeks to impress upon its students the importance of navigating through the journey using knowledge, virtue, courage and humanness as the guiding lights. With this goal in mind, the Institution uses all means at its disposal to encourage the growth of personality and character. Excellence in teaching through mentoring of students, one on one interaction during tutorial classes, participative learning through group discussion, encouraging bright students to act as Proctors and share knowledge, upgrading the performance of slow learners by paying personal attention, are some of the ways through which the Institution accomplishes its task. Many of its alumni and alumnae have qualified the NET/SLET/TET or have attained doctoral degrees, cracked the state civil services exam and other examinations conducted by the Public Service Commission, and established themselves in every walk of life. To translate the

goal into reality, the institution has launched several outreach initiatives in order to build a spirit of empathy and social concern. The institution has a thriving and lively campus ambience which emanate, inter alia, from the extra and co curricular activities. Such activities bring hidden talents to the fore, as is evident from Mukta Debnatha student of first Semester B.A. Honours making her mark in an international sporting event. She made the institution proud by winning gold silver and bronze medals in the World Kick Boxing Championship held in Russia, in the month of September 2019. Rohan Chakraborty, a student of 3rd Semester B.A. Honours, has turned out to be an acclaimed Rabindra Sangeet singer who has staged performances in Dhaka, as part of IndoBangladesh cultural exchange programme, as well as in other parts of India. Besides him, Ankita Dey and Susmita Chakraborty, alumnae of this Institution have also earned their fame as classical singers, and performed as invited artists in Doordarshan and AIR programmes apart from staging shows on their own. Driven by his passion to excel as a dancer, Saptadeep an alumnus honed his talent to a level that has enabled him to set up a Dance Academy which teems with budding dancers. True to the belief that women from the northeast dare to dream big, Kulsum Begam has scaled the Mount Everest and received the grade "A" (Alpha). The Institution's constant, ceaseless and committed striving towards excellence in all spheres academic, sports and cultural - flows from the focused initiatives aimed at translating the Vision and Mission statement into concrete realities and achieve its goal of becoming an "Establishment for Accomplishment". The main aim is to empower our students and shapes the learners into better citizens enriched with selfconfidence, perseverance, patriotism and humanity.

Provide the weblink of the institution

<http://www.ramthakurcollege.nic.in/documents/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

A plan of action for next academic year is chalked out : (a) Pursue to introduce Botany Honours course for 20 seats (b) Maintenance of Microscopes instruments for the Departments of Botany and Human Physiology (c) To introduce Certificate Course in Spoken English. For this, appointment of two additional guest faculty members for the Deptt. of English have to be assured (d) To collaboration/ MOU for the value education course (e) To collect semesterwise Departmentwise students' feedback, analyse, preparation of action taken report and uploading in the institutional website (f) To take an initiative for the blockwise cleanliness drive into the College campus under the supervision of NSS, NCC and Class representatives of different semesters (g) To install modern teaching tools in the smart classroom (h) To strengthen the mentoring system identifying slow learners and advanced learners (i) To equip the smart classrooms of the College and wellequip to the classroom N6 (j) To collect feedback from all stakeholders, analyse, preparation of action taken report and uploading in the institutional website (k) To conduct Academic Audit (biannual) for the year (201920) (l) To organise Seminars / Workshops / Discussion / Training on quality related themes/ outreach programmes/ initiatives across the Departments: to conduct Computer skill Development Programme for 6th Semester Hons. students in the month Jan' 2020 by the Deptt. of Computer Science to arrange industrial tour/study tour/ field trips for the students of different departments to celebrate/ observe national/ international important days with outreach programmes to conduct discussion on 'Gender Budgeting' in the end of month April, 2020 by the Deptt. of Economics to conduct Workshop on 'Intellectual Property Rights' in the month November 2019 to conduct Popular Talk on 'Scope of Agro Processing based Entrepreneurship Development in Tripura' in the month January, 2020 supported by Indian Science Congress Association (ISCA), Dharmanagar Chapter to organise Blood Donation Camp by Students' Unit, NCC NSS in the month Nov' 2019 To complete the OPAC process into the library. (m) Documentation of the various

programs/activities and to prepare the Annual Report of Ramthakur College for July 1, 2019 to June 30, 2020 (n) Preparation and online submission of AQAR for the year (201920) before 31st December, 2020 as per NAAC guidelines.